



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
ERIC BREAM
MATTCERNIGLIA
MIKE DELAGUERRA
HENK GRIFFIN
SHANNON SIMONIAN

JULIA D. STORNETTA, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

REGULAR MEETING OF THE BOARD OF DIRECTORS

will be held on

Monday, June 12, 2023

11:00 a.m.

at

**The Lodge at Riverstone
370 Lodge Road South
Madera, California 93636**

1. CALL TO ORDER

2. PUBLIC COMMENT

Members of the public may address the Board on any matter related to the District that is not included on the Agenda. Comments are limited to five (5) minutes per person.

3. POTENTIAL CONFLICT(S) OF INTEREST

(Any Board member who has a potential conflict of interest may now identify the item and recuse himself or herself from discussing and voting on the matter.)

4. CONSENT CALENDAR – Review and Consider for Action:

- a. Approval of minutes of the Special Board Meeting on May 8, 2023.
- b. Acceptance of the financial statements for the month of April 2023.
- c. Approval of customer installment payment plans for delinquent accounts.

5. CORRESPONDENCE

(Members of the Board or Staff may provide comment on any timely matter related to the District that is not included on the agenda.)

6. BOARD ACTION ITEMS - The Board may take action on any of the following items:

- a. **District Treasurer Appointment** – Review and take action to appoint a board member to serve as District Treasurer.
- b. **District Policy Regarding Construction of Facilities** – Review and consider action to adopt a revised district policy.
- c. **District Policy Regarding Policy Regarding Water Use During Construction of Residential Homes** – Review and consider taking action to adopt a district policy.

7. DISTRICT ENGINEER’S REPORT - The Board may take action on any of the following items:

- a. Operations Monthly Report
- b. Other District Matters

8. LEGAL COUNSEL REPORT – The Board may take action on any of the following items:

- a. Legislation
- b. Other District Matters

9. GENERAL MANAGER’S REPORT – The Board may take action on any of the following items:

- a. Monthly Operations
- b. Other District Matters

10. COMMUNITY FACILITIES DISTRICT (CFD) – The Root Creek Water District Board of Directors acting as the Board of Directors of the Community Facilities District may take action on any of the following items:

- a. Review and consider action to adopt Community Facilities District No. 2016-1 Annual Levy of Special Taxes for Fiscal Year 2023/2024
 - i. RESOLUTION OF COMMUNITY FACILITIES DISTRICT NO. 2016-1 IMPROVEMENT AREA NO. 1 AUTHORIZING THE ANNUAL LEVY OF SPECIAL TAXES FOR FISCAL YEAR 2023/2024
 - ii. RESOLUTION OF COMMUNITY FACILITIES DISTRICT NO. 2016-1 IMPROVEMENT AREA NO. 2 AUTHORIZING THE ANNUAL LEVY OF SPECIAL TAXES FOR FISCAL YEAR 2023/2024

11. ADJOURN

- Items on the Agenda may be taken in any order.
- Action may be taken on any item listed on the Agenda.
- Writings relating to open session Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.

- **ACCOMMODATIONS FOR PERSONS WITH DISABILITIES**

A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request the District to provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, or by written correspondence to the District at (559) 970-8778 or P.O. Box 27950, Fresno, California 93729, at least 48 hours before a District meeting.



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LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
May 8, 2023**

1. Call to Order

The board meeting for the Root Creek Water District (RCWD) was called to order at 11:03 a.m. by President Nick Bruno. Board members present were Nick Bruno, Jeff Coulthard, Shannon Simonian, Mike DelaGuerra, and Matthew Cerniglia. Board members absent were Eric Bream. Members of the public included Julia Stornetta, Lauren Layne, Nicole Stornetta, Heather Bashian, Brian Ehlers, Al Solis, Steve Pickens, Shay Bakman, and Tim Bakman.

2. Public Comment

The district received no public comment.

3. Potential Conflicts of interest

There were no potential conflicts of interest.

4. Consent Calendar

A motion was made by Director DelaGuerra, seconded by Director Coulthard to approve the minutes from the April 17, 2023 Special board meeting and the March 2023 financials. The motion carried.

5. Correspondence

There was no correspondence.

6. Board Action Items

- a. **Fill vacancy on Board of Directors** – Director Simonian made a motion, seconded by Director Coulthard, to appoint Henk Griffin to the board of directors. The motion carried.
- b. **Bylaws and Rules of Order of the Madera Region Regional Water Management Group (RWMG)** – Director Coulthard made a motion, seconded by Director DelaGuerra, to adopt the revised bylaws dated April 24, 2023. The motion carried.
- c. **Conflict of Interest Code** – Director Coulthard made a motion, seconded by Director Coulthard, to adopt a revised Conflict of Interest Code for the district. The motion carried.

- d. **Water Meter Policy** – Director Simonian made a motion, seconded by Director DelaGuerra, to adopt a revised water meter policy. The motion carried.
- e. **Agricultural Irrigation Pipeline Easement** – Director Coulthard made a motion, seconded by Director Cerniglia, to approve a pipeline easement agreement with San Joaquin River Ranch for the expansion of the District’s In-lieu pipeline. The motion carried.
- f. **Agricultural Irrigation Pipeline** – Director Coulthard made a motion, seconded by Director Cerniglia, to consider a change order related to the expansion of the District’s In-lieu pipeline. The motion carried.
- g. **District Infrastructure Policy** – Director Simonian made a motion, seconded by Director DelaGuerra to adopt a revised Infrastructure Policy for construction in the district boundary.
- h. **Storm Basin Maintenance** – Director Cerniglia made a motion, seconded by Director DelaGuerra, to approve a contract to clear storm basins in the amount of \$6,680 and to amend the annual budget. The motion carried.
- i. **Emergency Declaration** – Director Cerniglia made a motion, seconded by Director DelaGuerra, to declare an emergency and to direct staff to perform investigation and possible repair on the District In-lieu pipeline. The motion carried.

7. District Engineers Report

The Department of Drinking Water has notified the district that it will not permit the use of Iron Sequestrant on another well, aside from RCWD’s Well #2. Well #2 is currently permitting an injection of sequestrant is ongoing. The district will release an RFP to construct a water treatment and blending facility, which will be constructed in 2 years.

The DryPAC facility was scheduled to be delivered May 2, 2023. At this time the district has been informed by the manufacturer, Cloacina, that the actual completion date will be toward the end of May and the equipment will not be operable until the end of June 2023.

Plans have been reviewed for all of the parcels in village B and development is underway. One-half of the plans in Village E have been submitted and we expect to receive for review Village E plans in the Fall 2023.

The district remains focused on updating GIS files to include facilities constructed and new facilities as they are completed.

8. Legal Counsel Report

- AB1637 – Still moving forward per legal counsel.
- AB460 – Still moving forward per legal counsel.

9. General Manager’s Report

- a. 161 new permits were pulled in the month of April.
- b. Meeting with Madera County regarding Road 40 sagging is scheduled for May 15, 2023.

10. Community Facilities District (CFD) – Director Coulthard made a motion, seconded by Director Simonian, to adopt a Resolution of Issuance and to authorize the General Manager to execute the final documents. The motion carried.

11. Adjournment

The meeting was adjourned unanimously at 12:02 pm.

