



**MADERA IRRIGATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
GROUNDWATER SUSTAINABILITY AGENCY MEETING**

AGENDA

MISSION STATEMENT

To obtain and manage affordable surface water and groundwater supplies in a manner which will ensure the long-term viability of irrigated agriculture in the District.

Meeting Date:
Tuesday, March 17, 2020
1:00 p.m.

Madera Irrigation District
12152 Road 28 ¼
Madera, California 93637

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 559-673-3514, ext. 215. Notification in advance of the meeting will enable MID to make reasonable arrangements to ensure accessibility to this meeting.

In compliance with the California Government Code, members of the public may inspect the agenda and any associated writings, including documents delivered after the 72-hour advance posting of the agenda during regular business hours at the Madera Irrigation District Office, located at 12152 Road 28 1/4, Madera, California 93637.

1:00 p.m. CALL TO ORDER / ROLL CALL

APPROVAL OF AGENDA

PUBLIC COMMENT: Closed Session

The first fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board of Directors on Closed Session items listed on the Agenda. Speakers seeking to comment on other items are requested to make those comments during the Public Comment portion of the meeting at 2:00 p.m. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. The Board is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Board does not respond to public comment at this time.

POTENTIAL CONFLICTS OF INTEREST: Closed Session

Any Board Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. (*Govt. Code, § 87105.*)

1. CLOSED SESSION Closed Session items not concluded prior to Regular Session may be continued at the end of the Regular Session.

- 1a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9 ([2] potential cases)
- 1b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Potential initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9 ([7] potential cases)
- 1c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Section 54956.9; Petition for the Adjudication of Rights to the Fresno River, before the State Water Resources Control Board
- 1d. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9; Madera Irrigation District / Madera Irrigation Financing Authority v. Stoel Rives, et. al., Case No. CIV533930
- 1e. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9; Cindy Reyna Castro v. Madera Irrigation District, et. al., Case No. MCV078961
- 1f. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9; Madera Irrigation District v. Smith-Adobe Ranch Family Limited Partnership, Case No. MCV081757

2:00 p.m. CALL TO ORDER REGULAR SESSION/ PLEDGE OF ALLEGIANCE

REPORT ON CLOSED SESSION

POTENTIAL CONFLICTS OF INTEREST

Any Board Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. (*Govt. Code, § 87105.*)

PUBLIC COMMENT: MID Groundwater Sustainability Agency & Regular Session

The first fifteen minutes of the meeting are reserved for members of the public to address the Board on items which are within the subject matter jurisdiction of the Board. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the President of the Board has the option of asking the speaker to hold the comment until that item is called. The Board is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Board does not respond to public comment at this time.

RECESS AS MID BOARD OF DIRECTORS & CONVENE AS MID GROUNDWATER SUSTAINABILITY AGENCY

- a. Updates on MID GSA
 - Status of GSP and Coordination Agreement
 - Annual Report

ADJOURN AS MID GROUNDWATER SUSTAINABILITY AGENCY AND RECONVENE AS MID BOARD OF DIRECTORS

2. CONSENT AGENDA

- 2a. Approval of December 17, 2019 Meeting Minutes
- 2b. Approval of January 16, 2020 Special Meeting Minutes
- 2c. Approval of February 5, 2020 Special Meeting Minutes
- 2d. Discussion / possible action on approval of warrant list payments through March 17, 2020
- 2e. Discussion / possible action on monthly financial reports for January and February 2020
- 2f. Discussion / possible action on District Personnel Policies, Resolution No. 2020-05
 - District Policy Section 407 Vacation Leave
 - District Policy Section 408 Sick Leave
 - District Policy Section 410 Holidays
 - District Policy Section 421 Family and Medical Leave
 - District Policy Section 424 Other Types of Leave
 - District Policy Section 427 Lactation Accommodation

3. INFORMATION ITEMS

- 3a. Finance / Human Resources Report
- 3b. Engineering / Operations / Maintenance Report

4. GENERAL MANAGER'S REPORT

- 4a. Update of Activities
 - ACWA Spring Conference, May 5-8, 2020
 - Water Supply

5. **RECURRING BUSINESS**

5a. Update on Fresno River Adjudication and Facilitation Process

6. **NEW BUSINESS**

6a. Presentation from Sustainable Conservation on 2019 On-Farm Recharge Program – **Timed Item 3:00 p.m.**

6b. Discussion / possible action on appointment of an Interim Treasurer and Controller, Resolution No. 2020-06

6c. Discussion / possible direction on annexation of MID owned parcel APN 044-192-009

7. **DIRECTOR REPORTS, COMMITTEE REPORTS, FUTURE AGENDA ITEMS**

- Director Cosyns
- Director Davis
- Director Janzen
- Director Loquaci
- Director Erickson

8. **NEXT SCHEDULED BOARD MEETINGS**

April 21, 2020 – Regular Meeting

9. **ADJOURNMENT**

AGENDA ITEM 2a.



**MADERA IRRIGATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
GROUNDWATER SUSTAINABILITY AGENCY MEETING
DECEMBER 17, 2019**

MINUTES

Directors Present: James Erickson, President
Richard Cosyns, Vice President entered at 1:30 p.m. due to a conflict of interest
Brian Davis
Carl Janzen

Directors Absent: David Loquaci

Staff Present:

- T. Greci, General Manager (GM Greci)
- D. Cadenazzi Nolan, Assistant General Manager (AGM Nolan)
- A. Kwock Sandoval, Secretary to the Board
- C. Contreras, Operations & Maintenance Manager (OMM Contreras)
- T. Welch, HR Administrator / Risk Manager (HR/RM Welch)
- A. Forestiere, Controller

Others Present: General Counsel John Kinsey, Wanger Jones Helsley; Igal Triebatch; Gary Svanda, Madera County; Christina Beckstead, Madera County Farm Bureau; Preston Brittan, Pacific Resources; Samantha Lopes; Videographer, Others in attendance that did not sign in or identify themselves.

CALL TO ORDER / ROLL CALL

President Erickson called the meeting to order at 1:00 p.m. at the business office of the District at 12152 Road 28 ¼, Madera, California 93637.

APPROVAL OF AGENDA

MOTION: Director Davis / Director Janzen to approve the agenda as presented.

VOTE:

AYES: Directors Loquaci, Davis, Janzen, and Erickson

NOES:

ABSTAIN:

ABSENT: Directors Cosyns

PUBLIC COMMENT: Closed Session

President Erickson opened and closed public comment due to no comments from the public in attendance.

POTENTIAL CONFLICTS OF INTEREST: Closed Session

Director Cosyns will recuse himself from the riparian discussion and Director Janzen will recuse himself from the discussion related to Madera Water District.

Director Cosyns entered the meeting during Closed Session at 1:30 p.m. due to a conflict of interest related to Fresno River.

1. CLOSED SESSION Closed Session items not concluded prior to Regular Session may be continued at the end of the Regular Session.

- 1a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9 ([2] potential cases)
- 1b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Potential initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9 ([6] potential cases)
- 1c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Section 54956.9; Petition for the Adjudication of Rights to the Fresno River, before the State Water Resources Control Board
- 1e. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9; Madera Irrigation District / Madera Irrigation Financing Authority v. Stoel Rives, et. al., Case No. CIV533930
- 1f. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9; Cindy Reyna Castro v. Madera Irrigation District, et. al., Case No. MCV078961
- 1g. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9; Madera Irrigation District v. Smith-Adobe Ranch Family Limited Partnership, Case No. MCV081757
- 1h. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Paragraph (1) of subdivision (b) of Government Code Section 54957
Title: Board Secretary / Executive Assistant

CALL TO ORDER REGULAR SESSION/ PLEDGE OF ALLEGIANCE

President Erickson called Regular Session to order at 2:10 p.m. with staff and the public in attendance.

REPORT ON CLOSED SESSION

General Counsel Kinsey stated there were no reportable actions taken during Closed Session.

POTENTIAL CONFLICTS OF INTEREST

General Counsel Kinsey stated Director Cosyns will recuse himself from items 5a. and 7d. due to a conflict of interest related to Fresno River.

PUBLIC COMMENT: MID Groundwater Sustainability Agency & Regular Session

Igal Triebach, distributed a document titled, "Liberty Groves connection to the 6.2 canal at Rd. 36 & Ave. 11 Madera". Mr. Triebach commented he is here because he wonders were the process is for a connection to the 6.2 canal. He stated a few years ago he tried to get water for recharge in winter and summer. He stated he was told they cannot just get water from the 6.2 canal without a connection. He stated they started the process for a connection and the document he distributed details the process. Mr. Triebach stated they are finished with the connection and the only thing they need is a signature from MID so they can spend \$1 million on water and a connection. Mr. Triebach stated there is no liability and no expense to MID. The only thing they need is to finalize the process is a signature and have the approval of the Board. He stated he does not know why it has not moved forward or what process needs to take place. Mr. Triebach stated if he would take the project through another agency, such as the County it would take an additional 1 ½ - 2 years before they can make the connection and potentially have the laws to take more water from the ground. Mr. Triebach stated he is not asking for anyone to spend any money or take any of the liability. He only needs a signature from MID to make the connection. AGM Nolan stated MID staff has been interfacing with Igal's consultant for some time and responded to the request on October 21, 2019. Mr. Triebach stated the response from staff was MID will not sign. AGM Nolan stated the response was MID prefers not to be the lead agency for a connection that is outside the District's boundary. Director Erickson noted the 6.2 canal is a United States Bureau of Reclamation (USBR) facility. Mr. Triebach stated he would appreciate an approval so they can move forward and putting water in the ground. AGM Nolan stated her understanding is there are further approvals from USBR needed. Mr. Triebach stated once MID signs the approvals are rubber stamped from USBR. AGM Nolan requested Mr. Triebach's consultant contact the District.

RECESS AS MID BOARD OF DIRECTORS & CONVENE AS MID GROUNDWATER SUSTAINABILITY AGENCY- 2:17p.m.

- a. Updates on MID GSA
 - GSP Comments
 - Public Outreach

AGM Nolan reported on the MID GSA. Additional GSP comments received since the last board meeting and were included in the Board Packet. AGM Nolan stated over the past few months the MID GSA has conducted public outreach by participating in the October 22 and December 2 Coordination Committee meetings. MID also distributed a December Newsletter with a dedicated groundwater page that went out via the mail, Constant Contact, and Sway.

b. Public Hearing on Adoption of the Madera Subbasin Joint Groundwater Sustainability Plan
– **Timed Item 2:15 p.m.**

DISCUSSION / PUBLIC COMMENT: Secretary Sandoval stated a written comment was received from Amanda Monaco from Leadership Counsel for Justice and Accountability. Ms. Sandoval read the following into the record, “Our organization, Leadership Counsel for Justice and Accountability, has been engaged in GSP development that will impact the critical drinking water resources for communities that we work with in the San Joaquin Valley and the Eastern Coachella Valley. We are engaged in the development of the Madera Subbasin GSP with residents of the disadvantaged communities of Fairmead and La Vina, the latter of which is within this GSA’s jurisdiction.

The Madera Subbasin GSP is concerning for us and for residents of Fairmead and La Vina because its sustainable management criteria will allow for depletion and contamination of drinking water for disadvantaged communities in the GSP area. According to an analysis that we conducted with Self-Help Enterprises, at the groundwater levels measurable objectives alone, at least 570 domestic wells will go dry in Madera County, and at the minimum thresholds at least 1600 wells will go dry. The minimum thresholds could let water levels drop up to 130 feet in some areas.

Regarding groundwater quality, the GSP will only monitor for compliance with standards for arsenic, nitrates and total dissolved solids. This means that the GSAs will not be aware of other contaminants that are increasing or spreading due to the way that groundwater is managed. We know that many other dangerous groundwater contaminants exist in the area. Groundwater management activities can cause contamination in many ways: for example, concentrated pumping can draw contaminants into new areas, and recharge projects can cause new contaminants such as uranium to emerge.

As currently written, the Draft GSP does not “consider the interests of” disadvantaged communities, as it is required to do under SGMA, and it is likely to cause a disparate impact on communities of color, in violation of state and federal civil rights law. We ask the GSA to modify its sustainable management criteria to protect the supply and quality of drinking water for disadvantaged communities, and adopt a concrete drinking water mitigation program to protect drinking water for disadvantaged communities. We hope to work with the GSA in the coming years to implement such a program as soon as possible, gather data on drinking water impacts, and modify its sustainable management criteria to protect drinking water resources.”

Public comment was closed at 2:21 p.m. following the reading of the written comment into the record.

c. Discussion / possible action on Adoption of the Madera Subbasin Joint Groundwater Sustainability Plan, Resolution No. 2019-GSA02

MOTION: Director Janzen / Director Loquaci to adopt the Madera Subbasin Joint Groundwater Sustainability Plan, Resolution No. 2019-GSA02.

DISCUSSION: AGM Nolan stated the joint GSP has been in development for some time with the City of Madera, County of Madera, MID, and Madera Water District. Chapters have been released

throughout the year. The entire draft of the GSP was released in August with a 90-day comment period that ended in November. The Joint GSP received numerous comments, which were addressed and incorporated into the final GSP.

Director Janzen stated he will vote to approve it, but realizes it is a document that makes a lot of assumptions on unknowns. Director Janzen stated there will be a learning process moving forward. Director Loquaci stated he shares Director Janzen's concerns.

PUBLIC COMMENT: President Erickson opened and closed public comment due to no comments from the public in attendance.

VOTE: ROLL CALL

AYES: Directors Loquaci, Cosyns, Davis, Janzen, and Erickson

NOES:

ABSTAIN:

ABSENT:

- d. Discussion / possible action on approval of Coordination Agreement and designation of representative and alternate representative, Resolution No. 2019-GSA03

MOTION: Director Loquaci / Director Cosyns to approve the Coordination Agreement and designate the Madera Irrigation District Groundwater Committee Chairperson as the representative and the General Manager or his designee as the alternate representative.

DISCUSSION: AGM Nolan stated the Madera Subbasin has a total of 4 GSPs, which are the Joint GSP, Gravelly Ford Water District GSP, New Stone Water District GSP, and Root Creek Water District GSP. Since there are multiple GSPs in the Subbasin, a Coordination Agreement is required amongst the 7 parties. AGM Nolan stated the Coordination Agreement included in the Board Packet has been drafted for some time. Items included are a point of contact, cost sharing breakdowns, and a water budget for each GSA. The cost sharing portion for MID will be approximately \$10,000 for the point of contact and \$10,000 for the data management. AGM Nolan stated her understanding is Root Creek Water District, Gravelly Ford Water District, and Madera Water District have all approved the agreement already. The County of Madera will take to the Board of Supervisors in January and it is on the City of Madera's agenda for tomorrow. There are concerns by one agency related to the agreement.

AGM Nolan stated as part of the Coordination Agreement a representative and alternate representative needs to be designated. AGM Nolan stated staff's recommendation is to appoint the MID Groundwater Committee Chairperson as the representative and the General Manager or his designee as the alternate.

Director Janzen questioned if this agreement has a five year term. AGM Nolan responded one agency in particular felt strongly about having a timeline included. In five years, the agencies will have to come together again.

PUBLIC COMMENT: President Erickson opened and closed public comments due to no comments from the public in attendance.

VOTE: ROLL CALL

AYES: Directors Loquaci, Cosyns, Davis, Janzen, and Erickson
NOES:
ABSTAIN:
ABSENT:

- e. Discussion / possible action on dissolution of Madera Subbasin GSA Coordination Committee Charter, Resolution No. 2019-GSA04

MOTION: Director Janzen / Director Davis to approve the dissolution of the Madera Subbasin GSA Coordination Committee Charter, Resolution No. GSA-04.

DISCUSSION: AGM Nolan stated with the approval of the Coordination Agreement, a Coordination Workgroup is formed. The Coordination Committee includes the four agencies in the joint GSP. The Coordination Workgroup will replace the Coordination Committee. The Charter is no longer needed since the Committee will no longer be in existence.

PUBLIC COMMENT: Christina Beckstead, Madera County Farm Bureau, questioned if all seven agencies in the Madera Subbasin are in the Coordination Workgroup. AGM Nolan responded yes, once all agencies sign the Coordination Agreement. Ms. Beckstead questioned if the four agencies as part of the joint GSP will meet separately from the Workgroup. AGM Nolan stated it was determined by the agencies that with the development of the GSP and Coordination Agreement, that the Coordination Workgroup could serve the need.

VOTE: ROLL CALL

AYES: Directors Loquaci, Cosyns, Davis, Janzen, and Erickson
NOES:
ABSTAIN:
ABSENT:

- f. Discussion / possible action on Memorandum of Understanding with Respect to the Cost Sharing in the Implementation for the Madera Subbasin Joint GSP, Resolution No. 2019-GSA05

MOTION: Director Davis / Director Cosyns to approve the Memorandum of Understanding with Respect to the Cost Sharing in the Implementation for the Madera Subbasin Joint GSP, Resolution NO. 2019-GSA05.

DISCUSSION: AGM Nolan stated the Memorandum of Understanding covers the cost related to the implementation of the Madera Subbasin joint GSP between the four agencies. For example, the work related to the annual report being completed by Davids Engineering.

