

MINUTES

MADERA SUBBASIN COORDINATION COMMITTEE MEETING

Date: Monday, April 23, 2018
Time: 10:00 am - 12:00 Pm
Location: Madera County Board Chambers
200 W. 4th Street
Madera, CA 93637

In attendance:

GSA	Committee Member	Technical Expert
City of Madera	Derek Robinson	Dave Merchen
Gravelly Ford Water District	Diane Kirk	Ken Bonester
Madera County	Brett Frazier	Greg Young
Madera Irrigation District	Dave Loquaci	Dina Nolan
Madera Water District	Phil Janzen	Joe Hopkins
Root Creek Water District	Nick Bruno	Brian Ehlers

Stephanie Lucero, Facilitator
Andrea Sandoval, Committee Secretary

For others in attendance, see sign in sheet

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- 1. WELCOME AND INTRODUCTIONS – Meeting was called to order at 10:25 am**
Goal – Roll call of coordination committee members and overview of agenda goals.

Stephanie Lucero, Center for Collaborative Policy introduced herself and reviewed the agenda. Ms. Lucero is the facilitator provided by a grant from the Department of Water Resources (DWR). Self-introductions were made by the Committee Members. Ms. Lucero reviewed the agenda and there were no additions to the agenda. The minutes from the March meeting were affirmed by all members of the Coordination Committee.

- 2. OVERVIEW OF ROUNDTABLE DISCUSSIONS**
Goal- Update from Roundtable session discussions. Discuss public input and identify areas for discussion during today’s agenda or upcoming meetings.

Ms. Lucero reviewed the recommendations from the Roundtable discussion. There were recommendations to partner with the Madera County Farm Bureau on an educational meeting, update the website, and coordinate with the Disadvantage Communities (DACs).

3. UPDATE ITEM: BASIN BOUNDARY MODIFICATIONS

Goal – Provide update to Coordination Committee on Basin Boundary Modification activities. Identify any items requiring Coordination Committee recommendations and or decisions for consideration by GSAs.

Greg Young provided an update on the basin boundary modification. Mr. Young reviewed the memo he provided regarding a potential resolution to the issue. It will be presented at the May 7th meeting of the Madera County Board of Supervisors. There are several small inconsistencies between the defined subbasin boundary, the designated Madera County GSA boundary, and DWR's representation of Madera County's jurisdictional boundary. The other area that was excluded from the Madera Subbasin is the Madera Lake. The Madera Lake is within the subbasin and is used by the Madera Irrigation District. The area should have been included in the subbasin.

Mr. Young explained there is a DWR process Madera County will need to go through to adjust the boundary. An initial notification will need to be completed. Once the Board of Supervisor's resolution is approved the basin boundary modification form will need to be completed. There is a short timeline and the application will need to be completed by the end of June. The forms are only available to be completed on the DWR website. Stephanie Anagnoson stated it is a straight-forward process. Greg Young will file the application on behalf of the entire Madera Subbasin. He will provide the Madera County staff report and memo to the Coordination Committee and work through Ms. Lucero. The goal will be for the boundaries to align. The deadline is June and the item will not come back to the CC. It will be provided via email to Coordination Committee members.

RECOMMENDATION: Ms. Lucero stated Madera County will continue to lead the effort on the basin boundary modification. The Coordination Committee will be kept in the loop via email. Public input will be done through Madera County.

Dina Nolan thanked Madera County for taking care of the item in short order.

4. DISCUSS AND AFFIRM GSP DECISION MAKING PROCESS AND WORK PLAN

Goal- Review and discuss proposed work plan for GSP development activities. This includes proposed GSA Coordination Committee meetings times, decision-points, and plan development milestones. Updates on upcoming discussion topics including management areas, GSA water budgets, and identify criteria for decisions.

The Technical Workshop will be held on May 24, 2018. Another location may be needed for the public roundtable meetings. If another location cannot be found the meetings will be held at Madera County.

There will be discussion and recommendations on June 21st to the individual GSAs for the water management areas. Ms. Lucero suggested committee members share the information with their Boards between May and June.

The Coordination Committee workplan was reviewed. It was noted the timeframes are tight. Dave Loquaci stated at some point we need to stop discussing the timelines and actually do something. Ms. Lucero stated on May 24, 2018 we will begin looking at the data. Brett Frazier stated the Coordination Committee doesn't have the ability to force a vote and there may be times it will take more time between meetings because there is not consensus. Stephanie Lucero stated if one member says their Board will not approve a recommendation that could lead to the GSP not being approved. There needs to be an agreement between the decision makers of what to do if a consensus cannot be reached. The decision makers are the final decision makers.