Julia D. Stornetta, District Secretary

DRAFT

ROOT CREEK WATER DISTRICT
Statement of Revenues and Expenses-Cash Basis
April 2023

	Apr 23	Jan - Apr 23
Ordinary Income/Expense		
Income		
420 · Municipal Revenues		
420.02 · Municipal Water Utility Charges	69,080.82	324,644.75
420.03 · Municipal Storm Drain Charges	4,512.16	27,384.00
420.04 · Municipal Wastewater Charges	31,498.19	191,128.06
420.09 · Late Fees (Municipal)	686.12	6,109.18
425.02 · Municipal Water Hydrant Usage	338.88	5,801.98
Total 420 · Municipal Revenues	106,116.17	555,067.97
430.00 · Municipal Revenues-BuilderChrgs		
430.01 · Inspection Fees	0.00	138,749.99
Total 430.00 · Municipal Revenues-BuilderChrgs	0.00	138,749.99
480 · Other Sources Revenues		
480.01 · Assessments	50.42	50.42
480.03a · Grant Revenues	0.00	68,392.90
480.03b · Grant Admin Revenue	0.00	12,175.30
480.03c · Grant Costs	0.00	-18,064.90
480.03d · Grant Admin Costs	-4,891.40	-13,074.40
480.04 · Interest Income.	134.46	539.21
Total 480 · Other Sources Revenues	-4,706.52	50,018.53
Total Income	101,409.65	743,836.49
Gross Profit	101,409.65	743,836.49
Expense		
510 · Water Costs		
510.01 · Water Option Pymnt - MID	1,515.00	304,320.25
Total 510 · Water Costs	1,515.00	304,320.25
530.01 · MID Roof Top Fee	148,400.00	386,100.00
540 · System Maintenance		
540.01 · Chemicals	4,747.59	23,750.20
540.02 · Repairs & Maintenance	4,823.14	14,069.23
540.03 · Lab Analysis	2,769.00	22,593.00
Total 540 · System Maintenance	12,339.73	60,412.43
550 · System Management		
550.01 · Operator Contracted	71,084.13	319,479.88
550.03 · Inspection Fees	22,744.51	170,101.54
550.04 · Hauling and Discharge	0.00	47,594.93
Total 550 · System Management	93,828.64	537,176.35
560.01 · Permits	0.00	34,641.20
570 · Groundwater Maintenance		
570.01 · Groundwater Measurements	7,789.51	18,324.69
570.02 · Groundwater Sustainability	7,037.81	30,622.59
Total 570 · Groundwater Maintenance	14,827.32	48,947.28
580 · Services		
580.01 · Power	28,888.53	117,419.73
580.02 · Communications	3,941.36	19,167.70
580.03 · Security	278.50	1,732.46
Total 580 · Services	33,108.39	138,319.89
610 · Marketing		
610.02 · Website	0.00	2,818.85
Total 610 · Marketing	0.00	2,818.85

No assurance is provided on these financial statements.

ROOT CREEK WATER DISTRICT
Statement of Revenues and Expenses-Cash Basis
April 2023

	Apr 23	Jan - Apr 23
620 · Professional Fees		
620.01 · Accounting	0.00	16,000.00
620.03 · Management Contracted	0.00	24,986.67
620.04 · Engineering	5,419.77	32,463.47
620.05 · Legal	14,157.28	31,168.67
620.06 · GIS Services	0.00	2,273.00
620.09 · Special Counsel	18,455.61	103,049.78
620.10 · Public Finance	0.00	5,414.57
Total 620 · Professional Fees	38,032.66	215,356.16
630 · Consultants		
630.04 · GSP	24,325.00	47,642.75
630.05 · MS4 Program	8,365.00	13,109.83
Total 630 · Consultants	32,690.00	60,752.58
640.01 · Membership dues	0.00	14,435.00
650.01 · Insurance	2,558.00	2,558.00
660 · General & Administrative Costs		
660.01 · Printing & Reproduction	0.00	374.01
660.03 · Conference & Meetings	0.00	3,585.44
660.04 · Travel	0.00	63.77
660.06 · Postage	0.00	93.85
660.07 · Bank Charges	265.00	1,051.00
660.08 · Email Hosting & Storage	0.00	270.00
Total 660 · General & Administrative Costs	265.00	5,438.07
Total Expense	377,564.74	1,811,276.06
Net Ordinary Income	-276,155.09	-1,067,439.57
Other Income/Expense		
Other Income		
430.02 · Rooftop Fees	37,800.00	109,321.81
430.03 · Water Connection Fees	156,575.00	359,413.99
430.04 · Wastewater Connection Fees	340,007.00	987,559.39
430.05 · Storm Drain Connection Fees	55,192.42	135,005.17
430.06 · Meter Installation Fees	0.00	242,424.00
480.02 · CFD Assessments	0.00	403,170.56
Total Other Income	589,574.42	2,236,894.92
Other Expense		
900.01 · Capital Expenditures-Equipment	0.00	15,509.92
900.02 · Capital Expdtures-Water Meters	47,655.00	52,874.50
900.04 · RC Parkway Recharge Project	303.27	303.27
900.05 · New Well Construction	8,839.00	98,859.43
900.06 · Well #5 Improvements	0.00	10,054.50
900.07 · 400,000 gpd WWTF	9,145.57	230,280.13
900.08 · Storm Drain Basin Modification	0.00	935.00
900.09 · Water Blending Facility	47,438.10	115,273.18
900.90 · Capital Projects Admin Costs	2,856.00	243,964.28
970.00 · Bond Payments		
970.02 · Bond Interest	0.00	159,406.25
Total 970.00 · Bond Payments	0.00	159,406.25
990.01 · Transfers In	0.00	-159,405.86
990.02 · Transfers Out	0.00	159,405.86
Total Other Expense	116,236.94	927,460.46
Net Other Income	473,337.48	1,309,434.46
Net Income	197,182.39	241,994.89

No assurance is provided on these financial statements.

ROOT CREEK WATER DISTRICT
Statement of Revenues and Expenses by Fund-Cash Basis
 January through April 2023