PUBLIC COMMENT: President Erickson opened and closed public comment due to no comments from the public in attendance.

VOTE: ROLL CALL

AYES: Directors Loquaci, Cosyns, Davis, Janzen, and Erickson

NOES:

ABSTAIN:

ABSENT:

ADJOURN AS MID GROUNDWATER SUSTAINABILITY AGENCY AND RECONVENE AS MID BOARD OF DIRECTORS – 2:36 p.m.

2. SPECIAL BUSINESS

2a. Discussion / possible action on Board Reorganization Pursuant to Water Code §21376

MOTION: Director Loquaci / Director Davis to keep the officer as they currently stand.

DISCUSSION: The current officers are: President – Director Erickson, Vice-President – Director Cosyns, Treasurer – Anthony Forestiere, and Secretary – Andrea Sandoval.

PUBLIC COMMENT: Christina Beckstead, Madera County Farm Bureau, questioned what the other options are. Secretary Sandoval replied nominations could be open and officers could change.

VOTE:

AYES: Unanimously approved

NOES:

ABSTAIN:

ABSENT:

2b. Discussion / possible action on authorizing Madera Irrigation District Ad Hoc Committees, Resolution No. 2019-49

- Fresno River
- Madera Water District
- Centennial
- Fee Structure Analysis
- Infrastructure Modification

MOTION: Director Loquaci / Director Davis to authorize the Ad Hoc Committees through December 31, 2020.

DISCUSSION: Secretary Sandoval stated the request is to extend the Ad Hoc Committee for one year. The new Ad Hoc Committee added is the Infrastructure Modification to explore the District facilities and permitting process. Secretary Sandoval stated since it is a new committee, members need to be appointed. The Infrastructure Modification Ad Hoc Committee members appointed were Director Janzen and Director Cosyns. There are no alternates appointed because it is an Ad Hoc Committee.

PUBLIC COMMENT: President Erickson opened and closed public comment due to no comments from the public in attendance.

VOTE: ROLL CALL

AYES: Directors Loquaci, Cosyns, Davis, Janzen, and Erickson

NOES:

ABSTAIN:

ABSENT:

3. CONSENT AGENDA

3a. Approval of October 15, 2019 Meeting Minutes

3b. Approval of November 4, 2019 Special Meeting Minutes

3c. Discussion / possible action on approval of warrant list payment through December 17, 2019

3d. Discussion / possible action on monthly financial reports for September, October, and November

MOTION: Director Janzen / Director Davis to approve the Consent Agenda as presented.

DISCUSSION: There was no discussion.

PUBLIC COMMENT: President Erickson opened and closed public comment due to no comments from the public in attendance.

VOTE:

AYES: Unanimously approved

NOES:

ABSTAIN:

ABSENT:

4. INFORMATION ITEMS

4a. Finance / Human Resources Report

Controller Forestiere reported the water deliveries for October through the first week of November included approximately 14,500 acre feet for Original District Lands, approximately 3,500 acre feet for Subordinate Lands, and approximately 1,200 acre feet of Operational Management Water for a total water sales of approximately \$886,000. The 2020 Budget of approximately \$25,439,000 was approved by the Board at the December 12, 2019 Special Board Meeting. The 2020 Budget is 0.4% less than the 2019 Adjusted Budget due to reduced water cost estimates. Controller Forestiere clarified the 2020 Budget includes \$2.6 million in additional bond payments. Without

the bond payments, the 2020 Budget is significantly lower than the 2019 Adjusted Budget. GM Greci stated the savings are directly to the growers for the special assessments and are for the 9(d) bond. It is a result of the bond refunding from several years ago. Controller Forestiere stated the additional bond payments will not be factored into the water rate this year.

HR/RM Welch reported on the current recruitments. HR/RM Welch stated the District has welcomed a new Office Technician I and several Maintenance Workers I employees. HR/RM Welch stated all staff completed the required Sexual Harassment Prevention training. Open enrollment concluded in October and staffing changes are being submitted and entered in the BSWIFT system for the District's insurance provider.

4b. Engineering / Operations / Maintenance Report

OMM Contreras reported the 2016 USBR Water SMART grants final reports have been submitted. Water was successfully delivered through the Lateral 24.2-17.0 this year. OMM Contreras reported Engineering staff has been coordinating with the Maintenance Department on projects for the off-season. The Burgess Pipeline Project designs were completed. The Jantzen-Schroeder Pipeline Project at Avenue 18 ½ and Road 20 and Lateral 32.2 turnouts at Avenue 21 and Road 20 designs are currently in progress. Engineering staff is continuing with right-of-way mapping and facility mapping updates for the internal GIS development.

OMM Contreras reported the gates were opened at Big Creek on December 5, 2019. OMM Contreras reported on the various repairs completed by the Maintenance Department. OMM Contreras stated grader work has been on-going. The Mechanic Shop and Welding Shop have both been busy.

Director Cosyns exited the meeting from 2:55 – 3:00 p.m. due to a conflict of interest related to items 5a. and 7d. Items were taken out of order due to the conflict.

5. **RECURRING BUSINESS**

5a. Update on Fresno River Adjudication and Facilitation Process

AGM Nolan provided an update on the Fresno River Adjudication and Facilitation Process. MID participated in a facilitator interview with the facilitators Kearns and West selected by the State Water Resources Control Board (SWRCB). Kearns and West conducted interviews with the various parties and then circulated an Assessments Report.

There was an Ad Hoc Legal Group with a number of the parties' attorneys. AGM Nolan stated General Counsel Kinsey was volunteered to participate on behalf of MID. An initial kick-off meeting was scheduled for January 7, 2020. The facilitators circulated an Agreement to Mediate and is included as 7d. on the agenda.

AGM Nolan stated an initial desktop investigation has been completed by SWRCB and has been circulated. General Counsel Kinsey stated the desktop analysis findings have been consistent with what the District included in the Petition. General Counsel Kinsey stated the differences are likely due to the SWRCB not completing a chain of title analysis.

6. GENERAL MANAGER'S REPORT

6a. Update of Activities

- End of Water Season Presentation
- Mid-Pacific Water Users Conference, January 21-24, 2020
- Update on MID Centennial Celebration

GM Greci reported the Mid-Pacific Water Users Conference has been scheduled for January 21-24, 2020. GM Greci stated the 100 Years of MID History Calendar is currently available and encouraged everyone to grab their free copy. The District also released a MID Stream Monitor that highlighted the water season.

GM Greci stated Gravelly Ford Water District (GFWD) held their 218 election and the District owns a parcel in GFWD. GM Greci stated the District has been working with GFWD to determine how the MID owned parcel should be handled. The GFWD 218 election did pass.

GM Greci reported Director Davis, himself, and AGM Nolan attended the Friant Water Authority (FWA) Annual Meeting. GM Greci stated big picture items were discussed related to water. It has been very effective for encouraging discussion amongst board members.

GM Greci stated the ACWA Fall Conference was attended by several board members, himself, and AGM Nolan. GM Greci stated one of the highlights was the large joint FWA and San Joaquin River Exchange Contractors dinner.

GM Greci stated the unveiling of the 100 Year MID monument will occur at a Special Board Meeting scheduled for January 16, 2020. GM Greci provided an End of Water Season Presentation.

7. NEW BUSINESS

7a. Presentation by Madera County Assessor on Annual Report – **Timed Item 3:30 p.m.**

DISCUSSION: Gary Svanda, Madera County Assessor, provided a presentation on the Madera County Annual Report. Director Loquaci thanked Mr. Svanda for providing the information.

PUBLIC COMMENT: President Erickson opened and closed public comment due to no comments from the public in attendance.

7b. Discussion / possible action on Consulting Services Agreement for External Independent Auditing Services, Resolution No. 2019-50

MOTION: Director Janzen / Director Davis to approve the Consulting Services Agreement for External Independent Auditing Services, Resolution No. 2019-50.

DISCUSSION: Controller Forestiere stated the external independent auditing services existing contract expired following the presentation of the 401(k) audit at the July 30, 2019 Board Meeting. A new Request for Proposal (RFP) was sent out to 10 certified public accounting entities. A total of six responses, one entity declined, and five proposals were received.

The RFP was for a three year period with two additional option years that covers the audits of years ending December 31, 2019, 2020, 2021, 2022, and 2023.

Controlled Forestiere stated after reviewing the individual proposals and evaluating the responses based upon the criteria in the RFP, the firm of Hudson Henderson & Company earned the highest score. Hudson Henderson proposal includes quotes for three year for a total of \$79,260, with an option to extend the contract for year ending 2022 and 2023 for \$25,890.

PUBLIC COMMENT: President Erickson opened and closed public comment due to no comments from the public in attendance.

VOTE: ROLL CALL

AYES: Directors Loquaci, Cosyns, Davis, Janzen, and Erickson
NOES:
ABSTAIN:
ABSENT:

7c. Discussion / possible action on amendments to Crop Water Rules and Regulations for the Distribution of Water and Maintenance of Canals and Pipelines, Resolution No. 2019-51

MOTION: Director Cosyns / Director Loquaci to approve the amendment to Crop Water Rules and Regulations for the Distribution of Water and Maintenance of Canals and Pipelines, Resolution No. 2019-51.

DISCUSSION: General Counsel Kinsey stated there was recent case law coming out of the 5th District of Appeal regarding Turlock Irrigation District and easement encroachments. The additional language augments the language related to the encroachments and remedies. Other minor edits were also made.

PUBLIC COMMENT: President Erickson opened and closed public comment due to no comments from the public in attendance.

VOTE: ROLL CALL

AYES: Directors Loquaci, Cosyns, Davis, Janzen, and Erickson
NOES:
ABSTAIN:
ABSENT:

7d. Discussion / possible action on Agreement to Mediate related to Fresno River Facilitation and any other relevant documents related to facilitation, Resolution No. 2019-52

MOTION: Director Loquaci / Director Janzen to table item 7d. until the next meeting.

DISCUSSION: AGM Nolan stated the Agreement to Mediate has not been finalized. The agreement that was included in the packet has not been finalized. AGM Nolan stated the item can be tabled until the next meeting.

PUBLIC COMMENT: President Erickson opened and closed public comment due to no comments from the public in attendance.

VOTE:

AYES: Unanimously approved
NOES:
ABSTAIN:
ABSENT:

8. **DIRECTOR REPORTS, COMMITTEE REPORTS, FUTURE AGENDA ITEMS**

Director Cosyns stated he is happy to see maintenance occurring in the District and wished everyone a Merry Christmas.

Director Davis reported on the FWA Annual Meeting. He stated there were many constructive meetings. Director Davis reported on the ACWA Fall Conference.

Director Janzen reported on ACWA-JPIA. Director Janzen reported on Breakfast with Bosses held in November. He reported on Friant Power Authority.

Director Loquaci – nothing to report

Director Erickson reported on the ACWA Fall Conference.

9. **NEXT SCHEDULED BOARD MEETINGS**

January 16, 2020 – Special Board Meeting

10. **ADJOURNMENT**

The Board reconvened to Closed Session at 4:10 p.m.

The meeting was adjourned at 4:40 p.m.

AGENDA ITEM 2b.



**MADERA IRRIGATION DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
GROUNDWATER SUSTAINABILITY AGENCY MEETING
JANUARY 16, 2020**

MINUTES

Directors Present: Richard Cosyns, Vice President entered at 1:30 p.m. due to a conflict of interest
Brian Davis
Carl Janzen
David Loquaci

Directors Absent: James Erickson, President

Staff Present:

- T. Greci, General Manager (GM Greci)
- D. Cadenazzi Nolan, Assistant General Manager (AGM Nolan)
- A. Kwock Sandoval, Secretary to the Board
- C. Contreras, Operations & Maintenance Manager (OMM Contreras)
- T. Welch, HR Administrator / Risk Manager (HR/RM Welch)
- A. Forestiere, Controller

Others Present: General Counsel John Kinsey, Wanger Jones Helsley; members of the Grub Gulch Chapter of E Clampus Vitus and other members of the public during unveiling ceremony; KC Loquaci; Travis Millwee, Pacific Resources; Others in attendance that did not sign in or identify themselves.

CALL TO ORDER

Vice President Cosyns called the meeting to order at 1:30 p.m. outside of the business office of the District at 12152 Road 28 ¼, Madera, California 93637 for the unveiling of the monument.

1. SPECIAL BUSINESS

1a. Unveiling of 100-Year Monument

The MID Board of Directors and staff joined the members of the Grub Gulch Chapter of E Clampus Vitus and others for the dedication of the 100-Year Monument.

CALLED TO ORDER REGULAR SESSION / ROLL CALL / PLEDGE OF ALLEGIANCE

Vice President Cosyns called regular session to order at 2:05 p.m. with Directors, staff, and members of the public in attendance.

APPROVAL OF AGENDA

AGM Nolan stated staff would like to move item 5a. before item 4a. in order to have all the items related to Fresno River grouped together that Director Cosyns has a conflict for.

MOTION: Director Janzen / Director Davis to approve the agenda as amended.

VOTE:

AYES: Directors Loquaci, Davis, Janzen, and Cosyns

NOES:

ABSTAIN:

ABSENT: Directors Erickson

POTENTIAL CONFLICTS OF INTEREST

General Counsel Kinsey stated Director Cosyns has a conflict of interest related to agenda items 4a., 6a., 7a., and 7b.

PUBLIC COMMENT: MID Groundwater Sustainability Agency & Regular Session

Vice President Cosyns opened and closed public comment due to no comments from the public in attendance.

RECESS AS MID BOARD OF DIRECTORS & CONVENE AS MID GROUNDWATER SUSTAINABILITY AGENCY – 2:10 p.m.

- a. Updates on MID GSA

AGM Nolan reported there was a productive meeting with the Joint GSP agencies (Madera County, Madera Water District, and City of Madera) yesterday. The Point of Contract, Data Management, and Annual Reporting contracts are being routed through the County of Madera. The Coordination Agreement and Joint GSP will be submitted by the end of the month. AGM Nolan stated it is still unknown if all agencies in the Madera Subbasin will sign the Coordination Agreement. The Coordination Agreement, with those GSAs who agree to sign, and Joint GSP will be submitted by the deadline.

ADJOURN AS MID GROUNDWATER SUSTAINABILITY AGENCY AND RECONVENE AS MID BOARD OF DIRECTORS – 2:12 p.m.

2. CONSENT AGENDA

- 2a. Approval of December 12, 2019 Special Meeting Minutes
- 2b. Discussion / possible action on approval of warrant list payments through January 16, 2020
- 2c. Discussion / possible action on monthly financial reports for December 2019

MOTION: Director Janzen / Director Loquaci to approve the Consent Agenda as presented.

DISCUSSION: There was no discussion.

PUBLIC COMMENT: Vice President Cosyns opened and closed public comment due to no comments from the public in attendance.

VOTE:

AYES: Directors Loquaci, Davis, Janzen, and Cosyns
NOES:
ABSTAIN:
ABSENT: Director Erickson

3. **INFORMATION ITEMS**

3a. Finance / Human Resources Report

- Annual Disclosure of Board Members or Employee Reimbursements over \$100 pursuant to Government Code Section 53065.5

Controller Forestiere reported the Finance Department has been preparing year-end work related to the issuing of 1099's and W-2's for MID and the Madera Chowchilla Water & Power Authority (MCWPA) before the January 31, 2020 deadline. The year-end annual census reporting will be completed and sent to the District's retirement plan consultants before the end of January. Controller Forestiere reported there will be an initial meeting with the new auditors, Hudson Henderson & Company, Inc this month. Field work and internal control evaluations will begin in late February or early March with a draft of the financial statement to be completed by March 31, 2020. Controller Forestiere stated the Annual Disclosure of Board Members or Employee Reimbursement over \$100 pursuant to Government Code Section 530.65.5 was included in the Board Packet.

HR/RM Welch reported year-end benefit updates have occurred. HR/RM Welch reported on the promotional opportunities in the District with several recruitments occurring for positions now open due to those promotions. HR/RM Welch reported Service Award recipients were recognized at the District's Holiday Luncheon. Aaron Clark and Tanesha Welch received the 5 year service award, Dina Nolan received the 10 year service award, Martin Milan and Gary Estrada received the 15 year service award, and Daniel Freeman received the 20 year service award.

3b. Engineering / Operations / Maintenance Report

OMM Contreras reported the Engineering Department and Maintenance Department are working on off-season projects. End of season maintenance was completed on the Rubicon gates. OMM Contreras reported on the Crop Water Application sign was put up on the outside fence. GM Greci noted the revised Crop Water Rules and Regulations are currently being printed. OMM Contreras reported the Roberts sidewalk located at Sunset and Willis was removed to repair the pipeline leak and a new sidewalk was poured.

OMM Contreras reported on the Burgess Pipeline Project and the new Bordenave Turnout #8. OMM Contreras stated staff has been completing canal dredging. The Welding Shop fabricated

and installed trash screens and safety ladders. AGM Nolan commended OMM Contreras on his leadership related to the transition of the Engineering Department being under his departments.

Items were taken out of order due to Director Cosyns conflict of interest. Director Cosyns exited the meeting at 2:25 p.m. due to a conflict of interest and Director Janzen led the meeting.

