

Minutes of the Meeting of the Board of Directors
Clayton Water District
held on
July 1, 2020

1. Call to Order:

The board meeting for Clayton Water District was called to order at 11:02 a.m. via conference call by President Larkin Harman. Board members present were Larkin Harman, Lisa Baker, Eddie Gomes (joined at 11:04 a.m.), Scott Menefee and Connley Clayton. Members of the public included: Lauren Layne of Baker Manock and Jensen, Julia Berry, Jacob Roberson, and Kristi Robinson.

2. Public Comment:

There was no public comment.

3. Election of Officers:

The following officers were elected:

- i. President: Larkin Harman (motion Harman, 2nd Menefee)
- ii. Vice President: Lisa Baker (motion Clayton, 2nd Harman)
- iii. Secretary: Connley Clayton (motion Harman, 2nd Menefee)
- iv. Treasurer: Eddie Gomes (motion Menefee, 2nd Harman)

4. Minutes:

Director Clayton made a motion, seconded by Director Baker to approve the minutes of the March 4, 2020 and June 19, 2020 Board of Directors meetings.

5. Treasurer's Report:

Director Clayton reported a current bank balance of \$160,795.28, with deposits totaling \$154,500.52. The following expenses were paid since the March board meeting: consulting \$13,286.66; engineering \$7,522.68; legal \$5,450.69; postal \$76.00, audit (accountant) \$2,410.00.

6. New Business:

- (a) Director Harman made a motion, seconded by Director Clayton to adopt a Fiscal Year 2020-2021 Budget.
- (b) Director Harman made a motion, seconded by Director Baker to enter a contract for general management/administrative services, effective July 1, 2020 to June 30, 2021.
- (c) Director Harman made a motion, seconded by Director Clayton to adopt a revised Landowner Agreement.
Director Menefee stated that he is not comfortable with the penalty and interest language in the contract. Counselor Layne explained that the intent of the

provision is to recoup the cost of invoicing and collecting funds in the event that an account is in arrears. It was suggested that the contract be amended to add language to allow for the fees to be adopted annually. Staff was directed to research late payment interest and penalties procedures at neighboring water agencies.

- (d) Director Harman made a motion, seconded by Director Baker to release an Executive Summary of the Clayton Water District Water Balance Study.
- (e) Director Menefee made a motion, seconded by Director Harman to adopt a resolution to conduct all subsequent elections in even- numbered years after 2020.
- (f) Members of the Board of Directors agreed to attend various stakeholder meetings.

7. Old Business:

Staff emailed Merced County regarding the requested non-tax sharing agreement and phoned the Executive Office and is awaiting a response on when the agreement will be placed on the Board of Supervisors agenda.

Julia Berry gave a report on the recent San Joaquin Valley Blueprint Meeting, and Director Baker volunteered to start attending the Blueprint meetings on behalf of the District.

Director Menefee volunteered to attend Merced GSA meetings.

It was reported that at the June 19th Clayton Board meeting the Board of Directors approved an \$8.00/acre expenditure to pay for the district's share to submit the permanent water rights application to divert flood waters from the Eastside Bypass.

8. Agenda for Next Board Meeting:

The next meeting is scheduled for Wednesday, August 5, 2020. It was suggested that the Board take action at the next meeting to adopt an interest rate and penalty policy.

9. Adjournment:

Director Harman made a motion to adjourn the meeting, seconded by Director Clayton, and passed unanimously. The meeting was adjourned at 12:57 p.m.

Connley Clayton, District Secretary