	01-District Administration	02-Water Municipal	03-Sewer	04-Storm Drain	05-Water Agriculture	91-CFD Bond \$5,830,000	92-CFD Bond \$2,565,000	TOTAL
Ordinary Income/Expense								
Income								
420 - Municipal Revenues								
420.02 - Municipal Water Utility Charges	0.00	324,644.75	0.00	0.00	0.00	0.00	0.00	324,644.75
420.03 - Municipal Storm Drain Charges	0.00	0.00	0.00	27,384.00	0.00	0.00	0.00	27,384.00
420.04 - Municipal Wastewater Charges	0.00	0.00	191,128.06	0.00	0.00	0.00	0.00	191,128.06
420.09 - Late Fees (Municipal)	0.00	6,109.18	0.00	0.00	0.00	0.00	0.00	6,109.18
425.02 - Municipal Water Hydrant Usage	0.00	5,801.98	0.00	0.00	0.00	0.00	0.00	5,801.98
Total 420 - Municipal Revenues	0.00	336,555.91	191,128.06	27,384.00	0.00	0.00	0.00	555,067.97
430.00 - Municipal Revenues-BuilderChrgs								
430.01 - Inspection Fees	0.00	46,250.00	46,250.00	46,249.99	0.00	0.00	0.00	138,749.99
Total 430.00 - Municipal Revenues-BuilderChr...	0.00	46,250.00	46,250.00	46,249.99	0.00	0.00	0.00	138,749.99
480 - Other Sources Revenues								
480.01 - Assessments	50.42	0.00	0.00	0.00	0.00	0.00	0.00	50.42
480.03a - Grant Revenues	0.00	68,392.90	0.00	0.00	0.00	0.00	0.00	68,392.90
480.03b - Grant Admin Revenue	0.00	12,175.30	0.00	0.00	0.00	0.00	0.00	12,175.30
480.03c - Grant Costs	0.00	-18,064.90	0.00	0.00	0.00	0.00	0.00	-18,064.90
480.03d - Grant Admin Costs	-13,074.40	0.00	0.00	0.00	0.00	0.00	0.00	-13,074.40
480.04 - Interest Income	0.00	37.61	30.59	30.56	431.98	5.96	2.51	539.21
Total 480 - Other Sources Revenues	-13,023.98	62,540.91	30.59	30.56	431.98	5.96	2.51	50,018.53
Total Income	-13,023.98	445,346.82	237,408.65	73,664.55	431.98	5.96	2.51	743,836.49
Gross Profit	-13,023.98	445,346.82	237,408.65	73,664.55	431.98	5.96	2.51	743,836.49
Expense								
510 - Water Costs								
510.01 - Water Option Pymnt - MID	0.00	231,746.75	0.00	0.00	72,573.50	0.00	0.00	304,320.25
Total 510 - Water Costs	0.00	231,746.75	0.00	0.00	72,573.50	0.00	0.00	304,320.25
530.01 - MID Roof Top Fee	0.00	386,100.00	0.00	0.00	0.00	0.00	0.00	386,100.00
540 - System Maintenance								
540.01 - Chemicals	0.00	12,295.64	11,454.56	0.00	0.00	0.00	0.00	23,750.20
540.02 - Repairs & Maintenance	0.00	9,841.73	4,227.50	0.00	0.00	0.00	0.00	14,069.23
540.03 - Lab Analysis	0.00	12,540.00	10,053.00	0.00	0.00	0.00	0.00	22,593.00
Total 540 - System Maintenance	0.00	34,677.37	25,735.06	0.00	0.00	0.00	0.00	60,412.43
550 - System Management								
550.01 - Operator Contracted	0.00	74,381.15	237,745.41	7,353.32	0.00	0.00	0.00	319,479.88
550.03 - Inspection Fees	0.00	56,700.54	56,700.53	56,700.47	0.00	0.00	0.00	170,101.54
550.04 - Hauling and Discharge	0.00	0.00	47,594.93	0.00	0.00	0.00	0.00	47,594.93
Total 550 - System Management	0.00	131,081.69	342,040.87	64,053.79	0.00	0.00	0.00	537,176.35
560.01 - Permits	0.00	9,954.20	24,687.00	0.00	0.00	0.00	0.00	34,641.20
570 - Groundwater Maintenance								
570.01 - Groundwater Measurements	0.00	9,162.35	0.00	0.00	9,162.34	0.00	0.00	18,324.69
570.02 - Groundwater Sustainability	0.00	15,311.30	0.00	0.00	15,311.29	0.00	0.00	30,622.59
Total 570 - Groundwater Maintenance	0.00	24,473.65	0.00	0.00	24,473.63	0.00	0.00	48,947.28
580 - Services								
580.01 - Power	0.00	74,672.69	42,747.04	0.00	0.00	0.00	0.00	117,419.73
580.02 - Communications	0.00	14,718.67	4,449.03	0.00	0.00	0.00	0.00	19,167.70
580.03 - Security	0.00	1,009.96	722.50	0.00	0.00	0.00	0.00	1,732.46
Total 580 - Services	0.00	90,401.32	47,918.57	0.00	0.00	0.00	0.00	138,319.89
610 - Marketing								
610.02 - Website	998.85	910.00	0.00	0.00	910.00	0.00	0.00	2,818.85
Total 610 - Marketing	998.85	910.00	0.00	0.00	910.00	0.00	0.00	2,818.85
620 - Professional Fees								
620.01 - Accounting	0.00	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00	16,000.00
620.03 - Management Contracted	0.00	6,246.67	6,246.67	6,246.67	6,246.66	0.00	0.00	24,986.67
620.04 - Engineering	3,129.00	10,624.48	3,918.28	6,175.06	8,616.65	0.00	0.00	32,463.47
620.05 - Legal	9,478.89	14,260.24	0.00	0.00	7,429.54	0.00	0.00	31,168.67
620.06 - GIS Services	0.00	172.00	0.00	0.00	2,101.00	0.00	0.00	2,273.00
620.09 - Special Counsel	0.00	51,524.92	0.00	0.00	51,524.86	0.00	0.00	103,049.78
620.10 - Public Finance	0.00	1,804.86	1,804.86	1,804.85	0.00	0.00	0.00	5,414.57
Total 620 - Professional Fees	12,607.89	88,633.17	15,969.81	18,226.58	79,918.71	0.00	0.00	215,356.16

ROOT CREEK WATER DISTRICT
Statement of Revenues and Expenses by Fund-Cash Basis
 January through April 2023

	01-District Administration	02-Water Municipal	03-Sewer	04-Storm Drain	05-Water Agriculture	91-CFD Bond \$5,830,000	92-CFD Bond \$2,565,000	TOTAL
630 - Consultants								
630.04 - GSP	0.00	23,821.38	0.00	19,026.10	4,795.27	0.00	0.00	47,642.75
630.05 - MS4 Program	0.00	0.00	0.00	13,109.83	0.00	0.00	0.00	13,109.83
Total 630 - Consultants	0.00	23,821.38	0.00	32,135.93	4,795.27	0.00	0.00	60,752.58
640.01 - Membership dues	2,887.00	2,887.00	2,887.00	2,887.00	2,887.00	0.00	0.00	14,435.00
650.01 - Insurance	511.60	511.60	511.60	511.60	511.60	0.00	0.00	2,558.00
660 - General & Administrative Costs								
660.01 - Printing & Reproduction	108.94	108.51	52.19	52.19	52.18	0.00	0.00	374.01
660.03 - Conference & Meetings	3,585.44	0.00	0.00	0.00	0.00	0.00	0.00	3,585.44
660.04 - Travel	63.77	0.00	0.00	0.00	0.00	0.00	0.00	63.77
660.06 - Postage	93.85	0.00	0.00	0.00	0.00	0.00	0.00	93.85
660.07 - Bank Charges	0.00	350.34	350.32	350.34	0.00	0.00	0.00	1,051.00
660.08 - Email Hosting & Storage	270.00	0.00	0.00	0.00	0.00	0.00	0.00	270.00
Total 660 - General & Administrative Costs	4,122.00	458.85	402.51	402.53	52.18	0.00	0.00	5,438.07
Total Expense	21,127.34	1,025,656.98	460,152.42	118,217.43	186,121.89	0.00	0.00	1,811,276.06
Net Ordinary Income	-34,151.32	-580,310.16	-222,743.77	-44,552.88	-185,689.91	5.96	2.51	-1,067,439.57
Other Income/Expense								
Other Income								
430.02 - Rooftop Fees	0.00	109,321.81	0.00	0.00	0.00	0.00	0.00	109,321.81
430.03 - Water Connection Fees	0.00	359,413.99	0.00	0.00	0.00	0.00	0.00	359,413.99
430.04 - Wastewater Connection Fees	0.00	0.00	987,559.39	0.00	0.00	0.00	0.00	987,559.39
430.05 - Storm Drain Connection Fees	0.00	0.00	0.00	135,005.17	0.00	0.00	0.00	135,005.17
430.06 - Meter Installation Fees	0.00	242,424.00	0.00	0.00	0.00	0.00	0.00	242,424.00
480.02 - CFD Assessments	0.00	134,390.19	134,390.19	134,390.18	0.00	0.00	0.00	403,170.56
Total Other Income	0.00	845,549.99	1,121,949.58	269,395.35	0.00	0.00	0.00	2,236,894.92
Other Expense								
900.01 - Capital Expenditures-Equipment	0.00	15,509.92	0.00	0.00	0.00	0.00	0.00	15,509.92
900.02 - Capital Expenditures-Water Meters	0.00	52,874.50	0.00	0.00	0.00	0.00	0.00	52,874.50
900.04 - RC Parkway Recharge Project	0.00	303.27	0.00	0.00	0.00	0.00	0.00	303.27
900.05 - New Well Construction	0.00	98,859.43	0.00	0.00	0.00	0.00	0.00	98,859.43
900.06 - Well #5 Improvements	0.00	10,054.50	0.00	0.00	0.00	0.00	0.00	10,054.50
900.07 - 400,000 gpd WWTF	0.00	0.00	230,280.13	0.00	0.00	0.00	0.00	230,280.13
900.08 - Storm Drain Basin Modification	0.00	0.00	0.00	935.00	0.00	0.00	0.00	935.00
900.09 - Water Blending Facility	0.00	115,273.18	0.00	0.00	0.00	0.00	0.00	115,273.18
900.90 - Capital Projects Admin Costs	0.00	155,199.41	38,301.23	33,376.79	17,086.85	0.00	0.00	243,964.28
970.00 - Bond Payments								
970.02 - Bond Interest	0.00	0.00	0.00	0.00	0.00	113,125.00	46,281.25	159,406.25
Total 970.00 - Bond Payments	0.00	0.00	0.00	0.00	0.00	113,125.00	46,281.25	159,406.25
990.01 - Transfers In	0.00	0.00	0.00	0.00	0.00	-113,124.72	-46,281.14	-159,405.86
990.02 - Transfers Out	0.00	53,135.29	53,135.29	53,135.28	0.00	0.00	0.00	159,405.86
Total Other Expense	0.00	501,209.50	321,716.65	87,447.07	17,086.85	0.28	0.11	927,460.46
Net Other Income	0.00	344,340.49	800,232.93	181,948.28	-17,086.85	-0.28	-0.11	1,309,434.46
Net Income	-34,151.32	-235,969.67	577,489.16	137,395.40	-202,776.76	5.68	2.40	241,994.89