4. **RECURRING BUSINESS**

4a. Update on Fresno River Adjudication and Facilitation Process

AGM Nolan stated the initial kick off meeting was held on January 7, 2020 with approximately 50 people in attendance. The State Water Resources Control Board (SWRCB) staff provided a presentation even though they are not actively participating in the facilitation process. AGM Nolan stated an Ad Hoc Legal Workgroup was formed. General Counsel Kinsey will be participating on MID's behalf. There may be additional Ad Hoc Committees formed at a later date. AGM Nolan stated meetings have been scheduled monthly for the facilitation process.

General Counsel Kinsey stated the current focus is on the riparian acreage. The SWRCB released their desktop investigation. General Counsel Kinsey reported MID was asked to provide a presentation at the January 28 meeting on the Fresno River Allocation Model. General Counsel Kinsey stated the presentation will be similar to what was presented to the MID Board before the filing of the petition. AGM Nolan stated MID's consultant that has been running the model will also be in attendance at the January 28 meeting.

5. **GENERAL MANAGER'S REPORT**

5a. Update of Activities

GM Greci reported there was an end of water season press release distributed. In addition, a press release for the monument unveiling held earlier was also distributed.

GM Greci stated next week the U.S. Bureau of Reclamation Mid-Pacific Water Users Conference will be held and he, AGM Nolan, Directors Erickson and Janzen will be in attendance.

GM Greci reported the initial entitlement letters were sent to the Fresno River Riparians. The releases began from Hidden Dam yesterday. The releases will occur for 19 days. Releases will begin at 125 cfs and reduce to 25 cfs, which may seem surprising because the Army Corps minimum release is usually 100 cfs. GM Greci stated staff met with the Army Corps last summer and the Army Corps agreed to attempt 25 cfs releases. The Army Corps will inspect after the low flow. If the releases are successful, Army Corps operations manual will be updated. AGM Nolan stated the low flow valve has been a MID project for some time. GM Greci stated that if a low flow valve needs to be constructed it could cost millions and take many years to complete.

6. OLD BUSINESS

- 6a. Discussion / possible action on Agreement to Mediate related to Fresno River Facilitation and any other relevant documents related to facilitation, Resolution No. 2020-01

MOTION: Director Loquaci / Director Davis to approve Resolution No. 2020-01.

DISCUSSION: AGM Nolan stated items 6a., 7a., and 7b. all related to the facilitation process. General Counsel Kinsey stated before someone goes into mediation, a mediation agreement has to be signed. The Agreement to Mediate is an acknowledgement the mediator will not be called as a witness in court and consensus will not be used in court. General Counsel Kinsey stated the Agreement to Mediate is standard.

General Counsel Kinsey explained item 7a. is the Confidentiality Agreement, which some of the parties' attorneys wanted a robust confidentiality agreement. It was broader than any of the attorneys that represent public agencies wanted to agree to including the Bureau of Reclamation and Department of Fish & Wildlife. General Counsel Kinsey stated the Confidentiality Agreement was pared down. General Counsel Kinsey stated he is comfortable with this version and there is a possibility all of the other parties may not want to sign it. General Counsel Kinsey stated it mirrors the mediation privilege. AGM Nolan suggested the Board include in the motion for the Confidentiality Agreement approval if necessary.

General Counsel Kinsey stated item 7b. is the Charter that Kearns & West drafted with input from the parties. The Charter stated the parties will work diligently together and act in good faith.

PUBLIC COMMENT: Director Janzen opened and closed public comment due to no comments from the public in attendance.

VOTE: ROLL CALL

AYES: Directors Loquaci, Davis, and Janzen
NOES:
ABSTAIN:
ABSENT: Directors Erickson and Cosyns

7. NEW BUSINESS

- 7a. Discussion / possible action on Non-Disclosure/Confidentiality Agreement for the Fresno River Water Rights Settlement Negotiation Process, Resolution No. 2020-02

MOTION: Director Loquaci / Director Davis to approve Resolution No. 2020-02 to be used if deemed necessary by MID's legal counsel.

DISCUSSION: The discussion occurred under item 6a.

PUBLIC COMMENT: Director Janzen opened and closed public comment due to no comments from the public in attendance.

VOTE: ROLL CALL

AYES: Directors Loquaci, Davis, and Janzen

NOES:

ABSTAIN:

ABSENT: Directors Erickson and Cosyns

7b. Discussion / possible action on Directing Staff to Act on the Charter for the Fresno River Water Rights Settlement Negotiation Process, Resolution No. 2020-03

MOTION: Director Davis / Director Loquaci to approve Resolution No. 2020-03.

DISCUSSION: The discussion occurred under item 6a.

PUBLIC COMMENT: Director Janzen opened and closed public comment due to no comments from the public in attendance.

VOTE: ROLL CALL

AYES: Directors Loquaci, Davis, and Janzen

NOES:

ABSTAIN:

ABSENT: Directors Erickson and Cosyns

8. DIRECTOR REPORTS, COMMITTEE REPORTS, FUTURE AGENDA ITEMS

Director Cosyns – exited the meeting at 2:35 p.m.

Director Davis stated it is good to see the maintenance work being completed.

Director Janzen reported on the Friant Water Authority meeting.

Director Loquaci – nothing to report

Director Erickson – absent

PUBLIC COMMENT: Closed Session

Director Janzen opened and closed public comment due to no comments from the public in attendance.

POTENTIAL CONFLICTS OF INTEREST: Closed Session

There were no potential conflicts of interest noted for any of the Directors in attendance.

The Board went into Closed Session at 3:05 p.m.

9. CLOSED SESSION Closed Session items not concluded prior to Regular Session may be continued at the end of the Regular Session.

- 9a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9 ([2] potential cases)
- 9b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Potential initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9 ([7] potential cases)
- 9c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Section 54956.9; Petition for the Adjudication of Rights to the Fresno River, before the State Water Resources Control Board
- 9d. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9; Madera Irrigation District / Madera Irrigation Financing Authority v. Stoel Rives, et. al., Case No. CIV533930
- 9e. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9; Cindy Reyna Castro v. Madera Irrigation District, et. al., Case No. MCV078961
- 9f. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9; Madera Irrigation District v. Smith-Adobe Ranch Family Limited Partnership, Case No. MCV081757

10. REPORT ON CLOSED SESSION

There was no reportable action taken during Closed Session.

11. NEXT SCHEDULED BOARD MEETINGS

February 18, 2020 – Regular Board Meeting

12. ADJOURNMENT

The meeting was adjourned at 4:40 p.m.

AGENDA ITEM 2c.



**SPECIAL JOINT MEETING OF
MADERA IRRIGATION DISTRICT &
MADERA IRRIGATION FINANCING AUTHORITY
BOARD OF DIRECTORS
FEBRUARY 5, 2020**

MINUTES

Directors Present: James Erickson, President
Richard Cosyns, Vice President
Brian Davis
Carl Janzen

Directors Absent: David Loquaci

Staff Present: T. Greci, General Manager (GM Greci)
D. Cadenazzi Nolan, Assistant General Manager (AGM Nolan)
A. Kwock Sandoval, Secretary to the Board

Others Present: General Counsel John Kinsey, Wanger Jones Helsley; Special Counsel Frank Pitre and Allison Cordova via telephone from 6:00 p.m. – 7:00 p.m.

CALL TO ORDER / ROLL CALL

President Erickson called the meeting to order at 6:00 p.m. at the business office of the District at 12152 Road 28 ¼, Madera, California 93637.

APPROVAL OF AGENDA

MOTION: Director Davis / Director Janzen to approve the agenda as presented.

VOTE:

AYES: Directors Cosyns, Davis, Janzen, and Erickson

NOES:

ABSTAIN:

ABSENT: Director Loquaci

PUBLIC COMMENT: Closed Session

President Erickson opened and closed public comment due to no public in attendance.

POTENTIAL CONFLICTS OF INTEREST: Closed Session

There were no potential conflicts of interest noted.

1. CLOSED SESSION

- 1a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9; Madera Irrigation District / Madera Irrigation Financing Authority v. Stoel Rives, et. al., Case No. MCV067728

2. REPORT ON CLOSED SESSION

There was no reportable action taken during Closed Session.

3. NEXT REGULARLY SCHEDULED BOARD MEETING

February 18, 2020 Regular Meeting 1:00 p.m.

4. ADJOURNMENT

President Erickson adjourned the meeting at 7:45 p.m.

AGENDA ITEM 2d.

Madera Irrigation District

12152 ROAD 28¼ ▪ MADERA ▪ CA 93637

Phone (559) 673-3514

FAX (559) 673-0564

Board of Directors

Carl Janzen Rick Cosyns Brian Davis Jim Erickson Dave Loquaci

General Account

◆ Warrant No. 41187 thru 41458 Dates 1/3/2020 thru 3/5/2020 Total \$1,482,514.46

\$3,028,401.78

Approved for payment by the Board of Directors

March 17, 2020

James Erickson, President

Andrea Kwock Sandoval, Secretary

**WARRANT LIST
March 17, 2020**

CHECK NUMBER	CHECK DATE	VENDOR NAME	DESCRIPTION	ADDITIONAL DETAIL	CHECK AMOUNT
041187	1/3/2020	ROBERT HOUSE	P/E 01/04/20 - Final Paycheck	Amount included in P/E 01/04/20	0.00
041188	1/3/2020	ROBERT HOUSE	P/E 01/04/20 - Vacation/Sick Payout	Amount included in P/E 01/04/20	0.00
041189	1/10/2020	KARINA HUNTLEY	P/E 01/18/20 - Vacation Payout - Final	Amount included in P/E 01/18/20	0.00
041190	1/10/2020	PITNEY BOWES GLOBAL	Postage Machine Lease - Nov, Dec, Jan.		451.74
041191	1/10/2020	A T & T	Office Fax, Alarms & Tablets		803.86
041192	1/10/2020	A T & T	Office Phone & Internet		970.44
041193	1/10/2020	P G & E	Monthly Service - Ag Pump		32.31
041194	1/10/2020	MADERA COUNTY RECORDER	Deed - CD for December		25.00
041195	1/10/2020	AFLAC AMERICAN FAMILY LIFE	Employee Payroll Deductions		1,109.00
041196	1/10/2020	GENERAL BUILDERS SUPPLY CO.	Misc. Supplies		114.40
041197	1/10/2020	GEORGE'S AUTO SUPPLY	Misc. Auto Parts & Supplies		12.21
041198	1/10/2020	KROEGER EQUIPMENT & SUPPLY CO	Turbo Charger Hoses - #7-16 & 1- Stock	Maintenance Truck	72.58
041199	1/10/2020	TESEI PETROLEUM INC	Card Lock Fuel		1,348.35
041200	1/10/2020	M I D EMPLOYEES ASSOCIATION	Employee Payroll Deductions		155.00
041201	1/10/2020	SILVA FORD MADERA	Misc. Auto Parts & Supplies		102.45
041202	1/10/2020	S & J LUMBER, INC	Lumber & Materials		262.27
041203	1/10/2020	FRESNO VALVES & CASTINGS INC.	Underground Water Valve - TO 8A		1,039.57
041204	1/10/2020	FRIANT WATER AUTHORITY	Call for Funds, January 2020		58,191.21
041205	1/10/2020	MADERA COUNTY FARM BUREAU	2020 Membership Dues		300.00
041206	1/10/2020	ACWA	2020 Annual Agency Dues		19,640.00
041207	1/10/2020	HARBOR FREIGHT TOOLS USA, INC.	Misc. Tools & Supplies		140.25
041208	1/10/2020	KAISER FOUNDATION HEALTH PLAN	Monthly Insurance Premiums - January		32,814.96
041209	1/10/2020	HOME DEPOT CREDIT SERVICES	Misc. Tools & Supplies		838.37
041210	1/10/2020	CALIFORNIA FARM WATER COALITION	2020 Membership Dues		6,000.00
041211	1/10/2020	SUN LIFE AND HEALTH INSURANCE	Monthly Life Insurance Premiums - Jan.		2,028.68
041212	1/10/2020	CONCENTRA MEDICAL CENTERS	Pre Employment Physicals		495.00
041213	1/10/2020	SUN LIFE AND HEALTH INSURANCE	Employee Payroll Deductions		304.10
041214	1/10/2020	LOWE'S COMPANIES INC.	Misc. Tools & Supplies		3,742.98
041215	1/10/2020	VALLEY PIPE & SUPPLY INC.	Sales Tax on Original Invoice		9.46
041216	1/10/2020	VERIZON WIRELESS	Monthly Cell Phones		1,860.59
041217	1/10/2020	KEN WENGER dba	2020 Annual Support - Storm Computer Program		5,500.00
041218	1/10/2020	BSK & ASSOCIATES, INC.	Office Water Testing		554.00
041219	1/10/2020	KUCKENBECKER TRACTOR CO.	Weed eater Parts		61.67
041220	1/10/2020	AUTO ZONE, INC	Fuel Module - #8-11	2011 F150 1/2 Ton Truck	261.95
041221	1/10/2020	SIERRA HYDROGRAPHICS	Mountain Diversions Monitoring		8,839.48
041222	1/10/2020	SAN JOAQUIN SAND & GRAVEL	Base Rock - Burgess Crossing		447.37
041223	1/10/2020	SEBASTIAN - ALARM MONITORING	On Site Service Call - Shop Alarm		500.00
			Monthly Alarm Monitoring		149.85
041224	1/10/2020	WANGER JONES HELSLEY PC	Legal Fees thru 12/15/19		61,752.37
041225	1/10/2020	SC FUELS	3,974 Gallons Diesel Fuel		11,988.64
041226	1/10/2020	O'REILLY AUTO PARTS	Ball Joints - #7-11	2011 3/4 Ton Meter Truck	173.16
041227	1/10/2020	ROSENBALM ROCKERY, INC	Concrete - Hughes Lateral		388.89
041228	1/10/2020	COVERALL NORTH AMERICA, INC	Monthly Janitorial Service - January		598.00
041229	1/10/2020	MADERA CO. FAIRMEAD LANDFILL	Wood/Trash/Brush to Landfill		787.24
041230	1/10/2020	REAL-TIME INFORMATION SERVICES	IT Pre paid Block Hours		2,300.00
			Server Monitoring/Anti Virus Protection/Back Up Servers		1,640.50
041231	1/10/2020	ZOOM IMAGING SOLUTIONS, INC.	Copy Machine Copies		258.07
041232	1/10/2020	UNIFIRST CORPORATION	Uniforms & Supplies		2,103.09
041233	1/10/2020	REY'S GARDEN SERVICE	Monthly Lawn Service - December		300.00
041234	1/10/2020	HANSARD, BARBARA CHRISTINE	Note Taking Services - RWMG - Oct.		600.00
041235	1/10/2020	AGOSTINO CREATIVE PHOTOGRAPHY & GRAPHIC	MID History Book Payment		981.25
041236	1/10/2020	HI TOUCH BUSINESS SERVICES	Office Supplies		428.75
041237	1/10/2020	TAYLOR EQUIPMENT & REPAIR INC.	Excavator Bucket Repair		7,444.35
041238	1/10/2020	VERITEXT, LLC	Legal Services - Job #31-13-5		1,167.80
041239	1/10/2020	KPC LEGAL AUDIT SERVICES, INC.	Legal Services - Job #31-13-5		21,022.90
041240	1/10/2020	MADERA COUNTY DEPT. OF WATER & NATURAL RESOURCES	Admin Duties - RWMG - December		700.00
041241	1/10/2020	LITIGATION SERVICES & TECHNOLOGIES	Legal Services - Job #08-19-6	Fresno River Investigations	2,153.53
041242	1/10/2020	FERGUS ALAN MORRISSEY	Legal Services - Job #31-13-5		5,758.58
041243	1/10/2020	CALIFORNIA EMPLOYERS ASSOCIATION	2020 Membership Admin Fee		150.00
041244	1/10/2020	P.E.S. VIDEO SERVICE, INC.	Video Digitizing - Job #08-19-6	Fresno River Investigations	1,575.00
041245	1/10/2020	APTUS COURT REPORTING	Legal Services - Job #08-19-6	Fresno River Investigations	2,204.93
041246	1/24/2020	P G & E	Monthly Service - Ag Pumps		187.25
041247	1/24/2020	MADERA COUNTY RECORDER	Redemption Certificates		40.00
041248	1/24/2020	AFLAC AMERICAN FAMILY LIFE	Employee Payroll Deductions		1,200.00
041249	1/24/2020	GEORGE'S AUTO SUPPLY	Misc. Auto Parts & Supplies		96.32
041250	1/24/2020	MADERA CHOWCHILLA WATER &	Call for Funds #390 - December		60,094.04
041251	1/24/2020	NAPA-GENUINE PARTS COMPANY	Misc. Auto Parts & Supplies		89.71
041252	1/24/2020	QUINN COMPANY	Filter - #8-15	Excavator	41.43
041253	1/24/2020	TECO	Misc. Supplies		406.15
041254	1/24/2020	TESEI PETROLEUM INC	Card Lock Fuel		1,644.37
041255	1/24/2020	M I D EMPLOYEES ASSOCIATION	Employee Payroll Deductions		155.00
041256	1/24/2020	SILVA FORD MADERA	Misc. Auto Parts & Supplies		1,023.17
041257	1/24/2020	S & J LUMBER, INC	Lumber & Materials	Shop Offices & Stock	885.62
041258	1/24/2020	ZEE MEDICAL SERVICE	Medical Cabinet Refills		41.20
041259	1/24/2020	SCHOETTLER TIRE	2 Tires - Gradall		1,441.76
041260	1/24/2020	FRIANT WATER AUTHORITY	Recapture - Patterson Banta-Carbona -Dec		32,940.00
041261	1/24/2020	FRIANT WATER AUTHORITY	SLDMWA for January 2020		61,210.57
041262	1/24/2020	FRESNO WIRE ROPE, INC.	Chain & Hooks for Flatbed/Excavator		1,008.25
041263	1/24/2020	LEE'S CONCRETE MATERIAL CO INC	Concrete		639.36