RECOMMENDATION: There may be emergency or ad hoc meetings if consensus cannot be made at meetings. The Coordination Committee will review the draft technical report for the technical meeting.

5. DISCUSS COORDINATION AGREEMENT COMPONENTS AND CONSIDERATIONS

Goal- Review sample agreements and coordination agreement requirements. Discuss and prioritize items for GSA consideration and identify next steps to begin drafting coordination agreement.

Ms. Lucero stated there will need to be a Coordination Agreement developed between the Coordination Committee and New Stone Water District. How can GSAs enforce against each other and make sure everyone implements the GSP was one of the main concerns coming out of the needs assessment.

Stephanie Lucero stated there are no examples of a Coordination Agreement available. Most of the GSAs are forming joint power authorities, it is a completely new agency that is being formed. The member GSAs have the final authority, not the Coordination Committee. The joint powers agreements can be used as a starting point. It is a contractual agreement that attorneys will need to be involved in and draft. Brett Frazier stated Madera County counsel can start writing the Coordination Agreement and Madera County will spearhead the effort.

Stephanie Lucero asked what needs to be included in the Coordination Agreement and what are the expectations. Ms. Lucero questioned if the roles and responsibilities of the GSAs should be included in the Coordination Agreement. For example, Madera County has accepted the role of updating the website and mailers and Madera Irrigation District has provided their staff to fulfill the role of secretary. Dina Nolan suggested an Exhibit be included in case roles and responsibilities change.

Stephanie Lucero stated the cost share discussion has not occurred because of the grant opportunities. Ms. Lucero recommended the Agreement include a placeholder for cost allocations for implementation. Ms. Lucero suggested starting with the MOU the GSAs already entered into to draft the Agreement. Julia Berry stated she did look at the cost allocation methods when she was at Madera County. Ms. Lucero stated she and Ms. Anagnoson will make sure the information gets to County Counsel.

Ms. Lucero stated there are examples from the JPA agreements for the dispute resolution. There may need to be mediation or arbitration if a consensus cannot be reach. It will lengthen the time for the decisions.

RECOMMENDATION: Madera County will spearhead the Coordination Agreement effort.

RECOMMENDATION: An Ad Hoc Work Group will be formed with Madera County and New Stone Water District to begin drafting the Coordination Agreement. The Coordination Agreement needs to be completed by the time the draft GSP is completed.

RECOMMENDATION: Each GSA will have their legal representative review the Coordination Agreement.

RECOMMENDATION: Ms. Lucero recommended the GSAs work with the Ad Hoc Work Group to help the process of drafting.

Stephanie Lucero recommended contracting be included in the Agreement. Currently, Madera County is the contracting entity and the point of contact for the Madera Subbasin.

RECOMMENDATION: Phase 1 - update the MOU and include dispute resolution. Phase 2 – Coordination Agreement.

The Coordination Agreement will be a standing item on the Coordination Committee agenda.

6. **IDENTITY AND AGREE ON NEXT STEPS**

Goal – Review action items from meeting and affirm agenda for next meeting.

Stephanie Lucero questioned if there are any revisions to the Communication Plan. There were no revisions noted, but some are still reviewing.

Ms. Lucero questioned if any GSAs are able to provide translation services. Ms. Lucero stated she was able to determine a cost of approximately \$100 per hour. Madera County does have services available. Stephanie Lucero will coordinate with Stephanie Anagnoson regarding translation service services. Dina Nolan suggested working with other GSAs that are using translation services. Sal Alhomed and Stephanie Lucero will follow-up with a phone call because Self-Help does have resources for translation services and potential outreach activities.

Christina Beckstead, Madera County Farm Bureau will send names to Stephanie Lucero of Resource Conservation District contacts.

RECOMMENDATIONS:

Ad Hoc Work Group has been formed with Madera County and New Stone Water District.
Phase 1 – update the MOU and include dispute resolution

Madera County will take the lead in the basin boundary modification. Public comments should be directed to Madera county. Updates will be provided to the Coordination Committee via email.

The workplan will not change at this point. There may be emergency or work group meetings scheduled in between meetings.

The technical draft report will be reviewed by the GSA technical experts.

Dave Loquaci recommended the consultants attend the meetings.

7. Adjourn

The next meeting will be a Technical Workshop on May 24, 2018. The Technical experts need to attend and committee members. The next Roundtable Meeting is scheduled for June 21, 2018. Locations will be determined.

The meeting was adjourned at 11:22 a.m.