ROOT CREEK WATER DISTRICT
Statement of Revenues & Expenses Budget vs Cash Basis Actual
January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
410 · Agricultural Revenues				
410.01 · Agricultural Surface Water Chgs	0.00	146,000.00	-146,000.00	0.0%
410.02 · Ag Recharge Fees-Includes Prepd	0.00	1,278,971.99	-1,278,971.99	0.0%
410.03 · Ag Capital Fee-Includes Prepaid	0.00	238,120.00	-238,120.00	0.0%
Total 410 · Agricultural Revenues	0.00	1,663,091.99	-1,663,091.99	0.0%
420 · Municipal Revenues				
420.02 · Municipal Water Utility Charges	324,644.75	890,000.00	-565,355.25	36.5%
420.03 · Municipal Storm Drain Charges	27,384.00	96,000.00	-68,616.00	28.5%
420.04 · Municipal Wastewater Charges	191,128.06	670,000.00	-478,871.94	28.5%
420.09 · Late Fees (Municipal)	6,109.18			
425.02 · Municipal Water Hydrant Usage	5,801.98	52,000.00	-46,198.02	11.2%
Total 420 · Municipal Revenues	555,067.97	1,708,000.00	-1,152,932.03	32.5%
430.00 · Municipal Revenues-BuilderChrgs				
430.01 · Inspection Fees	138,749.99	97,500.00	41,249.99	142.3%
430.07 · Sewer Plug Fee	0.00	26,000.00	-26,000.00	0.0%
Total 430.00 · Municipal Revenues-BuilderChrgs	138,749.99	123,500.00	15,249.99	112.3%
480 · Other Sources Revenues				
480.01 · Assessments	50.42	344,000.00	-343,949.58	0.0%
480.03a · Grant Revenues	68,392.90			
480.03b · Grant Admin Revenue	12,175.30	150,000.00	-137,824.70	8.1%
480.03c · Grant Costs	-18,064.90			
480.03d · Grant Admin Costs	-13,074.40	-150,000.00	136,925.60	8.7%
480.04 · Interest Income.	539.21			
480.10 · Outside Water Sales	0.00	1,350,000.00	-1,350,000.00	0.0%
Total 480 · Other Sources Revenues	50,018.53	1,694,000.00	-1,643,981.47	3.0%
Total Income	743,836.49	5,188,591.99	-4,444,755.50	14.3%
Gross Profit	743,836.49	5,188,591.99	-4,444,755.50	14.3%
Expense				
510 · Water Costs				
510.01 · Water Option Pymnt - MID	304,320.25	100,000.00	204,320.25	304.3%
510.03 · Water Purchases - Wonderful	0.00	1,958,720.00	-1,958,720.00	0.0%
Total 510 · Water Costs	304,320.25	2,058,720.00	-1,754,399.75	14.8%
520.01 · MID Assessments	0.00	169,830.90	-169,830.90	0.0%
530.01 · MID Roof Top Fee	386,100.00	210,000.00	176,100.00	183.9%
540 · System Maintenance				
540.01 · Chemicals	23,750.20	60,000.00	-36,249.80	39.6%
540.02 · Repairs & Maintenance	14,069.23	100,000.00	-85,930.77	14.1%
540.03 · Lab Analysis	22,593.00	40,000.00	-17,407.00	56.5%
Total 540 · System Maintenance	60,412.43	200,000.00	-139,587.57	30.2%
550 · System Management				
550.05 · Sewer Plugs	0.00	13,000.00	-13,000.00	0.0%
550.01 · Operator Contracted	319,479.88	729,000.00	-409,520.12	43.8%
550.03 · Inspection Fees	170,101.54	227,500.00	-57,398.46	74.8%
550.04 · Hauling and Discharge	47,594.93	175,000.00	-127,405.07	27.2%
Total 550 · System Management	537,176.35	1,144,500.00	-607,323.65	46.9%
560.01 · Permits	34,641.20	34,000.00	641.20	101.9%
570 · Groundwater Maintenance				
570.01 · Groundwater Measurements	18,324.69	10,000.00	8,324.69	183.2%
570.02 · Groundwater Sustainability	30,622.59	15,000.00	15,622.59	204.2%
Total 570 · Groundwater Maintenance	48,947.28	25,000.00	23,947.28	195.8%
580 · Services				
580.01 · Power	117,419.73	600,000.00	-482,580.27	19.6%
580.02 · Communications	19,167.70	41,600.00	-22,432.30	46.1%
580.03 · Security	1,732.46	1,365.00	367.46	126.9%
580.04 · Equipment Lease	0.00	2,135.00	-2,135.00	0.0%
Total 580 · Services	138,319.89	645,100.00	-506,780.11	21.4%
610 · Marketing				
610.02 · Website	2,818.85	2,000.00	818.85	140.9%
Total 610 · Marketing	2,818.85	2,000.00	818.85	140.9%