041264	1/24/2020	J W MYERS INC	Propane		16.64
041265	1/24/2020	PRAXAIR DISTRIBUTION INC	Welding Gases		170.76
041266	1/24/2020	GRAINGER, INC.	Heater for Shop		1,976.62
041267	1/24/2020	ACWA/JPIA	Monthly Medical, Dental, Vision Premiums	January & February	92,445.82
041268	1/24/2020	KAISER FOUNDATION HEALTH PLAN	Monthly Medical Premiums	February	24,679.07
041269	1/24/2020	AMERICAN METALS	Iron & Metal Materials		1,394.26
041270	1/24/2020	VERIZON WIRELESS	Field Tablets/Data Plans & Well Monitoring		539.80
041271	1/24/2020	PLATT ELECTRIC SUPPLY	Push Button for Car Lift & Electrical Parts for Shop Offices		131.82
041272	1/24/2020	DON'S MOBILE GLASS, INC.	Windshield Replacement - #5-17	2017 Pickup	220.00
041273	1/24/2020	BSK & ASSOCIATES, INC.	Professional Services-Dec-Job #10-19-5	Burgess Pipeline Project	1,224.61
041274	1/24/2020	PROVOST & PRITCHARD	RWMG Professional Services	May, June, July	13,135.90
			Prop 84 Grant Project Report		650.00
041275	1/24/2020	WESTERN AG & TURF	Pipe & Supplies		1,024.23
041276	1/24/2020	MARK DUARTE	Pesticide Spraying - Office		40.00
041277	1/24/2020	WALPOLE & CO., LLP	Mas 90 Computer Consulting		43.75
041278	1/24/2020	KIMBALL MIDWEST	Spray Paint - Meter Room		154.90
041279	1/24/2020	CENTRAL SANITARY SUPPLY	Janitorial Supplies		201.24
041280	1/24/2020	REDROCK ENVIRONMENTAL	Trash to Land Fill		214.04
041281	1/24/2020	CAROLLO ENGINEERS, INC.	Professional Services - Job #13-18-6 Dec	Fresno River Adjudication	3,712.50
041282	1/24/2020	VALLEY DOCUMENT SOLUTIONS	Legal Services - Job #08-19-6	Fresno River Investigations	473.07
041283	1/24/2020	BANK OF AMERICA	Travel/BOD Expenses/Software/Uniforms/Supplies	Administration	4,597.83
			Travel/Building Maintenance/Training/Misc. Supplies	Operations/Maintenance	2,294.47
			Building Maintenance/Misc. Supplies	Engineering	51.16
			Maintenance Repairs/Misc. Supplies	Storekeeper	298.62
			Safety/EE Relations/Membership Fees/Publications	H.R.	1,378.99
041284	1/24/2020	UNIFIRST CORPORATION	Uniforms & Supplies		1,240.32
041285	1/24/2020	BLANKINSHIP & ASSOCIATES, INC	NPDES 2020 Permit Retainer		1,000.00
041286	1/24/2020	HIRE UP STAFFING SERVICES	Temporary Personnel		667.12
041287	1/24/2020	TRANSAMERICA EMPLOYEE BENEFITS	Employee Payroll Deductions		183.91
041288	1/24/2020	ADVANCED DISTRIBUTION CO.	Steel Stencil Kit		3,946.80
041289	1/24/2020	WEST SIDE WATER CONDITIONING	MID Well Filter Service		270.00
041290	1/24/2020	U S BANK EQUIPMENT FINANCE	Copier Lease Payment		712.94
041291	1/24/2020	HIXCO	Welding Supplies		187.18
041292	1/24/2020	HI TOUCH BUSINESS SERVICES	Office Supplies		530.69
041293	1/24/2020	L & L ELECTRICAL, INC.	Clean & Check 3 Electrical Panels to Pumps	On Site Service Call	600.00
			Purchase of SCADA Radio Site Surveying Equipment	2019 Capital Expense	10,797.30
041294	1/24/2020	VERITEXT, LLC	Legal Services - Job #31-13-5		3,256.35
041295	1/24/2020	FERGUS ALAN MORRISSEY	Legal Services thru Dec. - Job #31-13-5		8,592.16
041296	2/4/2020	A T & T	Office Fax, Alarms & Tablets		799.68
041297	2/4/2020	A T & T	Office Phones & Internet		970.99
041298	2/4/2020	P G & E	Office/Shop/Control Gates/Ag Pumps		8,469.57
041299	2/4/2020	MADERA COUNTY RECORDER	Deed-CD for January 2020		25.00
041300	2/4/2020	MADERA COUNTY RECORDER	Redemption Certificates		60.00
041301	2/4/2020	GEORGE'S AUTO SUPPLY	Misc. Auto Parts & Supplies		334.41
041302	2/4/2020	NAPA-GENUINE PARTS COMPANY	Misc. Auto Parts & Supplies		417.40
041303	2/4/2020	QUINN COMPANY	2020 Backhoe Purchase		145,582.39
041304	2/4/2020	VALLEY IRON, INC	Iron & Metal Materials		1,156.70
041305	2/4/2020	TESEI PETROLEUM INC	Card Lock Fuel		2,022.79
041306	2/4/2020	S & J LUMBER, INC	Lumber & Materials		805.93
041307	2/4/2020	PAPE' MACHINERY, INC	Backhoe Antenna		52.30
041308	2/4/2020	J W MYERS INC	Propane		80.40
041309	2/4/2020	MADERA WELDING & MANUFACTURING	Straighten SS Pipe		47.50
041310	2/4/2020	SAN JOAQUIN VALLEY AIR	Annual Fuel Tank Permit & Burn Permit		282.00
041311	2/4/2020	PRE-EMPLOYMENT INVESTIGATIONS	Pre Employment Records Search		47.00
041312	2/4/2020	PRAXAIR DISTRIBUTION INC	Welding Gases		279.69
041313	2/4/2020	WATERMAN VALVE LLC	6 Canal Gates		6,539.04
041314	2/4/2020	HARBOR FREIGHT TOOLS USA, INC.	Misc. Tools & Supplies		1,359.75
041315	2/4/2020	SHOE SHAK	Safety Shoes		299.82
041316	2/4/2020	DLT SOLUTIONS, INC.	AutoCAD Annual Renewal 2020		1,607.28
041317	2/4/2020	MIDLAND TRACTOR	Compressor Gage - #5-16	F550 Shop Truck	33.71
041318	2/4/2020	SUN LIFE AND HEALTH INSURANCE	Monthly Life Insurance Premiums - Feb		1,956.53
041319	2/4/2020	SUN LIFE AND HEALTH INSURANCE	Employee Payroll Deductions		304.10
041320	2/4/2020	PURL'S SHEET METAL	Final Pmt - A/C & Heating Unit - Shop		12,916.43
041321	2/4/2020	NIXON-EGLI EQUIPMENT CO.	Turn Signal Switch/Fuel Sensor - #6-11	Gradall	688.97
041322	2/4/2020	PLATT ELECTRIC SUPPLY	Misc. Parts for Shop Fork Lift		93.41
041323	2/4/2020	CRANE TEC ENTERPRISES, INC	Shop Cranes Safety Inspection		329.50
041324	2/4/2020	BSK & ASSOCIATES, INC.	Office Water Testing		534.00
041325	2/4/2020	WESTERN AG & TURF	Colony Pipeline Replacement - #02-20-3 - Road 20	1,300 Ft. 36" ADS Pipe	36,836.32
041326	2/4/2020	CAL VALLEY PRINTING	Embroidered Logo & Name on 32 Polo Shirts		398.36
041327	2/4/2020	CONSTAR SUPPLY	3.2HP Vibrator Motor		906.51
041328	2/4/2020	CENTRAL SANITARY SUPPLY	Janitorial Supplies		204.92
041329	2/4/2020	ALLIGARE LLC	265 Gal. Imox Chemical	Pre-Emergent	70,815.56
			240 Gal. Payload Chemical	Pre-Emergent	12,720.96
041330	2/4/2020	SEBASTIAN - ALARM MONITORING	Monthly Alarm Monitoring		149.85
041331	2/4/2020	SC FUELS	Motor Oil/Exhaust Fluid/Lubricants		3,961.92
041332	2/4/2020	ROSENBALM ROCKERY, INC	Concrete		142.62
041333	2/4/2020	COVERALL NORTH AMERICA, INC	Monthly Janitorial Service - February		598.00
041334	2/4/2020	SHRED-IT USA LLC	Document Management Service		199.24
041335	2/4/2020	ULINE	2 Gallon Gas Cans		197.24
041336	2/4/2020	ZOOM IMAGING SOLUTIONS, INC.	Copy Machine Copies		197.72
041337	2/4/2020	UNIFIRST CORPORATION	Uniforms & Supplies		1,193.40
041338	2/4/2020	HIRE UP STAFFING SERVICES	Temporary Personnel		434.08
041339	2/4/2020	TRANSAMERICA EMPLOYEE BENEFITS	Employee Payroll Deductions		71.46

041340	2/4/2020	REY'S GARDEN SERVICE		Monthly Lawn Service		300.00
041341	2/4/2020	GOLDEN STATE OVERNIGHT		Postage - Job #13-18-6	Fresno River Adjudication	107.83
041342	2/4/2020	HIXCO		Cordless Drill - Welding Shop		229.07
041343	2/4/2020	L & L ELECTRICAL, INC.		Radio Survey Training		1,200.00
041344	2/4/2020	SELF HELP ENTERPRISES		RWMG - Admin Duties - May, June, July 2019		6,917.14
041345	2/4/2020	MADERA COUNTY DEPT. OF WATER & NATURAL RESOURCES		RWMG Prop 1 Pmt. - May 2019 - July 2019		500.00
041346	2/18/2020	MADERA CHOWCHILLA WATER & POWER		Call for Funds #391 - January		26,781.99
041347	2/24/2020	P G & E		Office/Control Gates/Ag Pumps		2,248.99
041348	2/24/2020	AFLAC AMERICAN FAMILY LIFE		Employee Payroll Deductions		1,200.00
041349	2/24/2020	GENERAL BUILDERS SUPPLY CO.		Misc. Supplies		88.85
041350	2/24/2020	GEORGE'S AUTO SUPPLY		Misc. Auto Parts & Supplies		11.66
041351	2/24/2020	MADERA TRIBUNE		Recruitment Ads - Canal Operator, Maintenance Worker		300.90
041352	2/24/2020	NAPA-GENUINE PARTS COMPANY		Misc. Auto Parts & Supplies		406.65
041353	2/24/2020	QUINN COMPANY		Hydraulic Fluid & Misc. Parts for Excavator		592.38
041354	2/24/2020	KROEGER EQUIPMENT & SUPPLY CO		Misc. Equipment Parts		128.06
041355	2/24/2020	TECO		Misc. Supplies		619.02
041356	2/24/2020	CREATIVE COPY		Vehicle Stickers, Rules & Regs. Books, Purchase Orders		1,194.11
041357	2/24/2020	KISCO SALES INC		Clamp/Manifold Gasket/Barb - #2-18		12.82
041358	2/24/2020	TESEI PETROLEUM INC		Card Lock Fuel		1,723.74
041359	2/24/2020	M I D EMPLOYEES ASSOCIATION		Employee Payroll Deductions		300.00
041360	2/24/2020	TECHNOFLO SYSTEMS		2 4" Meters		3,282.74
041361	2/24/2020	JORGENSEN & CO		25 Fire Extinguishers & Service		2,215.16
041362	2/24/2020	S & J LUMBER, INC		Lumber & Materials		706.00
041363	2/24/2020	McCROMETER INC	\$10,447.79	4 Flow Com Kit Replacements	Meter Room Shop	2,964.55
				12 Canopy Kits	Meter Room Shop	1,059.21
				12" Diameter Prop Assembly	Meter Room Shop	282.01
				10 Bearing Assemblies	Meter Room Shop	6,142.02
041364	2/24/2020	SCHOETTLER TIRE	\$3,039.76	Tire Replacement - #10-11 Spray Truck	Spray Truck	228.67
				Tire Replacement - #2-07	Tractor Mower	185.00
				2 Tires Mounted #4-16	Backhoe	2,626.09
				Recaptured Water - Patterson Banta-Carbona-Jan		6,750.00
041365	2/24/2020	FRIANT WATER AUTHORITY		Misc. Shop Supplies		727.27
041366	2/24/2020	FASTENAL COMPANY		Misc. Shop Supplies		1,082.85
041367	2/24/2020	LEE'S CONCRETE MATERIAL CO INC		Concrete - Borden		30.93
041368	2/24/2020	J W MYERS INC		Propane		315.52
041369	2/24/2020	PRAXAIR DISTRIBUTION INC		Welding Supplies		44,257.37
041370	2/24/2020	ACWA/JPIA		Medical, Dental, Vision Premiums - March		2,075.00
041371	2/24/2020	FRESNO BEE		Recruitment Ad - Systems Analyst		44.96
041372	2/24/2020	HARBOR FREIGHT TOOLS USA, INC.		Misc. Tools & Supplies		832.88
041373	2/24/2020	SHOE SHAK		5 Pairs Safety Shoes		2,998.48
041374	2/24/2020	HOME DEPOT CREDIT SERVICES		Misc. Tools & Supplies	Shop Offices & Stock	2,834.82
041375	2/24/2020	MIDLAND TRACTOR		Hydraulic Pump, Gasket, Seals, Clamps & Misc. Parts	#1-10 John Deere Tractor	282.00
041376	2/24/2020	CONCENTRA MEDICAL CENTERS		Pre Employment Exams		79.00
041377	2/24/2020	DIAMOND LOCKSMITHS		Office Door Lock Repair		1,129.10
041378	2/24/2020	LOWE'S COMPANIES INC.		Misc. Tools & Supplies	Shop Offices & Stock	2,429.92
041379	2/24/2020	VERIZON WIRELESS	\$3,934.86	Mo. Cell Phones/Data Plans/Field Tablets/MC Monitoring		1,504.94
				Purchase of 6 Field Tablets		389.32
041380	2/24/2020	CRANE TEC ENTERPRISES, INC		Overhead Crane Repairs	Mechanic Shop	877.08
041381	2/24/2020	BSK & ASSOCIATES, INC.	\$1,431.08	Professional Services - Job #10-19-5	Burgess Pipeline Project	554.00
				Office Water Testing		3,119.94
041382	2/24/2020	WESTERN AG & TURF	\$7,833.12	12 & 24" Pipe, Fittings, & Glue	Stock & Various Repairs	4,713.18
				36" Pipe & Fittings - Job #10-19-5	Burgess Pipeline Project	255.00
041383	2/24/2020	MARK DUARTE		Pesticide Spraying - Office/ Shop & Outer Buildings		51.70
041384	2/24/2020	AUTO ZONE, INC		Misc. Auto Parts & Supplies		556.21
041385	2/24/2020	NORTHERN SAFETY CO.,INC.		Safety Supplies		320.00
041386	2/24/2020	WALPOLE & CO., LLP		Mas90 Computer Consulting		281.34
041387	2/24/2020	CENTRAL SANITARY SUPPLY		Janitorial Supplies		84.22
041388	2/24/2020	RUBICON SYSTEMS AMERICA, INC		Replaced LCD Display - Rubicon Gate		214.04
041389	2/24/2020	REDROCK ENVIRONMENTAL		Trash to Land Fill		72,971.67
041390	2/24/2020	WANGER JONES HELSLEY PC		Legal Fees thru 1/15/20		292.11
041391	2/24/2020	NEPTUNE WATER SOLUTIONS, INC.		Water Dispensers Rental - Jan, Feb, Mar.		253.81
041392	2/24/2020	O'REILLY AUTO PARTS		Misc. Auto Parts & Supplies		7,439.67
041393	2/24/2020	BANK OF AMERICA	\$17,712.07	Travel/BOD Expenses/Public Relations/Software	Administration	3,773.40
				Travel/IT Services/Uniforms/Fuel/Safety	Operations/Maintenance	183.98
				Tools for Engineering Truck	Engineering	4,428.55
				Materials/Supplies/Repairs/Safety/Maintenance Supplies	Storekeeper	1,886.47
				Recruitment Ads & Subscriptions	H.R.	212.98
041394	2/24/2020	ULINE		Label Maker Refill Tape/5 gallon Gas Can		1,644.00
041395	2/24/2020	REAL-TIME INFORMATION SERVICES, INC.		Anti-Virus/Backup Servers/Workstations Monitoring		1,326.10
041396	2/24/2020	UNIFIRST CORPORATION		Uniforms & Supplies		1,237.50
041397	2/24/2020	BLANKINSHIP & ASSOCIATES, INC		Professional Services - NPDES Permit		277.24
041398	2/24/2020	FORK LIFT SPECIALTIES, INC		Service on Pressure Washer		3,377.69
041399	2/24/2020	HIRE UP STAFFING SERVICES		Temporary Personnel	4 Weeks	275.07
041400	2/24/2020	GLOBAL INDUSTRIAL AND		Safety Supplies		105.00
041401	2/24/2020	WEST SIDE WATER CONDITIONING		Service MID Well Filter		712.94
041402	2/24/2020	U S BANK EQUIPMENT FINANCE		Copier Lease Payment		649.48
041403	2/24/2020	HIXCO		Welding Tools & Supplies		981.25
041404	2/24/2020	AGOSTINO CREATIVE PHOTOGRAPHY & GRAPHIC DESIGN		MID History Book Payment		1,040.68
041405	2/24/2020	HI TOUCH BUSINESS SERVICES		Office Supplies-Printer Toner Cartridges & Misc. Supplies		390.87
041406	2/24/2020	VALERO MARKETING & SUPPLY		Card Lock Fuel		3,416.41
041407	2/24/2020	MADERA COUNTY DEPT. OF WATER & NATURAL RESOURCES		IRWM Grant - Berenda/Ash Slough		
041408	2/24/2020	ROTH STAFFING COMPANIES, LP		Recruitment Fee - Maintenance Supervisor		11,000.00
041409	2/24/2020	SAN JOAQUIN AUTO & TRUK ELETRIC		Starter for Gradall		268.86
041410	2/24/2020	DAVIDS ENGINEERING, INC.		Professional Services - Madera GSP		1,575.81
041411	2/24/2020	DARREN BISHEL		Reimburse for Pump Dmg/Weeds in Canal		685.00
041412	3/5/2020	A T & T		Office Fax, Alarms & Tablets		787.33
041413	3/5/2020	A T & T		Office Phones & Internet		970.99
041414	3/5/2020	P G & E		Monthly Service - Ag Pumps		209.86
041415	3/5/2020	MADERA COUNTY RECORDER		Deed-CD for February		25.00
041416	3/5/2020	MADERA COUNTY RECORDER		Redemption Certificates		380.00
041417	3/5/2020	GEORGE'S AUTO SUPPLY		Misc. Auto Parts & Supplies		281.06
041418	3/5/2020	MADERA TRIBUNE		Recruitment Ads- Maintenance Worker I/Canal Operator I		224.40

AGENDA ITEM 2e.

**MADERA IRRIGATION DISTRICT
CASH BALANCE SUMMARY REPORT
01/31/20 AND 12/31/19**

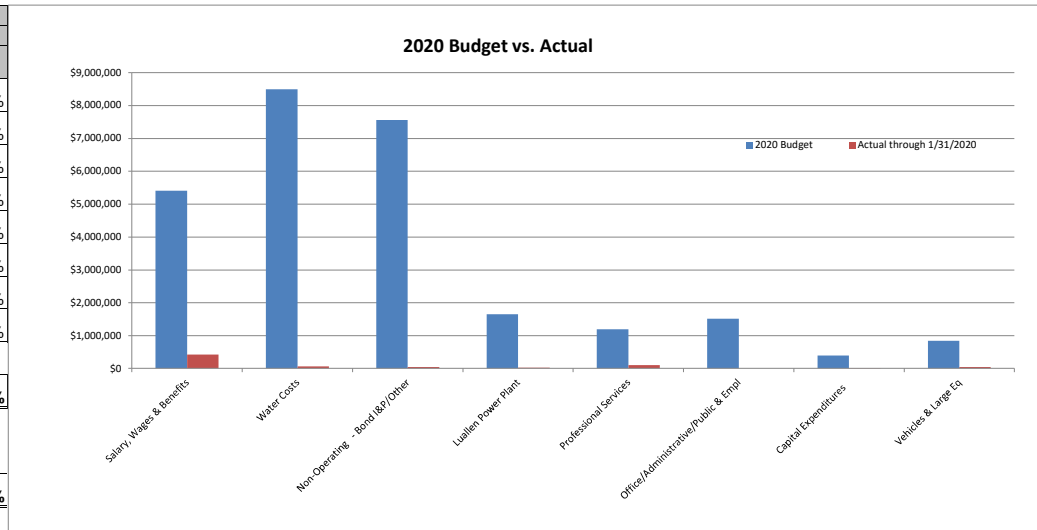
	<u>1/31/2020</u>	<u>12/31/2019</u>	<u>Interest Rate</u>
UNRESTRICTED CASH			
CITIZENS BANK			
SWEEP ACCOUNT	\$ 11,828,462.31	\$ 7,414,260.50	0.25%
PAYROLL ACCOUNT	7,927.58	7,493.66	
REVOLVING CHECKING FUND	3,717.03	4,496.23	
PETTY CASH AND CHANGE DRAWER	300.00	300.00	
L.A.I.F.-UNRESTRICTED	<u>20,678,295.02</u>	<u>22,853,773.46</u>	1.97%
TOTAL UNRESTRICTED CASH	<u>\$ 32,518,701.94</u>	<u>\$ 30,280,323.85</u>	
RESTRICTED CASH			
L.A.I.F.-RESTRICTED 218 ASSESSMENT	\$ 4,873,690.26	\$ 2,558,195.06	1.97%
CITIZENS BUSINESS BANK RESTRICTED	<u>578,659.13</u>	<u>578,659.13</u>	0.25%
TOTAL RESTRICTED CASH	<u>\$ 5,452,349.39</u>	<u>\$ 3,136,854.19</u>	
TOTAL CASH	<u>\$ 37,971,051.33</u>	<u>\$ 33,417,178.04</u>	

District's Investments are in compliance with the Statement of Investment Policy for Madera Irrigation District.

There are sufficient funds available for the District to meet its expenditures for the next six months.

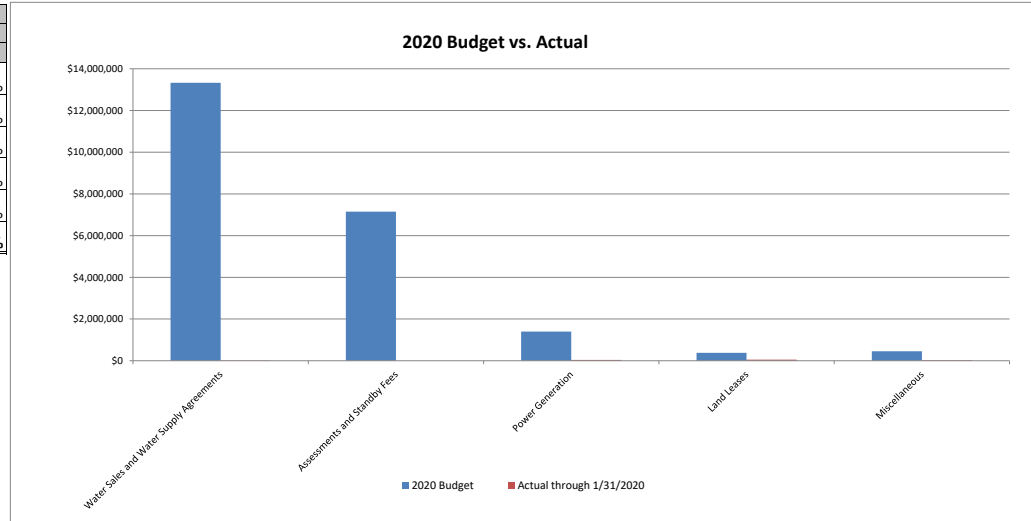
MADERA IRRIGATION DISTRICT
2020 Budget vs. Actual
For the One Month Ending January 31, 2020
8.33% of Budget Year Completed

	2020	Actual	% of
Description	Budget	through 1/31/2020	Budget Used
Salary, Wages & Benefits	\$5,408,000	\$422,171	8%
Water Costs	\$8,500,000	\$61,211	1%
Non-Operating - Bond I&P/Other	\$7,566,000	\$42,882	1%
Professional Services	\$1,648,000	\$25,289	2%
Office/Administrative/Public & Empl	\$1,196,000	\$105,300	9%
Capital Expenditures	\$1,517,000	\$0	0%
Vehicles & Large Eq	\$395,000	\$10,437	3%
System Maintenance & Operations	\$841,000	\$47,344	6%
Total	\$27,071,000	\$714,635	3%
Less: 2019 Budget Funds Carryover	\$ (1,684,000)	\$ -	
2020 Approved Budget	\$ 25,387,000	\$ 714,635	3%



2020 Revenue - Budget vs. Actual
For the One Month Ending January 31, 2020
8.33% of Budget Year Completed

Description	2020 Budget	Actual through 1/31/2020	% of Budget Received
Water Sales and Water Supply Agreements	\$13,325,000	\$11,902	0.1%
Assessments and Standby Fees	\$7,148,500	\$0	0.0%
Power Generation	\$1,400,000	\$37,399	2.7%
Land Leases	\$377,190	\$50,190	13.3%
Miscellaneous	\$456,000	\$26,731	5.9%
Total	\$22,706,690	\$126,222	0.6%



**MADERA IRRIGATION DISTRICT
CASH BALANCE SUMMARY REPORT
02/29/20 AND 01/31/20**

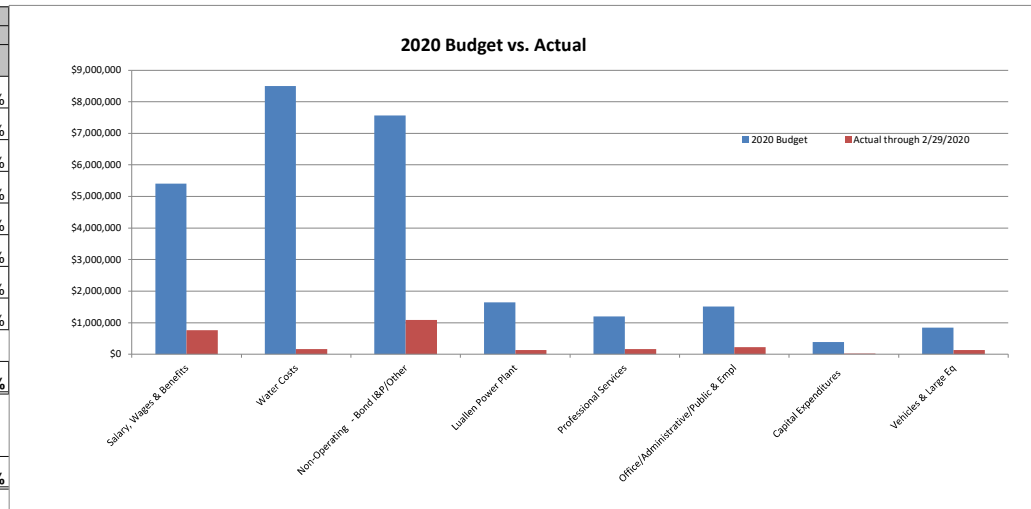
	<u>2/29/2020</u>	<u>1/31/2020</u>	<u>Interest Rate</u>
UNRESTRICTED CASH			
CITIZENS BANK			
SWEEP ACCOUNT	\$ 4,057,596.35	\$ 11,828,462.31	0.25%
PAYROLL ACCOUNT	7,927.58	7,927.58	
REVOLVING CHECKING FUND	3,652.56	3,717.03	
PETTY CASH AND CHANGE DRAWER	300.00	300.00	
L.A.I.F.-UNRESTRICTED	<u>27,262,501.50</u>	<u>20,678,295.02</u>	1.97%
TOTAL UNRESTRICTED CASH	<u>\$ 31,331,977.99</u>	<u>\$ 32,518,701.94</u>	
RESTRICTED CASH			
L.A.I.F.-RESTRICTED 218 ASSESSMENT	\$ 4,289,483.78	\$ 4,873,690.26	1.97%
CITIZENS BUSINESS BANK RESTRICTED	<u>578,659.13</u>	<u>578,659.13</u>	0.25%
TOTAL RESTRICTED CASH	<u>\$ 4,868,142.91</u>	<u>\$ 5,452,349.39</u>	
TOTAL CASH	<u>\$ 36,200,120.90</u>	<u>\$ 37,971,051.33</u>	

District's Investments are in compliance with the Statement of Investment Policy for Madera Irrigation District.

There are sufficient funds available for the District to meet its expenditures for the next six months.

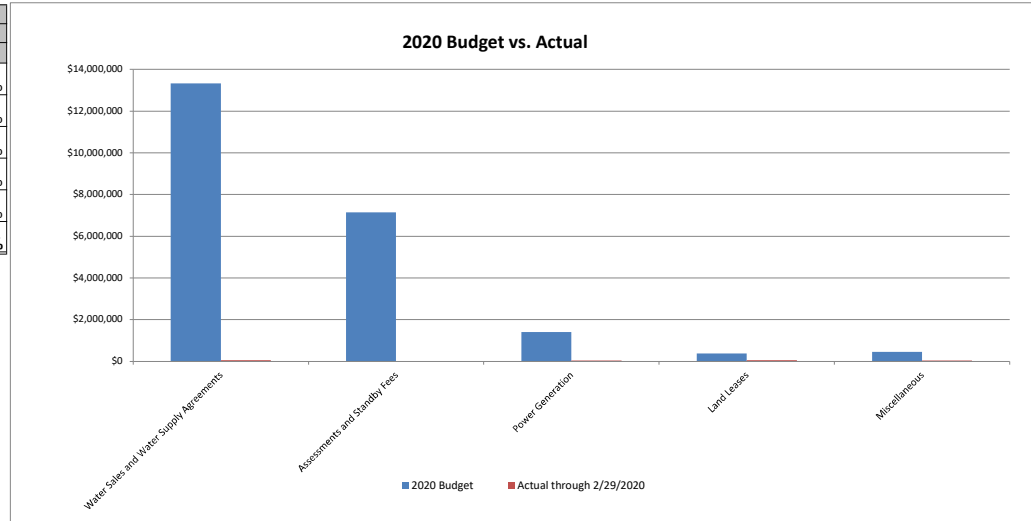
MADERA IRRIGATION DISTRICT
2020 Budget vs. Actual
For the Two Months Ending February 29, 2020
16.67% of Budget Year Completed

	2020	Actual	% of
	Budget	through	Budget
Description		2/29/2020	Used
Salary, Wages & Benefits	\$5,408,000	\$768,038	14%
Water Costs	\$8,500,000	\$163,923	2%
Non-Operating - Bond I&P/Other	\$7,566,000	\$1,084,496	14%
Professional Services	\$1,648,000	\$138,242	8%
Office/Administrative/Public & Empl	\$1,196,000	\$162,861	14%
Capital Expenditures	\$1,517,000	\$226,643	15%
Vehicles & Large Eq	\$395,000	\$26,273	7%
System Maintenance & Operations	\$841,000	\$132,946	16%
Total	\$27,071,000	\$2,703,423	10%
Less: 2019 Budget Funds Carryover	\$ (1,684,000)	\$ -	
2020 Approved Budget	\$ 25,387,000	\$ 2,703,423	11%



MADERA IRRIGATION DISTRICT
2020 Revenue - Budget vs. Actual
For the Two Months Ending February 29, 2020
16.67% of Budget Year Completed

Description	2020 Budget	Actual through 2/29/2020	% of Budget Received
Water Sales and Water Supply Agreements	\$13,325,000	\$61,672	0.5%
Assessments and Standby Fees	\$7,148,500	\$0	0.0%
Power Generation	\$1,400,000	\$46,621	3.3%
Land Leases	\$377,190	\$50,190	13.3%
Miscellaneous	\$456,000	\$37,277	8.2%
Total	\$22,706,690	\$195,760	0.9%



AGENDA ITEM 2f.

MARCH 17, 2020
RESOLUTION NO. 2020-05

**RESOLUTION OF THE BOARD OF DIRECTORS,
MADERA IRRIGATION DISTRICT
APPROVING PROPOSED MODIFICATIONS TO DISTRICT POLICIES**

RESOLVED by the Board of Directors (“Directors”) of the Madera Irrigation District (“District”), at a regular meeting duly called and held on March 17, 2020, at the business office of the District, 12152 Road 28 1/4, Madera, California 93637, as follows:

WHEREAS, the Directors have previously adopted certain Personnel Policies of the Madera Irrigation District (collectively, the “District Policies”), including, but not limited to Section 407 (“Vacation Leave”), Section 408 (“Sick Leave”), Section 410 (“Holidays”), Section 421 (“Family and Medical Leave”), and Section 424 (“Other Types of Leave”); and

WHEREAS, District staff continues to perform a comprehensive review of the District Policies to reduce redundancy, ensure consistency with current laws and regulations, and allow the District flexibility in the administration of its policies; and

WHEREAS, District staff’s recommendations include: (i) proposed modifications to the text of Sections 407, 408, 410, 421, 424; (ii) the addition of a new Section 427 (“Lactation Accommodation”) (collectively, the “Proposed Modifications”) as part of its ongoing effort to review, edit, and modernize the District Policies, which are attached hereto as Exhibit “A”; and

WHEREAS, the Directors have reviewed the Proposed Modifications, and find the Proposed Modifications meet the District’s goals and objectives, and that it is appropriate for the Directors to approve the Proposed Modifications for inclusion in the District Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Madera Irrigation District hereby approves and adopts the modifications to the District Policies,

- (i) Sections 407, 408, 410, 421, and 424 of the District Polices are modified consistent with the modified text included in Exhibit “A.”
- (ii) New Section 427 (“Lactation Accommodation”), the text is which is contained in Exhibit “A,” is hereby adopted for inclusion in the District Policies.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Madera Irrigation District, at a regular meeting of the Board held on the 17th of March 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

James Erickson, President

ATTEST: _____
Richard Cosyns, Vice President

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Madera Irrigation District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2020-05 adopted March 17, 2020.