ROOT CREEK WATER DISTRICT
Statement of Revenues & Expenses Budget vs Cash Basis Actual
January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
620 · Professional Fees				
620.01 · Accounting	16,000.00	47,400.00	-31,400.00	33.8%
620.02 · Audit	0.00	10,000.00	-10,000.00	0.0%
620.03 · Management Contracted	24,986.67	155,000.00	-130,013.33	16.1%
620.04 · Engineering	32,463.47	100,000.00	-67,536.53	32.5%
620.05 · Legal	31,168.67	100,000.00	-68,831.33	31.2%
620.06 · GIS Services	2,273.00	25,000.00	-22,727.00	9.1%
620.08 · Master Planning	0.00	10,000.00	-10,000.00	0.0%
620.09 · Special Counsel	103,049.78	100,000.00	3,049.78	103.0%
620.10 · Public Finance	5,414.57			
Total 620 · Professional Fees	215,356.16	547,400.00	-332,043.84	39.3%
630 · Consultants				
630.01 · Grant Preparation	0.00	10,000.00	-10,000.00	0.0%
630.04 · GSP	47,642.75	50,000.00	-2,357.25	95.3%
630.05 · MS4 Program	13,109.83	15,000.00	-1,890.17	87.4%
Total 630 · Consultants	60,752.58	75,000.00	-14,247.42	81.0%
640.01 · Membership dues	14,435.00	8,000.00	6,435.00	180.4%
650.01 · Insurance	2,558.00	10,000.00	-7,442.00	25.6%
660 · General & Administrative Costs				
660.01 · Printing & Reproduction	374.01	2,000.00	-1,625.99	18.7%
660.03 · Conference & Meetings	3,585.44	15,000.00	-11,414.56	23.9%
660.04 · Travel	63.77	1,000.00	-936.23	6.4%
660.06 · Postage	93.85	1,000.00	-906.15	9.4%
660.07 · Bank Charges	1,051.00			
660.08 · Email Hosting & Storage	270.00	1,000.00	-730.00	27.0%
Total 660 · General & Administrative Costs	5,438.07	20,000.00	-14,561.93	27.2%
Total Expense	1,811,276.06	5,149,550.90	-3,338,274.84	35.2%
Net Ordinary Income	-1,067,439.57	39,041.09	-1,106,480.66	-2,734.1%
Other Income/Expense				
Other Income				
430.02 · Rooftop Fees	109,321.81	210,000.00	-100,678.19	52.1%
430.03 · Water Connection Fees	359,413.99	889,200.00	-529,786.01	40.4%
430.04 · Wastewater Connection Fees	987,559.39	1,982,550.00	-994,990.61	49.8%
430.05 · Storm Drain Connection Fees	135,005.17	372,150.00	-237,144.83	36.3%
430.06 · Meter Installation Fees	242,424.00	133,200.00	109,224.00	182.0%
480.02 · CFD Assessments	403,170.56	781,500.40	-378,329.84	51.6%
Total Other Income	2,236,894.92	4,368,600.40	-2,131,705.48	51.2%
Other Expense				
900.11 · Wastewater Ultimate Facility	0.00	581,000.00	-581,000.00	0.0%
900.10 · Wastewater UV Facility	0.00	200,000.00	-200,000.00	0.0%
900.01 · Capital Expenditures-Equipment	15,509.92	100,000.00	-84,490.08	15.5%
900.02 · Capital Expditures-Water Meters	52,874.50	133,200.00	-80,325.50	39.7%
900.04 · RC Parkway Recharge Project	303.27	150,000.00	-149,696.73	0.2%
900.05 · New Well Construction	98,859.43	1,500,000.00	-1,401,140.57	6.6%
900.06 · Well #5 Improvements	10,054.50	100,000.00	-89,945.50	10.1%
900.07 · 400,000 gpd WWTF	230,280.13	100,000.00	130,280.13	230.3%
900.08 · Storm Drain Basin Modification	935.00	25,000.00	-24,065.00	3.7%
900.09 · Water Blending Facility	115,273.18	2,800,000.00	-2,684,726.82	4.1%
900.90 · Capital Projects Admin Costs	243,964.28	367,400.00	-123,435.72	66.4%
960.00 · Debt Payments				
960.1 · Debt Principal	0.00	187,919.68	-187,919.68	0.0%
960.2 · Interest Expense	0.00	77,042.32	-77,042.32	0.0%
Total 960.00 · Debt Payments	0.00	264,962.00	-264,962.00	0.0%
970.00 · Bond Payments				
970.02 · Bond Interest	159,406.25			
Total 970.00 · Bond Payments	159,406.25			
990.01 · Transfers In	-159,405.86			
990.02 · Transfers Out	159,405.86			
Total Other Expense	927,460.46	6,321,562.00	-5,394,101.54	14.7%
Net Other Income	1,309,434.46	-1,952,961.60	3,262,396.06	-67.0%
Net Income	241,994.89	-1,913,920.51	2,155,915.40	-12.6%

ROOT CREEK WATER DISTRICT
Statement of Revenues & Expenses Budget vs Cash Basis Actual - District Admin
January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
480 · Other Sources Revenues				
480.01 · Assessments	50.42	68,800.00	-68,749.58	0.1%
480.03b · Grant Admin Revenue	0.00	150,000.00	-150,000.00	0.0%
480.03d · Grant Admin Costs	-13,074.40	-150,000.00	136,925.60	8.7%
Total 480 · Other Sources Revenues	-13,023.98	68,800.00	-81,823.98	-18.9%
Total Income	-13,023.98	68,800.00	-81,823.98	-18.9%
Gross Profit	-13,023.98	68,800.00	-81,823.98	-18.9%
Expense				
610 · Marketing				
610.02 · Website	998.85			
Total 610 · Marketing	998.85			
620 · Professional Fees				
620.03 · Management Contracted	0.00	20,000.00	-20,000.00	0.0%
620.04 · Engineering	3,129.00	10,000.00	-6,871.00	31.3%
620.05 · Legal	9,478.89	20,000.00	-10,521.11	47.4%
Total 620 · Professional Fees	12,607.89	50,000.00	-37,392.11	25.2%
640.01 · Membership dues	2,887.00	1,600.00	1,287.00	180.4%
650.01 · Insurance	511.60	2,000.00	-1,488.40	25.6%
660 · General & Administrative Costs				
660.01 · Printing & Reproduction	108.94	2,000.00	-1,891.06	5.4%
660.03 · Conference & Meetings	3,585.44	15,000.00	-11,414.56	23.9%
660.04 · Travel	63.77	1,000.00	-936.23	6.4%
660.06 · Postage	93.85	1,000.00	-906.15	9.4%
660.08 · Email Hosting & Storage	270.00	1,000.00	-730.00	27.0%
Total 660 · General & Administrative Costs	4,122.00	20,000.00	-15,878.00	20.6%
Total Expense	21,127.34	73,600.00	-52,472.66	28.7%
Net Ordinary Income	-34,151.32	-4,800.00	-29,351.32	711.5%
Net Income	-34,151.32	-4,800.00	-29,351.32	711.5%