Andrea Kwock Sandoval, Secretary

Madera Irrigation District Personnel Policy

Title: Vacation Leave

Section: 407

Revised: ~~03/21/17~~ 03/17/2020

Purpose

The principle purpose of this policy is to provide guidelines regarding an employee's vacation leave and to establish procedures for eligibility, approval, and conditions of use.

Scope

This policy applies to all District employees

Policy

Employees in a regular full-time position shall accrue vacation leave as follows (unless otherwise specified in a written document from the District):

1 – 5 years	8 hours per month
5 – 10 years	10 hours per month
10– 15 years	12 hours per month
15 – 20 years	14 hours per month
20+ years	16 hours per month

It is the intent of the District that employees will use vacation leave in such a manner that no more than 240 hours are carried forward from one calendar year to the next. In the event an employee has more than 240 hours on January 1 of any year, the District may schedule the use of such excess hours at its discretion. If such excess hours cannot be scheduled for use as vacation hours in January and/or February in the following the calendar year, payment for such hours shall be included with the payroll check for the final payroll period in February.

Vacation leave is accrued on the first two payrolls of each month, in equal amounts. Employees must maintain eight (8) hours of vacation leave on the books; employees can go below this level with General Manager's written approval after six (6) months of employment.

Working While on Vacation Leave: Employees will not be allowed to work for the District for compensation while they are being paid vacation leave pay.

Payment of Accrued Vacation Leave at Termination: Any accrued and unpaid vacation leave will be paid to an employee at the time of final payment for time worked.

Condition for Vacation Leave Accrual: If an employee is absent from work, in an unpaid **leave** status in excess of thirteen (13) working days in any one month, such employee shall not accrue vacation leave for that month.

This policy is subject to the "Meet and Confer" process as outlined in the Memorandum of Understanding.

Request and Request Response of Vacation Leave: Requests for vacation leave must be submitted to a supervisor at least one (1) week (5 business days) before the requested leave. Employees must ensure that they have enough accrued vacation leave available to cover the dates requested. Requests will be evaluated based on a number of factors including department operating and staffing requirements. Supervisors should indicate on the leave request form whether the request has been approved or denied and return a copy of the form to the employee within three (3) business days of the date the form was submitted. Special circumstances will be at the discretion of the supervisor.

Reporting of Vacation Leave: To avoid delays in the processing of the bi-weekly payroll, Department Heads should report all approved vacation leave in a timely manner to the Finance Department using an “Application for Leave” form.

Vacation Leave Use: Regular full-time employees who are absent due to sickness or a job-related disability may elect to use accrued vacation leave after such employees’ sick leave has been exhausted in order to subsidize workers’ compensation or State Disability Insurance payments. In no event, shall a combination of the above payments exceed the normal gross pay of the employee for an eighty (80) hour pay period.

General: If an employee becomes ill or is injured while on vacation leave, the length of this illness or injury may be converted to sick leave at the discretion of the employee, provided the employee notifies his or her supervisor prior to the completion of payroll for the effected pay period and complies with District Sick Leave Policy. Should a holiday occur during a vacation period, or during any leave when vacation is being used to supplement income, it will be paid as holiday pay and vacation leave will not be charged for that day.

Exempt Employees: No charge shall be made against an exempt employee’s accrued vacation leave for time away from the office that is less than one full day.

Leave Usage Prior to Retirement: Once an employee has selected a definite retirement date they may elect to use accrued vacation leave, provided that such use will be subject to approval of the Department Head and General Manager and will not adversely impact the successful operation of the District with respect to work schedules and workloads. This election is in lieu of a lump sum payment for these accruals that would normally be paid at retirement. During the period of time that these leaves are being taken, the employee will not continue to accrue sick or vacation leave and will not be paid for any holidays that occur during this period of time.

This policy is subject to the “Meet and Confer” process as outlined in the Memorandum of Understanding.

Madera Irrigation District Personnel Policy

Title: **Vacation Leave**

Section: **407**

Revised: **03/17/2020**

Purpose

The principle purpose of this policy is to provide guidelines regarding an employee’s vacation leave and to establish procedures for eligibility, approval, and conditions of use.

Scope

This policy applies to all District employees

Policy

Employees in a regular full-time position shall accrue vacation leave as follows (unless otherwise specified in a written document from the District):

1 – 5 years	8 hours per month
5 – 10 years	10 hours per month
10– 15 years	12 hours per month
15 – 20 years	14 hours per month
20+ years	16 hours per month

It is the intent of the District that employees will use vacation leave in such a manner that no more than 240 hours are carried forward from one calendar year to the next. In the event an employee has more than 240 hours on January 1 of any year, the District may schedule the use of such excess hours at its discretion. If such excess hours cannot be scheduled for use as vacation hours in January and/or February in the following the calendar year, payment for such hours shall be included with the payroll check for the final payroll period in February.

Vacation leave is accrued on the first two payrolls of each month, in equal amounts. Employees must maintain eight (8) hours of vacation leave on the books; employees can go below this level with General Manager’s written approval after six (6) months of employment.

Working While on Vacation Leave: Employees will not be allowed to work for the District for compensation while they are being paid vacation leave pay.

Payment of Accrued Vacation Leave at Termination: Any accrued and unpaid vacation leave will be paid to an employee at the time of final payment for time worked.

Condition for Vacation Leave Accrual: If an employee is absent from work, in an unpaid leave status in excess of thirteen (13) working days in any one month, such employee shall not accrue vacation leave for that month.

This policy is subject to the “Meet and Confer” process as outlined in the Memorandum of Understanding.

Request and Request Response of Vacation Leave: Requests for vacation leave must be submitted to a supervisor at least one (1) week (5 business days) before the requested leave. Employees must ensure that they have enough accrued vacation leave available to cover the dates requested. Requests will be evaluated based on a number of factors including department operating and staffing requirements. Supervisors should indicate on the leave request form whether the request has been approved or denied and return a copy of the form to the employee within three (3) business days of the date the form was submitted. Special circumstances will be at the discretion of the supervisor.

Reporting of Vacation Leave: To avoid delays in the processing of the bi-weekly payroll, Department Heads should report all approved vacation leave in a timely manner to the Finance Department using an “Application for Leave” form.

Vacation Leave Use: Regular full-time employees who are absent due to sickness or a job-related disability may elect to use accrued vacation leave after such employees’ sick leave has been exhausted in order to subsidize workers’ compensation or State Disability Insurance payments. In no event, shall a combination of the above payments exceed the normal gross pay of the employee for an eighty (80) hour pay period.

General: If an employee becomes ill or is injured while on vacation leave, the length of this illness or injury may be converted to sick leave at the discretion of the employee, provided the employee notifies his or her supervisor prior to the completion of payroll for the effected pay period and complies with District Sick Leave Policy. Should a holiday occur during a vacation period, or during any leave when vacation is being used to supplement income, it will be paid as holiday pay and vacation leave will not be charged for that day.

Exempt Employees: No charge shall be made against an exempt employee’s accrued vacation leave for time away from the office that is less than one full day.

Leave Usage Prior to Retirement: Once an employee has selected a definite retirement date they may elect to use accrued vacation leave, provided that such use will be subject to approval of the Department Head and General Manager and will not adversely impact the successful operation of the District with respect to work schedules and workloads. This election is in lieu of a lump sum payment for these accruals that would normally be paid at retirement. During the period of time that these leaves are being taken, the employee will not continue to accrue sick or vacation leave and will not be paid for any holidays that occur during this period of time.

This policy is subject to the “Meet and Confer” process as outlined in the Memorandum of Understanding.

Madera Irrigation District

Personnel Policy

Title: Sick Leave

Section: 408

Revised: ~~03/21/17~~ 03/17/2020

Purpose

The principle purpose of this policy is to provide an income benefit for an employee who, because of illness or appointments for medical reasons, is unavoidably absent from work.

Scope

This policy applies to all District employees.

Policy

Sick Leave Accumulation: Beginning with the hire date of employment, each employee assigned to a regular full-time position shall accrue eight (8) hours of sick leave for each month of employment. This sick leave is accrued on the first two payrolls of each month, in equal amounts.

Sick Leave Use: Sick leave may be used by regular full-time employees for absences from work due to illness, accidents, pregnancy, or medical appointments. Sick leave may also be used to supplement payments from Worker's Compensation during the period of recuperation for a job-related injury in order to bring the employee's gross salary up to the equivalent amount they would normally receive for a regular payroll period. Any employees absent from work in excess of three (3) consecutive working days must provide a doctor's verification of the illness or injury. Employees may also use accrued sick leave in order to attend to a sick member of their immediate family or to take them to a doctor's visit or the hospital. For the purposes of this policy, immediate family shall be consistent with the Family and Medical Leave Act (FMLA) and include spouse, child, or parent (See District FMLA Policy).

Reporting Sick Leave: Employees are responsible to report all sick leave to their immediate supervisor or Department Head at least 30 minutes prior to their scheduled work shift.

Condition for Sick Leave Accrual: If an employee is absent from work in an unpaid leave status in excess of thirteen (13) working days in any one month, such employee shall not accrue sick leave for that month.

General: Should a holiday occur during sick leave, or during any leave when sick leave is being used to supplement income, it will be paid as holiday pay and sick leave will not be charged for that day.

Sick Leave at Termination of Service: At termination of service, employees shall be compensated in *This policy is subject to the "Meet and Confer" process as outlined in the Memorandum of Understanding.*

accordance with the procedures outlined in District Policy, Separation from District at their current compensation rate, for any accrued and unused sick leave according to the following schedule:

Sick Leave Vesting Schedule:

<u>Years of Service</u>	<u>Payment Percent</u>
0 – 5	10%
6 – 10	30%
11 – 15	50%
16 – 20	75%
21 – Plus	100%

Exempt Employees: No charge shall be made against an exempt employee’s accrued sick leave for time away from the office that is less than one full day.

This policy is subject to the “Meet and Confer” process as outlined in the Memorandum of Understanding.

Madera Irrigation District

Personnel Policy

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Section: 408

Revised: 03/17/2020

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Condition for Sick Leave Accrual: If an employee is absent from work in an unpaid leave status in excess of thirteen (13) working days in any one month, such employee shall not accrue sick leave for that month.

General: Should a holiday occur during sick leave, or during any leave when sick leave is being used to supplement income, it will be paid as holiday pay and sick leave will not be charged for that day.

Sick Leave at Termination of Service: At termination of service, employees shall be compensated in accordance with the procedures outlined in District Policy, Separation from District at their current

This policy is subject to the "Meet and Confer" process as outlined in the Memorandum of Understanding.

compensation rate, for any accrued and unused sick leave according to the following schedule:

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Exempt Employees: No charge shall be made against an exempt employee’s accrued sick leave for time away from the office that is less than one full day.

This policy is subject to the “Meet and Confer” process as outlined in the Memorandum of Understanding.

Madera Irrigation District Personnel Policy

Title: Observed Holidays

Section: 410

Revised: ~~06/20/17~~ 03/17/2020

Purpose

The principle purpose of this policy is to define observed Madera Irrigation District holidays and establish rates of pay for holiday work.

Scope

This policy applies to all District employees.

Policy

The District office is closed for business during specific holidays throughout the calendar year. Included in this policy are a listing of the Holidays observed by the District, the established rate of pay for hours worked during those observed holidays, ~~and~~ guidelines for staff wanting to take time off to observe religious holidays, as well as when employees will receive holiday pay.

Observed Holidays: When an observed holiday falls on a Saturday, the preceding Friday shall be observed as the holiday. When an observed holiday falls on a Sunday, the following Monday shall be observed as the holiday. When there are two observed holidays that occur consecutively including Saturday or Sunday, the General Manager will determine the days the District will observe.

The following are District observed holidays:

- | | |
|--------------------------------|-----------------------------|
| 1. New Year's Day | January 1 st |
| 2. Martin Luther King Birthday | Third Monday in January |
| 3. Lincoln's Birthday | February 12 th * |
| 4. Washington's Birthday | Third Monday in February |
| 5. Memorial Day | Last Monday in May |
| 6. Independence Day | July 4 th |
| 7. Labor Day | First Monday in September |
| 8. Veteran's Day | November 11 th |
| 9. Thanksgiving Day | Fourth Thursday in November |
| 10. Day After Thanksgiving | Day Following Thanksgiving |
| 11. Christmas Eve | December 24 th |
| 12. Christmas Day | December 25 th |

This policy is subject to the "Meet and Confer" process as outlined in the Memorandum of Understanding.

*Note: The District may adjust the day on which Lincoln’s Birthday is observed to coincide with Madera Unified School District schedule (Board Agenda item 7c. December 17, 2013).

Pay for Holiday Time Worked: All non-exempt employees who are required to work on an observed holiday shall be paid at one and one-half times their regular rate of pay for the time worked in addition to eight (8) hours of holiday pay at the regular rate of pay.

Leave of Absence and Holiday Pay: Should a holiday occur during a vacation leave or sick leave of absence and vacation leave or sick leave hours are being used to supplement employee’s income, it will be paid as holiday pay and vacation or sick leave hours will not be charged for that day.

Religious Observances: If an employee wants to observe a religious holiday, the employee may use his or her accrued vacation or take time off without pay. The request must be submitted to their Department Head in accordance with District Leave Policies specifying that the time requested off is for the observance of a religious holiday.

This policy is subject to the “Meet and Confer” process as outlined in the Memorandum of Understanding.

Madera Irrigation District Personnel Policy

Title: Observed Holidays

Section: 410

Revised: 03/17/2020

Purpose

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Policy

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Leave of Absence and Holiday Pay: Should a holiday occur during a vacation leave or sick leave of absence and vacation leave or sick leave hours are being used to supplement employee’s income, it will be paid as holiday pay and vacation or sick leave hours will not be charged for that day.

Religious Observances: If an employee wants to observe a religious holiday, the employee may use his or her accrued vacation or take time off without pay. The request must be submitted to their Department Head in accordance with District Leave Policies specifying that the time requested off is for the observance of a religious holiday.

This policy is subject to the “Meet and Confer” process as outlined in the Memorandum of Understanding.

Madera Irrigation District

Personnel Policy

Title: Family ~~and~~ Medical Leave

Section: 421

Revised: ~~11/21/17~~ 03/17/2020

Purpose

The principle purpose of this policy is to provide information and guidelines for the eligibility of the Family Medical Leave Act (FMLA) as well as the State of California version of this family leave law, the California Family Rights Act (CFRA).

Scope

This policy applies to all District employees.

Policy

Employees who have more than twelve (12) months of service and who have worked at least 1,250 hours during the previous 12-month period before the date the leave is to begin are eligible under FMLA and CFRA. to take up to a maximum of twelve (12) workweeks of unpaid family/medical leave within a 12-month period.

These family/medical leave laws are designed to help employees balance their work and family responsibilities by allowing them to take reasonable unpaid leave for certain family and medical reasons.

Time off from work because of the employee's disability due to pregnancy, childbirth or related medical condition is not counted as time used for CFRA leave but is counted as time used for FMLA leave. Pregnant employees may have the right to take Pregnancy Disability Leave (PDL) in addition to FMLA; such employees should contact their Human Resources Department regarding their individual situation.

Any leave taken for the birth, adoption or foster care placement of a child (FMLA/CFRA) does not have to be taken in one continuous period. CFRA leave taken for the reason of birth or placement of a child will be granted in minimum amounts of two weeks. However, the District will grant a request for a CFRA leave (for birth/placement of a child) of less than two weeks' duration on any two occasions. Any leave taken must be concluded within one year of the birth or placement of the child with the employee.

Reasons for Taking Leave: FMLA/CFRA time is permitted for the birth of the employee's child or placement of a child with the employee for adoption or foster care, to care for the employee's immediate family (spouse, child or parent) who has a serious health condition, or for a serious health condition that makes the employee unable to perform his/her job.

Procedures for Taking Leave: An employee needs to contact his or her Department Head and the Human Resources Department once he or she is aware of the need for FMLA/CFRA leave. The following guidelines should be followed when requests for family leave are made:

1. If the event necessitating the leave is based on the expected birth, placement for adoption or foster care, or planned medical treatment for a serious health condition of the employee or an immediate family member, the employee must provide at least thirty (30) days' advance notice before leave is to begin. The employee must consult with his or her Department Head regarding the scheduling of any planned medical treatment or supervision so as to minimize disruption to the operations of the department. Any such scheduling is subject to the certification of the health care provider of the employee or the health care provider of the employee's child, parent or spouse.

If thirty (30) days' notice is not practicable, notice must be given as soon as practicable.

The District will require that the employee provide certification as explained below within fifteen (15) days of the employee's request for FMLA/CFRA leave, unless it is not practicable for the employee to do so. The District may require re-certification from the health care provider if additional leave is required.

2. If the leave is needed to care for a sick child, spouse or parent, the employee must provide a certification from the health care provider that states:
 - a. date of commencement of the serious health condition.
 - b. probable duration of the condition.
 - c. confirmation that the serious health condition warrants the participation of the employee.
3. In cases where both parents are employed by the District and the leave requested is for the birth, adoption or foster care of a child, the District will not grant more than twelve (12) workweeks combined total of FMLA/CFRA leave.
4. If the leave is needed for the employee's own serious health condition, the employee must provide a certification from the health care provider that states:
 - a. date of commencement of the serious health condition.
 - b. probable duration of the condition.
 - c. a statement that the employee is unable to work at all or is unable to perform any one or more of the essential functions of his/her position because of the employee's serious health condition.

The District will require certification by the employee's health care provider that the employee is fit to return to his/her job. Failure by the employee to provide certification by the health care provider of the employee's fitness to return to work will result in the employee being denied re-in statement until such time as the certificate is obtained.

If the FMLA/CFRA request is because of the employee's own serious health condition, the District may require, at the District's expense, a second opinion from a health care provider designated by the District. The health care provider designated to provide a second opinion will not be one who is employed on a regular basis by the District. If the second opinion differs from the first opinion, the District may require, at the District's expense, that the employee obtain the opinion of a third health care provider designated or approved jointly by the District and the employee. The opinion of the third health care provider shall be considered final and binding on the District and the employee.

5. An employee taking FMLA/CFRA leave will be allowed to continue participating in any health benefit plans in which he/she was enrolled before the first day of the leave (for up to a maximum of twelve (12) workweeks) at the level and under the conditions of coverage as if the employee had continued in employment for the duration of such leave. The District will continue to make the same premium contribution as if the employee had continued working. The continued participation in health benefits begins on the date leave first begins under FMLA (i.e., for pregnancy disability leaves) or under FMLA/CFRA (i.e., for all other family care and medical leaves). The District may recover premiums paid to maintain health coverage for an employee who fails to return to work following FMLA/CFRA leave. An employee who returns to work for at least 30 days is considered to have "returned to work".

Employees on FMLA/CFRA leave who are not eligible for continued paid coverage may continue their group health insurance coverage through the District in conjunction with federal COBRA guidelines by making monthly payments for the amount of the applicable premium. Eligibility for continued paid coverage only extends through the twelve (12) weeks of approved leave. Payments are to be made monthly. Employees should contact the Human Resources Department for further information.

6. Paid leave may be substituted for unpaid leave in the following circumstances:
 - a. Vacation may be used for any family/medical leave qualifying event.
 - b. Accrued sick leave may be used by the employee for the employee's own serious health condition.
 - c. Accrued sick leave may be used for the care of a family member per District Sick Leave Policy.
 - d. Accrued sick leave may be used for the birth, adoption or foster care of a child.
7. Under most circumstances, upon return from FMLA/CFRA leave, an employee will be reinstated to his/her original job or to an equivalent job with equal pay, benefits, and other employment terms and conditions. However, an employee has no greater right to reinstatement than if the employee had been continuously employed rather than on leave. For example, if an employee on FMLA/CFRA leave would have been laid off had he/she not gone on leave, or if the employee's job has been eliminated during the leave and there is no

equivalent or comparable job available, then the employee would not be entitled to reinstatement. In addition, an employee's use of FMLA/CFRA leave will not result in the loss of any employment benefit that the employee earned or was entitled to before using FMLA/CFRA leave.

If the taking of FMLA/CFRA leave causes the employee to be absent from work, in an unpaid status, in excess of thirteen (13) days in any one month, such employee shall not accrue vacation and sick leave during that month. Also, an employee on FMLA/CFRA leave will not be paid for any Holidays that occur during his or her absence unless employee is in a paid status (using sick or vacation leave bank).

8. Leave granted under any of the reasons provided by state and federal law will be counted as FMLA/CFRA leave and will be considered as part of the 12-workweek entitlement in a 12-month period. The 12-month period is measured forward from the date any employee's first FMLA/CFRA leave begins. Successive 12-month periods commence on the date of an employee's first use of such leave after the preceding 12-month period has ended. There is no carryover of unused leave from one 12-month period to the next 12-month period.
9. Employees may take FMLA/CFRA leave intermittently (in blocks of time, or by reducing their normal weekly or daily work schedule) if the leave is for the serious health condition of the employee's child, parent or spouse or of the employee and the reduced leave schedule is medically necessary as determined by the health care provider of the person with the serious health condition. The smallest increment of time that can be used for such leave is thirty (30) minutes.
10. Reinstatement after FMLA/CFRA leave may be denied to certain salaried "key" employees:
 - a. who are among the highest paid ten (10) percent of all salaried employees employed within seventy-five (75) miles of the work site, and
 - b. when the refusal to reinstate is necessary because the employee's reinstatement will cause substantial and grievous economic injury to the District's operations; and
 - c. when the employee is notified of the District's intent to refuse reinstatement at the time the District determines the refusal is necessary; and
 - d. in any case in which leave has already begun, the District will give the employee a reasonable opportunity to return to work following the notice described above.

Military Caregiver Leave: An eligible employee who is the spouse, son, daughter, parent, or "next of kin" of a covered service member who is recovering from a serious illness or injury sustained in the line of duty while on active duty is entitled to up to 26 weeks of leave in a single 12-month period to care for the service member. Eligible employees are entitled to up to 12 weeks of leave because of any qualifying exigency arising out of the fact that the spouse, son, daughter or parent of the employee is on activity duty or has been notified of an impending call to active duty status, in

support of a contingency operation. Leave taken for military caregiver is considered leave without pay.

It is unlawful for an employer to interfere with, restrain, discharge or discriminate against, or deny the exercise of any right provided under the FMLA/CFRA.

Madera Irrigation District

Personnel Policy

Title: Family and Medical Leave

Section: 421

Revised: 03/17/2020

Purpose

The principle purpose of this policy is to provide information and guidelines for the eligibility of the Family Medical Leave Act (FMLA) as well as the State of California version of this family leave law, the California Family Rights Act (CFRA).

Scope

This policy applies to all District employees.

Policy

Employees who have more than twelve (12) months of service and who have worked at least 1,250 hours during the previous 12-month period before the date the leave is to begin are eligible under FMLA and CFRA. to take up to a maximum of twelve (12) workweeks of unpaid family/medical leave within a 12-month period.

These family/medical leave laws are designed to help employees balance their work and family responsibilities by allowing them to take reasonable unpaid leave for certain family and medical reasons.

Time off from work because of the employee's disability due to pregnancy, childbirth or related medical condition is not counted as time used for CFRA leave but is counted as time used for FMLA leave. Pregnant employees may have the right to take Pregnancy Disability Leave (PDL) in addition to FMLA; such employees should contact their Human Resources Department regarding their individual situation.

Any leave taken for the birth, adoption or foster care placement of a child (FMLA/CFRA) does not have to be taken in one continuous period. CFRA leave taken for the reason of birth or placement of a child will be granted in minimum amounts of two weeks. However, the District will grant a request for a CFRA leave (for birth/placement of a child) of less than two weeks' duration on any two occasions. Any leave taken must be concluded within one year of the birth or placement of the child with the employee.

Reasons for Taking Leave: FMLA/CFRA time is permitted for the birth of the employee's child or placement of a child with the employee for adoption or foster care, to care for the employee's immediate family (spouse, child or parent) who has a serious health condition, or for a serious health condition that makes the employee unable to perform his/her job.

Procedures for Taking Leave: An employee needs to contact his or her Department Head and the Human Resources Department once he or she is aware of the need for FMLA/CFRA leave. The following guidelines should be followed when requests for family leave are made:

1. If the event necessitating the leave is based on the expected birth, placement for adoption or foster care, or planned medical treatment for a serious health condition of the employee or an immediate family member, the employee must provide at least thirty (30) days' advance notice before leave is to begin. The employee must consult with his or her Department Head regarding the scheduling of any planned medical treatment or supervision so as to minimize disruption to the operations of the department. Any such scheduling is subject to the certification of the health care provider of the employee or the health care provider of the employee's child, parent or spouse.

If thirty (30) days' notice is not practicable, notice must be given as soon as practicable.

The District will require that the employee provide certification as explained below within fifteen (15) days of the employee's request for FMLA/CFRA leave, unless it is not practicable for the employee to do so. The District may require re-certification from the health care provider if additional leave is required.

2. If the leave is needed to care for a sick child, spouse or parent, the employee must provide a certification from the health care provider that states:
 - a. date of commencement of the serious health condition.
 - b. probable duration of the condition.
 - c. confirmation that the serious health condition warrants the participation of the employee.
3. In cases where both parents are employed by the District and the leave requested is for the birth, adoption or foster care of a child, the District will not grant more than twelve (12) workweeks combined total of FMLA/CFRA leave.
4. If the leave is needed for the employee's own serious health condition, the employee must provide a certification from the health care provider that states:
 - a. date of commencement of the serious health condition.
 - b. probable duration of the condition.
 - c. a statement that the employee is unable to work at all or is unable to perform any one or more of the essential functions of his/her position because of the employee's serious health condition.

The District will require certification by the employee's health care provider that the employee is fit to return to his/her job. Failure by the employee to provide certification by the health care provider of the employee's fitness to return to work will result in the employee being denied re-in statement until such time as the certificate is obtained.

If the FMLA/CFRA request is because of the employee's own serious health condition, the District may require, at the District's expense, a second opinion from a health care provider designated by the District. The health care provider designated to provide a second opinion will not be one who is employed on a regular basis by the District. If the second opinion differs from the first opinion, the District may require, at the District's expense, that the employee obtain the opinion of a third health care provider designated or approved jointly by the District and the employee. The opinion of the third health care provider shall be considered final and binding on the District and the employee.

5. An employee taking FMLA/CFRA leave will be allowed to continue participating in any health benefit plans in which he/she was enrolled before the first day of the leave (for up to a maximum of twelve (12) workweeks) at the level and under the conditions of coverage as if the employee had continued in employment for the duration of such leave. The District will continue to make the same premium contribution as if the employee had continued working. The continued participation in health benefits begins on the date leave first begins under FMLA (i.e., for pregnancy disability leaves) or under FMLA/CFRA (i.e., for all other family care and medical leaves). The District may recover premiums paid to maintain health coverage for an employee who fails to return to work following FMLA/CFRA leave. An employee who returns to work for at least 30 days is considered to have "returned to work".

Employees on FMLA/CFRA leave who are not eligible for continued paid coverage may continue their group health insurance coverage through the District in conjunction with federal COBRA guidelines by making monthly payments for the amount of the applicable premium. Eligibility for continued paid coverage only extends through the twelve (12) weeks of approved leave. Payments are to be made monthly. Employees should contact the Human Resources Department for further information.

6. Paid leave may be substituted for unpaid leave in the following circumstances:
 - a. Vacation may be used for any family/medical leave qualifying event.
 - b. Accrued sick leave may be used by the employee for the employee's own serious health condition.
 - c. Accrued sick leave may be used for the care of a family member per District Sick Leave Policy.
 - d. Accrued sick leave may be used for the birth, adoption or foster care of a child.
7. Under most circumstances, upon return from FMLA/CFRA leave, an employee will be reinstated to his/her original job or to an equivalent job with equal pay, benefits, and other employment terms and conditions. However, an employee has no greater right to reinstatement than if the employee had been continuously employed rather than on leave. For example, if an employee on FMLA/CFRA leave would have been laid off had he/she not gone on leave, or if the employee's job has been eliminated during the leave and there is no

equivalent or comparable job available, then the employee would not be entitled to reinstatement. In addition, an employee's use of FMLA/CFRA leave will not result in the loss of any employment benefit that the employee earned or was entitled to before using FMLA/CFRA leave.

If the taking of FMLA/CFRA leave causes the employee to be absent from work, in an unpaid status, in excess of thirteen (13) days in any one month, such employee shall not accrue vacation and sick leave during that month. Also, an employee on FMLA/CFRA leave will not be paid for any Holidays that occur during his or her absence unless employee is in a paid status (using sick or vacation leave bank).

8. Leave granted under any of the reasons provided by state and federal law will be counted as FMLA/CFRA leave and will be considered as part of the 12-workweek entitlement in a 12-month period. The 12-month period is measured forward from the date any employee's first FMLA/CFRA leave begins. Successive 12-month periods commence on the date of an employee's first use of such leave after the preceding 12-month period has ended. There is no carryover of unused leave from one 12-month period to the next 12-month period.
9. Employees may take FMLA/CFRA leave intermittently (in blocks of time, or by reducing their normal weekly or daily work schedule) if the leave is for the serious health condition of the employee's child, parent or spouse or of the employee and the reduced leave schedule is medically necessary as determined by the health care provider of the person with the serious health condition. The smallest increment of time that can be used for such leave is thirty (30) minutes.
10. Reinstatement after FMLA/CFRA leave may be denied to certain salaried "key" employees:
 - a. who are among the highest paid ten (10) percent of all salaried employees employed within seventy-five (75) miles of the work site, and
 - b. when the refusal to reinstate is necessary because the employee's reinstatement will cause substantial and grievous economic injury to the District's operations; and
 - c. when the employee is notified of the District's intent to refuse reinstatement at the time the District determines the refusal is necessary; and
 - d. in any case in which leave has already begun, the District will give the employee a reasonable opportunity to return to work following the notice described above.

Military Caregiver Leave: An eligible employee who is the spouse, son, daughter, parent, or "next of kin" of a covered service member who is recovering from a serious illness or injury sustained in the line of duty while on active duty is entitled to up to 26 weeks of leave in a single 12-month period to care for the service member. Eligible employees are entitled to up to 12 weeks of leave because of any qualifying exigency arising out of the fact that the spouse, son, daughter or parent of the employee is on activity duty or has been notified of an impending call to active duty status, in

support of a contingency operation. Leave taken for military caregiver is considered leave without pay.

It is unlawful for an employer to interfere with, restrain, discharge or discriminate against, or deny the exercise of any right provided under the FMLA/CFRA.

Madera Irrigation District

Personnel Policy

Title: Other Types of Leave

Section: 424

Revised: ~~06/21/16~~ 03/17/2020

Purpose

The principle purpose of this policy is to define and establish guidelines for other types of leave.

Scope

This policy applies to all District employees.

Policy

California law provides a wide variety of statutory protections for employees for periods of time in which they are unable to work for a variety of reasons. The District will adhere to all provisions of California State and Federal Leave laws and will not discharge or in any manner discriminate or retaliate against an employee for following their leave rights as listed below.

District employees shall give reasonable advance notice of their intention to take time off, unless the advance notice is not feasible. The use of accrued leave time is available for certain leaves.

Other Types of Leave

1. Kin Care Leave – Employees are permitted to use a minimum of one half of any available accrued sick leave per year for the purpose of attending to a child, parent, spouse, registered domestic partner or child of the employee’s registered domestic partner who is ill.
2. Jury Duty and Court Attendance Leave – Employees are permitted to serve as a juror at an inquest or trial or when the employee is a victim of crime and is required to appear as a witness.

An employee may be scheduled to serve on jury duty during regular working hours. In such instances, the employee will be paid regular wages for jury duty leaves. They are, however, required to submit all payments, exclusive of mileage fees, reimbursed to them by the Courts to the District.

In order to receive full pay for jury duty, a written statement certifying attendance must be obtained from the office of the Jury Commissioner and given to the Department Head. This statement should contain the date(s) and time(s) of appearance(s).

If an employee is summoned to appear in court in connection with work as a District

employee, such appearance will be considered time worked. Employees summoned to appear in court, for reasons other than in their capacity as District employees, shall be given time off for such appearances and such time shall be charged as vacation leave. If there is insufficient vacation leave available, the balance may be authorized as Leave Without Pay.

3. Crime Victim's Leave – Employees who are victims of domestic violence or sexual assault may request unpaid time off for the following reasons:
 - To seek medical attention for injuries caused by the domestic violence or sexual assault.
 - To obtain services from a domestic violence shelter, program, or rape crisis centers;
 - To obtain psychological counseling related to an experience of domestic violence or sexual assault; or
 - To participate in safety planning and take other actions to increase safety from future domestic violence or sexual assault, including temporary or permanent relocation.
4. Volunteer Civil Service Emergency Responder Leave - Employees who are required to perform emergency duty as a volunteer firefighter, reserve peace officer, or emergency rescue personnel are permitted up to 14 days of unpaid leave to engage in training relative to their duty. Leave to perform emergency duty will also be granted and is considered unpaid leave.
5. School Visitation Leave – Upon reasonable notice, an employee (that is a parent or guardian of a child in grades K through 12) may take up to 40 hours unpaid leave annually (but no more than eight (8) hours per month), for the purpose of attending activities or requests for meetings at their child's school or daycare facility.
6. Voting Leave – If an employee demonstrates that he/she does not have sufficient time outside of work hours in which to vote in a state-wide election, the employee will be granted two (2) hours at the beginning or ending of their regular shift in which to cast their vote without loss of compensation.
7. Service as election official – An employee cannot be suspended or discharged for absence while serving as an election officer on Election Day. Employees are not, however, entitled to be paid for time off under this provision.
8. Marital Leave – Regular full-time employees who have been employed continuously for at least one year may, upon request, be granted marital leave consisting of two (2) working days with pay, provided such leave is taken within five (5) working days of the wedding date. This privilege shall be granted only once during an employee's tenure with the District.