ROOT CREEK WATER DISTRICT

A/R Aging Summary

As of April 30, 2023

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Alfred & Pearl J Lion, Trustee	0.00	0.00	0.00	0.00	35,358.12	35,358.12
Arun Earpula	0.00	0.00	0.00	0.00	900.00	900.00
Browning Contractors Inc.	0.00	236.24	0.00	0.00	0.00	236.24
Central Valley Ag Management, LLC	0.00	0.00	0.00	0.00	63,244.44	63,244.44
Cody Bondurant	0.00	0.00	0.00	0.00	1.74	1.74
Consolidated Land Company, LLC	0.00	645.00	0.00	0.00	0.00	645.00
Copeland Jeffrey A & Selyna K Sivaugn	0.00	0.00	0.00	0.00	10.59	10.59
Coulthard Ents	0.00	0.00	0.00	0.00	45,316.41	45,316.41
Coulthard Family Ranches LP	0.00	0.00	0.00	0.00	-72.00	-72.00
Crown Homes	0.00	0.00	0.00	0.00	2,002.00	2,002.00
D R Horton - Central Valley Division	0.00	0.00	0.00	0.00	2,202.00	2,202.00
Dancefire Ranch, LLC	0.00	0.00	0.00	0.00	45,322.06	45,322.06
Donald L & Kimberlee A. Howard	0.00	0.00	0.00	0.00	17,993.95	17,993.95
Granville Homes	0.00	354,102.00	0.00	0.00	301,749.77	655,851.77
Groveland Dev Corp.	0.00	0.00	0.00	0.00	20,583.63	20,583.63
Herion Barbara	0.00	0.00	0.00	0.00	5.01	5.01
Hothi Pardeep Singh	0.00	0.00	0.00	0.00	13.41	13.41
Jaghlastian Moses & Seta TR	0.00	0.00	0.00	0.00	38,238.64	38,238.64
Jaghlastian Moses & Seta Trustee	0.00	0.00	0.00	0.00	28,506.90	28,506.90
Jeff D Coulthard Trustee	0.00	0.00	0.00	0.00	85,986.54	85,986.54
Lawler Excavation & Pipeline	0.00	0.00	8.74	8.37	183.91	201.02
Lennar Homes of CA, Inc.	0.00	0.00	0.00	0.00	67,130.98	67,130.98
Lennar Homes of California Inc.	0.00	2,073,239.63	1,104,536.00	0.00	518,415.53	3,696,191.16
Lion Alfred Jr. Family Joint Trust	0.00	0.00	0.00	0.00	48,356.43	48,356.43
Lodge Root Creek No 1 LP	0.00	0.00	0.00	0.00	225.45	225.45
Madera County	0.00	0.00	0.00	0.00	7,494.00	7,494.00
Madera Management Business Trust	0.00	0.00	0.00	0.00	16,307.74	16,307.74
MAG Engineering, Inc.	0.00	3,500.00	0.00	0.00	0.00	3,500.00
Main Ranch Partners	0.00	0.00	0.00	0.00	65,752.32	65,752.32
McCaffrey Homes	0.00	0.00	0.00	0.00	1,101.00	1,101.00
Mesa Asset Management LLC TR	0.00	0.00	0.00	0.00	27,894.25	27,894.25
Moses Jaghlastian / Seta Trs	0.00	0.00	0.00	0.00	200,022.05	200,022.05
Philp Enns	0.00	0.00	0.00	0.00	461.58	461.58
Pitman Family Trust	0.00	0.00	0.00	0.00	1,365.14	1,365.14
Riverstone Community Assn	0.00	0.00	0.00	0.00	1,870.58	1,870.58
Riverstone Development LLC	0.00	0.00	0.00	0.00	27,353.32	27,353.32
Riverstone Farms	0.00	0.00	0.00	0.00	172,794.57	172,794.57
San Joaquin River Ranch LLC	0.00	995.00	0.00	0.00	702,792.94	703,787.94
Tri County Excavation Inc.	0.00	8.37	0.00	0.00	0.00	8.37
Utility Billing Customer	901.39	41,580.95	0.00	0.00	0.00	42,482.34
Waldner Shelly Etal	0.00	0.00	0.00	0.00	6.45	6.45
Wathen Castanos Homes	0.00	2,451.00	69,078.00	0.00	4,600.00	76,129.00
Wilson Homes, Inc.	0.00	557,322.00	1,242,233.86	123,270.00	112,151.00	2,034,976.86
Wonderful Agricultural Management LLC	0.00	0.00	0.00	0.00	50.49	50.49
Woodside Homes	0.00	92,104.00	69,078.00	46,052.00	203,309.79	410,543.79
TOTAL	901.39	3,126,184.19	2,484,934.60	169,330.37	2,867,002.73	8,648,353.28



PAYMENT PLAN AGREEMENT

Customer Name: TAMMIE HOBSON

Property Address: 895 WINCHELL WAY W

Account No: R11162.01 Date: 5/1/2023

Current Account Balance: \$370.17

Payment Amount: \$110

Payment Arrangement Description: Pay \$130 on 6/1/23, \$130 on 6/30/23

I, TAMMIE HOBSON ("customer"), agree to make remaining payment of \$260 to Root Creek Water District, I acknowledge and agree that I will pay the final payment of if and agree that my service may be subject to discontinuance I do not comply with this Payment Agreement or do not keep current my account for water service as charges accrue in each subsequent billing period. Please be advised that any account for water service that has been discontinued for nonpayment of bills, will be subject to a fee for reconnection of service. Upon termination of this Payment Agreement, by completion pursuant to scheduled dates or through customer default on the terms and conditions of this Agreement, the remaining balance shall become due and subsequent billing shall require payments pursuant to Root Creek Water District's then current and approved Rate Schedule.

By signing below, I acknowledge and agree that I have committed to Payment Arrangements for my delinquent utility bill to avoid any further administrative late fees and discontinuance of service. I acknowledge and agree that if arrangements are broken; my utility account will revert back to delinquent status and will be subject to said administrative fees along with discontinuance of service until the account has been satisfied by the utility company.

Tammie Hobson
Tammie Hobson (May 1, 2023 17:03 PDT)
Customer Signature

5/1/2023
Date

FOR INTERNAL USE BY ROOT CREEK WATER DISTRICT

Approved By: 202310 Date Approved: 5/1/23 PA #: 202310

Comments: _____



MANAGING RESOURCES FOR A BETTER FUTURE

PAYMENT PLAN AGREEMENT

Customer Name: ARTHUR & RACHELLE HAUZER

Property Address: 890 SPRING ST W

Account No: R20688.02 **Date:** 05/15/2023

Current Account Balance: \$317.81

Payment Amount: \$100 ON 06/01.

Payment Arrangement Description: AGREE TO PAY \$100 ON 06/01/23 AND \$217.81 ON 06/21/23

I, RACHELLE HAUZER ("customer"), agree to make remaining payment of \$217.81 to Root Creek Water District, I acknowledge and agree that I will pay the final payment of if and agree that my service may be subject to discontinuance I do not comply with this Payment Agreement or do not keep current my account for water service as charges accrue in each subsequent billing period. Please be advised that any account for water service that has been discontinued for nonpayment of bills, will be subject to a fee for reconnection of service. Upon termination of this Payment Agreement, by completion pursuant to scheduled dates or through customer default on the terms and conditions of this Agreement, the remaining balance shall become due and subsequent billing shall require payments pursuant to Root Creek Water District's then current and approved Rate Schedule.

By signing below, I acknowledge and agree that I have committed to Payment Arrangements for my delinquent utility bill to avoid any further administrative late fees and discontinuance of service. I acknowledge and agree that if arrangements are broken; my utility account will revert back to delinquent status and will be subject to said administrative fees along with discontinuance of service until the account has been satisfied by the utility company.