Any leave covered by the Federal and State legislation not listed in this policy still remain applicable and will be followed by the District.

Leaves taken may be paid, unpaid, or requested as leave without pay. Below are definitions of these differences:

Paid Leave – is leave taken that is paid by the District such as: compassionate leave, marital leave, jury duty leave, and other types of leave clearly stated in District Policy.

Unpaid Leave – is considered leave not paid by the District during an employee’s time off such as: Family Medical Leave, California Family Rights Act, Pregnancy Disability Leave and other types of Federal and State regulatory leave. During unpaid leave, employees may use their accrued sick leave bank and vacation leave bank to supplement their income with State Disability Insurance, at which time, this would now be a form of “Paid Leave” for purposes of policy interpretation-

Leave Without Pay (LWOP) - is a temporary nonpaid status and absence from duty that, in most cases, is granted at the employee's request. Granting LWOP is a matter of supervisory discretion and is limited by District Policy Section 409. Usually the employee does not have leave banks to draw from, or they do not wish to use their sick or vacation leave.

Madera Irrigation District

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 - To participate in safety planning and take other actions to increase safety from future domestic violence or sexual assault, including temporary or permanent relocation.
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Madera Irrigation District Personnel Policy

Title: Lactation Accommodation

Section: 427

Adopted: 03/17/2020

Purpose

The principle purpose of this policy is to establish guidelines and procedure through which employees may request and be granted accommodation for lactation.

Scope

This policy applies to all District employees.

Policy

The District recognizes lactating employees' rights to request lactation accommodation, and accommodates lactating employees by providing a reasonable amount of break time and suitable lactation location to any employee who desires to express breast milk for their infant child, subject to any exemption allowed under applicable law.

If possible, the break time should run concurrently with your normally scheduled break time. Any break time to express breast milk that does not run concurrently with your normally scheduled break time is unpaid.

The lactation location will be private (shielded from view and free from intrusion from co-workers and the public) and located close to your work area. The location will be safe, clean and free of toxic or hazardous materials; have a surface to place a breast pump and other personal items; have a place to sit; and have access to electricity or alternative devices (such as extension cords or charging stations) allowing you to operate an electric or battery-powered breast pump.

The District will also provide access to a sink with running water and a refrigerator suitable for storing milk in close proximity to your workspace. If a refrigerator cannot be provided, the District will provide another cooling device suitable for storing milk, such as an employer provided cooler. The lactation location will not be a bathroom or restroom. The room or location may include an employee's private office if it otherwise meets the requirements of the lactation space. Multi-purpose rooms may be used as lactation space if they satisfy the requirements for space; however, use of the room for lactation takes priority over other uses for the time it is in use for lactation purposes.

Employees who desire lactation accommodations should contact the Human Resources Department to request accommodations. An employee's request may be provided orally, by email, or in writing. There is also a standard lactation accommodation request form in the Employee Self Service Filing Cabinet. Once request is received, we will engage in the interactive process with you to determine when and where lactation breaks will occur. If we cannot provide break time or location that

complies with this policy, we will provide a written response to your request.

The District will not tolerate discrimination or retaliation against employees who exercise their rights to lactation accommodation, including those who request time to express milk at work and/or who lodge a complaint related to the right to lactation accommodation. If you believe that you have been denied reasonable break time or adequate space to express milk or have been otherwise denied your rights related to lactation accommodation, you have the right to file a complaint with the Labor Commissioner.

**Madera Irrigation District
Employees' Association
12152 Road 28 ¼
Madera, CA 93637**

03/05/2020

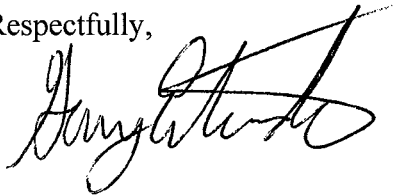
Dear Board of Directors,

The Madera Irrigation District Employees' Association (MIDEA) reviewed the modifications to the District policies as presented by management staff on March 5,2020. MIDEA supports the modifications.

We have met and conferred on the following Policy(s):

- District Policy Section 407 Vacation Leave
- District Policy Section 408 Sick Leave
- District Policy Section 410 Observed Holidays

Respectfully,

A handwritten signature in black ink, appearing to read "Gary Estrada", written in a cursive style.

Gary Estrada
MIDEA President

AGENDA ITEM 3a.

Finance Department Activities
March 17, 2020

We received approximately \$4.8 million from the County of Madera in mid-January. This payment was for assessments and standby charges collected by the County, on behalf of the District, up to December 10th. The 2020 delinquency rate for the 1st installment, remained the same as last year, was approximately 2%.

The field work for the 2019 annual audit was completed on Wednesday, February 26th. Hudson Henderson & Company will present the 2019 audited financial statements to the Board of Directors at the April 2020 board meeting.

The field work for MCWPA audit was completed on March 2nd by Bryant L. Jolley, CPA. The auditor will present the 2019 audited financial statements to the MCWPA Board of Directors at the April 2020 board meeting.

The interest portion of the bond payments have been made. The 2015 bond amount was \$584,250 and the 2016 bond amount was \$443,300 for a total of \$1,027,550.

Accounting (On-going)

Madera Irrigation District

- monthly financial reports
- accounts payable and warrant lists
- bank reconciliations
- CIP/Project tracking and updates

Madera-Chowchilla Water and Power Authority (On-going)

- monthly financial reports
- accounts payable and warrant lists
- bank reconciliations
- Call for Funds

Storm/Assessments (On-going)

- Extract Madera Irrigation District deed transfers from Madera County
- Process Grant Deed changes
- Assessment searches as requested by the public
- Redemption documentation

Payroll (On-going)

- Madera Irrigation District payroll processing
- Compilation of payroll data for employees and third-party requests
- Madera-Chowchilla Water and Power Authority payroll processing
- Madera-Chowchilla Water and Power Authority payroll tax transfers

Madera Irrigation District

HR Department Report – February/March 2020

Human Resources General:

- Evaluations Reviewed & Completed for month of January & February
- Paychex HR Audit
- California Employers Association Orientation
- HR Policy Review and Update
- Workplace Investigation

Recruitment:

- New EE Onboarding, Pre-Employment Screening, Reference checking
- **Maintenance Worker I**
 - o We are pleased to welcome Wesley Genseal to the Maintenance Team. Wesley's work experience has afforded him proficiencies in general maintenance. His drive and determination to provide service in the ag industry has brought him here to MID where he is motivated to be an integral part of the maintenance team.
- **Maintenance Supervisor**
 - o We are pleased to welcome Christopher Wenger to the Maintenance Department. Christopher comes to us having worked over 15 years in public service with experience ranging from preventative maintenance and heavy equipment operation to inspection and regulation enforcement. He is excited to join the supervisory team in the Maintenance Department in an effort to continue improvements on the District's infrastructure.
- **Systems Analyst**
 - o Recruitment closed February 21st. Currently holding interviews

Training:

- All Staff - Fire Prevention/Safety Training
- Financial Holiday Planning – Noble Credit Union Lunch & Learn
- Harassment Discrimination Complaints - SHRM
- 2020 Labor Law Update - CEA

Compliance:

- Affordable Care Act (ACA) Audit and Reporting to I.R.S.
 - o 1095C Forms completed and added to paychecks distributed to all staff
- District Policy Section 407 Vacation Leave
- District Policy Section 408 Sick Leave
- District Policy Section 410 Observed Holidays
- District Policy Section 424 Other Types of Leave
- District Policy Section 421 Family and Medical Leave
- District Policy Section 427 Lactation Accommodation

Current Major Focus Areas: Policy Updates, Recruitment and Selection, and New Year Reporting.

AGENDA ITEM 3b.

MID Engineering, Operations, & Maintenance Report

March 17, 2020

Engineering Department

Technicians Reports

- The engineering staff is coordinating with maintenance department for projects:
 - Colony Extension Pipeline Project- Rd. 20 and Ave. 20 ½.
 - Hospital Pipeline through Rosenbalm Rockery being relocated.
 - Survey of access canal roads at various locations is ongoing.
- The Tesoro Viejo contractor has completed the 6.2 Pipeline; however, the manhole, fencing, guardrails, and other miscellaneous items are still in progress.
- The California High Speed Rail is building the 6.2 Lateral by-pass canal by installing sheet piling and Samran Farm's new boxes for a turnout and meter.
- A new turnout and new meter for turnout #43 is scheduled on the Dixieland Canal.
- Hargrove Canal is scheduled to have a new turnout built to separate a shared meter for two users.
- Engineering staff is continuing with right-of-way mapping and facility mapping updates for the Internal GIS Development. Maps are being updated for the spray department, slopping, and pipeline repairs.
- Robert's Head Rubicon Gate is having the epoxy coat applied.
- New staff gauge was installed on Basin #7, waiting on County for final review on property boundaries for the fencing.
- USDA permits for Big Creek and Willow Creek recorders are in renewal process.



High Speed Rail 6.2 by-pass canal



New turnout for Samran Farms on 6.2 Canal

Maintenance Department

Work Completed

- Installed a new turnout, 12" gate, 42" round stand, 50' of 15" PVC pipe, safety post, and backfilled and compacted the dirt on the Main I turnout #13A.
- The 24.2 had sand removed up and downstream North of Ave. 15.
- The concrete line on the 24.2-8.9 was cleaned.
- A Rubicon gate frame was removed to have to rebar epoxied and have a 12" high concrete wall formed and poured.
- The chain link fence enclosure was removed at the 32.2 Basin so the pump could be pulled for repairs.
- A leak was repaired, and the manhole was raised for the new Burger King building on the Desmond Canal.
- Sand was removed, and a liner and hard pan was placed at the outlet on the Burges Canal.
- A 24" air vent was repaired on the Desmond Canal south of Ave. 13.
- A ½ mile stretch of 36" ADS pipe was installed with two 6" air vents on the Colony Ext.
- The Ripperdan Canal was cleaned on Rd. 28.
- Head of the 6.2-14.9 had new 36" by 8' gate installed, and a box leak was repaired for turnout #1.
- The structure gate was removed west of Tecos on the Main I Canal.
- A box top was reinstalled on the 24.2 turnout #12.
- Repairs were made to a structure by making it wider on the 15.9 west of Rd. 30.
- A Rubicon gate frame was pulled so the concrete wall can be raised on the 6.2-14.0 Canal.
- Dixieland turnout #3 had 20' of 12" PVC pipe and a 15" by 6' gate installed.
- The Madera Lake enclosure, trash screen, and stainless-steel stem were installed.



Head of Roberts Rubicon Gate two-part epoxy coating.



Colony Ext. pipeline turnout tie in



Madera Lake Dam slide gate repaired

Leaks

- The Colony had two leaks repaired west of Rd. 24.
- Two leaks were dug out and repaired at Ave. 16 on the 24.2-13.2 Canal.
- 5 leaks were repaired east of Rd. 22 ½ on the 24.2-9.0.
- A pipeline and structure leak were fixed on the Colony Ext. at Rd. 18 ½.
- The 6.2-18.4 at Ave. 6 and Rd. 26 had two pipeline leaks repaired.
- The Improvement had two leaks repaired at Ave. 18 ½ and Rd. 17.
- A pipeline leak was repaired on the 6.2-14.5-0.5 at Rd. 29 ½.



24.2-9.0 leak upstream of Rd. 22



Colony Ext. Pipeline structure leak repaired

Work in Progress

- The new shop offices are being painted, the floor is being sealed, and furniture has been moved in.
- The Hospital Lateral on Ave. 13 is having 24" concrete pipe installed.

- The Colony Ext. located at Ave. 13 ½ and Rd. 20, is having have 36” ADS pipe replaced for a ¼ mile stretch.
- The Improvement is being graded and sloped.



Replacing 2,600 ft. of cracked concrete pipe with new 36” ADS Pipe on the Colony Ext. located between Rd. 20 and Rd. 20 ½.

Canal Bank and Road Repair

- The following canals were all graded and sloped:
 - Section 8
 - Hargrove
 - Berenda Creek and Berenda Drain
 - Dixieland
 - Lateral 32.2-9.9-6.5
 - Galeener



Grading on the 15.9 at Ave. 8 and Rd. 30



Canal grading and sloping on the 6.2-15.9



Canal dredging on 24.2 north of Ave. 12 and south of Ave. 13 ½

Welding Shop

- A total of 22 turnout trash screens were built and installed.
- A new safety bollard was built for the evacuation assembly sign.
- The evacuation sign for the assembly area was welded onto the safety bollard.
- The Rubicon gate frame was cut out located at the head of the 14.0.
- Disassembled, shortened, and reassembled the spray arm for Spray Truck #2-18.
- The mounting brackets for the arm catcher were remade for Spray Truck #2-18.
- Bolts were cut off the blade on Excavator #8-15.
- The pins on the Excavator #8-15 bucket were repaired.
- Stilling well covers were built, painted and installed at the Rotech Gates by the Hotel and on the Main II, west of Domerics and South of the Madera Pumps.
- Chain link that was wrapped in the flair on Mower #2-07 was cut out.
- The catwalk at the 14.5-0.5 turnout #1 was moved and the turnout was cleaned out.
- Brackets were welded for the staff gauge installation at the Head of the 6.2 Canal.
- Lifting chains were welded to brackets for mower wheel weights.
- Self-cleaning trash guards were built and coated for the 16.9 turnouts # 5 and #7, 14.5-0.5 turnout #1, 15.9 turnout #7, 6.2 Ext. turnout #7, and the Main II turnout #7.
- Two board lockers were built and painted for miscellaneous areas on the Ripperdan Canal.
- Trash screens were built and installed for the 14.5-0.5 turnouts #1A, #2A, and #2B, Bordenave turnout #6, Main II turnout #6, 16.9 turnout #1, and the 15.9 turnout #13A.
- Self-cleaning trash guards were installed on the 15.9 turnout #7, Ripperdan turnout #7C, 16.9 turnout #5, Cottonwood Creek Lat. turnout #1, 6.2 Ext. turnout #6, and the head of the 6.2-21.1 Canal.
- Turnouts were dug out and mud boards and trash guards were installed on the Main II turnout #1, Hargrove turnout #1, and Dry Creek on Ave. 16 ½ and Rd. 19.

- The security enclosure for Madera Lake was installed.
- An evacuation flagpole was built, painted, and installed for the entrance to the yard.



Trash guard on the 6.2 Ext & head on 21.1 Trash screen on the 15.9 turnout #7

Mechanic Shop

- The mechanic shop had a total of 5 vehicles serviced, 6 vehicles repaired, and 10 pieces of equipment repaired.
- 90 Day Safety and Bit Inspections:
 - ✓ 1-15 90 Day Bit
 - ✓ 1-18 90 Day Bit
 - ✓ 10-11 90 Day Bit
 - ✓ 11-11 90 Day Bit
 - ✓ 10-16 90 Day Bit
 - ✓ 10-17 90 Day Bit
 - ✓ 9-17 90 Day Bit
 - ✓ 11-16 90 Day Bit
 - ✓ 1-19 90 Day Bit

Pesticide Report

Type	Product Name	Amount Applied	Unit
Herbicide	RoundUp	336	Gallons
Herbicide	Clearcast	9	Gallons
Herbicide	Alligare Diquat	27.5	Gallons
Pre-Emergent	Capstone	12.5	Gallons
Pre-Emergent	Dimension 2EW	5	Gallons
Pre-Emergent	Gallery SC	2	Gallons

AGENDA ITEM 6b.

MARCH 17, 2020
RESOLUTION NO. 2020-06

**RESOLUTION OF THE BOARD OF DIRECTORS,
MADERA IRRIGATION DISTRICT
APPOINTING OF INTERIM TREASURER / CONTROLLER**

RESOLVED by the Board of Directors (“Directors”) of the Madera Irrigation District (“District”), at a regular meeting duly called and held on March 17, 2020, at the business office of the District, 12152 Road 28 1/4, Madera, California 93637 as follows:

WHEREAS, the District’s Treasurer and Controller tendered his resignation effective March 13, 2020; and

WHEREAS, to ensure the continuity of the District’s day-to-day operations, it is necessary for the District to appoint an interim Treasurer and Controller to perform the functions of those offices; and

WHEREAS, the Directors find that Assistant Controller Jennifer Furstenburg is best situated to serve as interim Treasurer and Controller of the District for a brief period of time to allow the District to appoint a permanent Treasurer and Controller.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Madera Irrigation District, Jennifer Furstenburg is hereby appointed interim Treasurer and Controller of Madera Irrigation District.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Madera Irrigation District Board of Directors, at a regular meeting of the Board held on the 17th day of March, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

James Erickson, President

ATTEST: _____
Rick Cosyns, Vice President

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Madera Irrigation District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2020-06 adopted March 17, 2020.

Andrea Kwock Sandoval, Secretary