Rachelle Hauzer

Customer Signature

05/15/2023

Date

FOR INTERNAL USE BY ROOT CREEK WATER DISTRICT

Approved By: EH Date Approved: 5/15/23 PA #: 202311

Comments: _____



PAYMENT PLAN AGREEMENT

Customer Name: STEPHANIE GARCIA

Property Address: 196 ARIA AVE S MADERA, CA 93636

Account No: R11056.01 **Date:** 05/17/2023

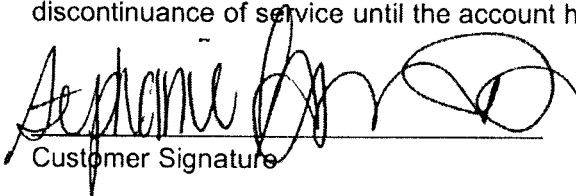
Current Account Balance: \$250.96

Payment Amount: \$150 ON 05/25

Payment Arrangement Description: AGREE TO PAY \$150 ON 05/25/23 AND \$100.96 ON 06/10/23

I, STEPHANIE GARCIA ("customer"), agree to make remaining payment of \$100.96 ON 06/10/23 to Root Creek Water District, I acknowledge and agree that I will pay the final payment of if and agree that my service may be subject to discontinuance I do not comply with this Payment Agreement or do not keep current my account for water service as charges accrue in each subsequent billing period. Please be advised that any account for water service that has been discontinued for nonpayment of bills, will be subject to a fee for reconnection of service. Upon termination of this Payment Agreement, by completion pursuant to scheduled dates or through customer default on the terms and conditions of this Agreement, the remaining balance shall become due and subsequent billing shall require payments pursuant to Root Creek Water District's then current and approved Rate Schedule.

By signing below, I acknowledge and agree that I have committed to Payment Arrangements for my delinquent utility bill to avoid any further administrative late fees and discontinuance of service. I acknowledge and agree that if arrangements are broken; my utility account will revert back to delinquent status and will be subject to said administrative fees along with discontinuance of service until the account has been satisfied by the utility company.


Customer Signature

05/17/2023
Date

FOR INTERNAL USE BY ROOT CREEK WATER DISTRICT

Approved By: Evan Date Approved: 5/17/23 PA #: 202312

Comments: _____

PAYMENT PLAN AGREEMENT

Customer Name: LORENZO ALVARADO

Property Address: 902 BLUE OAK LANE

Account No: R11416.01 **Date:** 05/19/2023

Current Account Balance: \$254.34

Payment Amount: 254.34

Payment Arrangement Description: AGREE TO PAY BALANCE OF \$254.34 ON 06/02/23

I, LORENZO ALVARADO ("customer"), agree to make remaining payment of \$254.34 to Root Creek Water District, I acknowledge and agree that I will pay the final payment of if and agree that my service may be subject to discontinuance I do not comply with this Payment Agreement or do not keep current my account for water service as charges accrue in each subsequent billing period. Please be advised that any account for water service that has been discontinued for nonpayment of bills, will be subject to a fee for reconnection of service. Upon termination of this Payment Agreement, by completion pursuant to scheduled dates or through customer default on the terms and conditions of this Agreement, the remaining balance shall become due and subsequent billing shall require payments pursuant to Root Creek Water District's then current and approved Rate Schedule.

By signing below, I acknowledge and agree that I have committed to Payment Arrangements for my delinquent utility bill to avoid any further administrative late fees and discontinuance of service. I acknowledge and agree that if arrangements are broken; my utility account will revert back to delinquent status and will be subject to said administrative fees along with discontinuance of service until the account has been satisfied by the utility company.


Lorenzo Alvarado (May 19, 2023 17:56 PDT)

Customer Signature

05/19/2023

Date

FOR INTERNAL USE BY ROOT CREEK WATER DISTRICT

Approved By: Eleanor Date Approved: 5/19/23 PA #: 202313

Comments: _____

PAYMENT PLAN AGREEMENT

Customer Name: OLAONIBEKUN AKIWOWO

Property Address: 168 MISSION DR S

Account No: R11474.01 **Date:** 5/22/2023

Current Account Balance: \$345.94

Payment Amount: 0

Payment Arrangement Description: PAY OFF \$345.94 ON 6/6/2023

I, Olaonipekun Akiwowo ("customer"), agree to make remaining payment of PAY OFF \$345.94 ON 6/6/2023 to Root Creek Water District, I acknowledge and agree that I will pay the final payment of if and agree that my service may be subject to discontinuance I do not comply with this Payment Agreement or do not keep current my account for water service as charges accrue in each subsequent billing period. Please be advised that any account for water service that has been discontinued for nonpayment of bills, will be subject to a fee for reconnection of service. Upon termination of this Payment Agreement, by completion pursuant to scheduled dates or through customer default on the terms and conditions of this Agreement, the remaining balance shall become due and subsequent billing shall require payments pursuant to Root Creek Water District's then current and approved Rate Schedule.

By signing below, I acknowledge and agree that I have committed to Payment Arrangements for my delinquent utility bill to avoid any further administrative late fees and discontinuance of service. I acknowledge and agree that if arrangements are broken; my utility account will revert back to delinquent status and will be subject to said administrative fees along with discontinuance of service until the account has been satisfied by the utility company.

Olaonipekun Akiwowo

Olaonipekun Akiwowo (May 22, 2023 12:33 PDT)

Customer Signature

5/22/2023

Date

FOR INTERNAL USE BY ROOT CREEK WATER DISTRICT

Approved By: Eleanor Date Approved: _____ PA #: _____

Comments: _____

Root Creek Water District

Policy Regarding Construction of District Facilities

Adopted: September 9, 2019

Amended: August 8, 2022

Amended: June 12, 2023

Purpose

The purpose of this “Policy Regarding Construction of District Facilities” (this “Policy”) is to provide that a Permittee that constructs and dedicates facilities that would otherwise be funded by Root Creek Water District’s (the “District”) fee program, shall not be charged the connection fee that would have otherwise funded such facility.

Policy Statement

This Policy details how the District permits Permittees to build infrastructure that benefits the District’s utility system and creates a program to acknowledge these activities by foregoing the collection of connection fees. To ensure clarity of understanding of obligations of the Permittee, maintain the financial stability of the District, and provide a consistent procedure for foregoing the collection of connection fees to Permittees, the Board of Directors of the District establishes this Policy to guide the District in carrying out its duties.

Fees Relinquished

A. In the computation of the District’s water, wastewater, and storm drain connection fees (“Connection Fees”) payable because of development and the District providing service to a parcel of land, the District ~~shall~~may relinquish Connection Fees for planned local facilities and improvements constructed and dedicated to the District. The District shall maintain discretion based on financial considerations prior to In order to forego the collection of Connection Fees, a Permittee must entering into a “District Facility Construction Agreement” with ~~the District a~~ Permittee that would forego the collection of the applicable Connection Fees. In order to be eligible to enter into a District Facility Construction Agreement, a Permittee must~~and~~ be in compliance with all of the District’s Rules, Regulations and Policies, including, but not limited to, the Infrastructure Facilities Policy.

Relinquished Connection Fees are limited to the actual cash expenditures for the facilities constructed and still in existence and use, subject to the following conditions and limitations:

1. Qualifying facilities shall be constructed in conformance with the District’s Standards and Specifications, at the time of construction, and the District’s Infrastructure Facilities Policy.
2. The District’s General Manager, or his or her designee, shall certify that such facilities are in conformance with, or beneficial for use in connection with, the District’s local storm drainage facilities and improvements installed or to be installed in the District.
3. Relinquished Connection Fees shall not exceed the cost of such facilities or improvements, as determined by the District’s General Manager, from actual cost records or by applying estimates of present-day construction costs at the time such facilities were originally

constructed, provided that no consideration shall be allowed because of public easements or rights-of-way, the dedication of which have been or would be required by the District or other public agency in conjunction with development.

4. Proof to the satisfaction of the District's Board of Directors shall be made by the Permittee constructing facilities hereunder of the amount of the actual cost or cash expenditures incurred, in order for District to forego collection of Connection Fees.

5. The District shall maintain full discretion with respect to the timing of relinquishment of the Connection Fees based, at least in part, on financial considerations for purposes of maintaining the financial stability of the District.

6. The facilities shall be dedicated to the District at no cost to the District.

7. When the facilities benefit more than one parcel, the District may, in the absence of an agreement among the owners of the subject parcels benefitted by the facilities, estimate the total cost of the facilities at the time of construction and apportion the total of fees not collected allowable for such facilities among the benefiting parcels in a manner that the District, in its sole and absolute discretion, shall deem equitable.

8. Measures required for compliance with water quality regulations shall not be considered in establishing the Permittee's cost of construction.

9. Planned local facilities and improvements constructed by public agencies when they are funded solely by grants obtained for the purpose of constructing planned local facilities are not applicable under this Policy.

B. The District Facility Construction Agreement entered into between the District and Permittee shall be recorded against the lands for which District Connection Fees are relinquished.

Root Creek Water District

Policy Regarding Water Use During Construction of Residential Homes

Adopted: June 12, 2023

Purpose

The purpose of this “Policy Regarding Water Use During Construction of Residential Homes” (the “Policy”) is to establish the rules and regulations regarding temporary access to water by Builders during and immediately after the construction of new residential homes within Root Creek Water District (the “District”).

Policy Statement

This Policy details how the District regulates Builders’ access to District water during construction of residential homes and how Builders may transfer access to that water once construction has been completed and the home has been purchased by a third-party homeowner.

Applicability

For purposes of this Policy, a “Builder” means any developer, general or sub-contractor, or their agents or assignees engaged in the construction of one or more residential home(s) or commercial structure(s) within the District’s boundaries which will be connected to the District’s residential water service upon completion of construction. This Policy applies to all Builders who have received a building permit from the County of Madera to build one or more residential home(s) or commercial structure(s) within the District’s boundaries, which will be connected to the District’s residential water service system upon completion of construction.

Temporary Access to Water

Prior to construction, a Builder may request from the District access to a temporary, portable water meter (“Temporary Meter”) connected to the District’s water infrastructure facilities for dust control and other initial construction purposes. Builder shall be billed for use of the Temporary Meter and water use shall be measured by the Temporary Meter and the District shall charge for such use consistent with the District’s then-current Service Fees.

Installation of Water Meters

Pursuant to the District’s Water Meter Policy, the District requires that water meters are installed when available for all new connections, immediately following the sidewalk being poured for any new construction, and upon District approval for other new connections. The District shall install said water meters at the cost of the landowner/customer.

Builder’s Responsibility for Water

Once water service is connected and prior to completion of construction, the Builder shall be responsible for all water, sewer, and storm drain services for the property and building being constructed up to and until the close of escrow for that property and the legal conveyance of the real property to a landowner/customer. Charges for such services shall be billed bi-monthly to the Builder. Estimated charges will be assessed in the event a water meter has not yet been installed.

By the 5th of each month, the Builder will provide a list of escrow closings or occupancy by the landowner/customer. If the 5th falls on a weekend day, reporting is required by close of business on the following Monday. The Builder shall notify the District at admin@rootcreekwd.com of the new owner, including, but not limited to, the name and contact information for the new landowner/customer so that applications for service can be completed. In the event this step is skipped, the Builder shall be responsible for all District estimated service costs, plus a penalty of \$250.00 per month until Builder notifies District that the real property has been legally conveyed to a landowner/customer and provided that landowner/customer's contact information to the District.

Amendment

This Policy is subject to changes in the regular operation of the District, as it may be revised from time to time by the District's Board of Directors.

Policy Review

This Policy shall be reviewed by the District regularly, but in no event less than once every three years.

DRAFT

PROVOST & PRITCHARD CONSULTING GROUP

455 W Fir Ave • Clovis, CA 93611-0242 • Tel: (559) 449-2700
www.provostandpritchard.com

Memorandum

To: Julia Stornetta/Board of Directors – Root Creek Water District

From: Brian Ehlers

Subject: Status report for Activities through the last week May 2023

Date: June 6, 2023

Riverstone Development

Construction status:

1. **Waste Water Treatment Plant Expansion** – Both treatment trains up and running. Membrane thickener is not working properly
2. **Waste Water Treatment Plant Dry Pac** - Contractor should be installing dewatering equipment this month. Completion date July 16.
3. **Agricultural System**
 - a. **Expansion** – Contractor commenced work several weeks ago. Made connection to in-lieu system by turnout to Root Creek and installed valve isolating system last week. Tree removal is continuing. No issues to date. Need to execute agreement with Main Ranch Partners
 - b. **In-Lieu system** – Upon dewatering the pipeline, the interior was inspected and it appeared that there is one leak location that was identified where a patch was identified in the connection point between the bell and spigot pie and jacking pipe on the north side of Root Creek close to the start of the casing pipe. The pipe was cleaned and other joint were cleaned and filled with joint material.
4. **Municipal System** -
 - a. **Sequestering Study** – The pilot study continues.

Projects in Design

Project Status:


1. **Groundwater Blending Facility** – The project is out to bid.
Issues to be resolved:
 - a. Purchase of property
2. **Well 277** – The project is out to bid.
Issues to be resolved include:
 - a. PG&E service,
 - b. blending facility being operational.
 - c. Coordination with Lennar on raw water pipeline construction
 - d. Purchase of outlot

3. **Wastewater Treatment Expansion**
 - a. **Disinfection** – In progress
 - b. **Planning for expansion past 400K a day** – In progress.
4. **80-acre recharge basin** – Nothing to report.
5. **Proposition 1 Grant Administration** – Contract with DWR complete. Have initiated and submitted multiple quarterly reports and pay estimates.

Operational Issues:

1. Municipal –
 - a. **a. Water Accounting** –
 - i. Well 1 flow meter not functioning
 - ii. Beacon system designations need to be revised in accordance with the Connection Fee Study
 - iii. Quarterly drought reporting continues
2. Wastewater – Nothing to report
3. Storm Water – maintenance of the storm basins has yet to occur
4. Agriculture – In Lieu pipeline has been down to allow for connection of the ag expansion pipeline connection

Status of current development

Root Creek Water No issues detected x Edit x A Story Map 

[Parcels and Land Tracking](#) [Crops](#) [Groundwater](#) [Riverstone Facilities](#)



6. Developer Reviews –

a. Received, Reviewed and Responded to the following submittals:

- i. Village B
 - a. Parcel 1-Precision - Bonadelle
 - b. Parcel 2-4 Precision – Granville Homes
 - c. Parcel 5-7 – Precision – Wathen
 - d. Parcel 8-10 – Harbour – Wilson
 - e. Parcel 11-Woodside-Land Design
 - f. Parcel 12 – Woodside – Four Creeks
 - g. Parcel 14 -17, 21 – Lennar; QK
- ii Village E
 - a. Backbone-Precision
 - b. Phase 1-Precision
 - c. Phase 2-Precision
 - d. Phase 3A-Precision
 - e. Phase 3B-Precision

Issues

1. Developer asked to reroute sewer flows from Parcel 8 in Village B to the east instead of crossing Road 40. Upon performing hydraulic calculations, it is anticipated that flow magnitude would exceed established design criteria. Developer was denied the request.
2. Developer asked to use an alternative lining for the sewer manholes in Backbone structures – The request is still under review.

7. Construction Review-issues with construction in support of the following construction.

- b. Village B
 - i. Parcel 27, 28 Lennar
 - ii. Parcel 8,9 Wilson
 - iii. Parcel 23 Wilson
 - iv. Parcel 5-7 Wathen
 - v. Parcel 2-4 Granville
 - vi. Parcel 14-17, 21 Lennar
 - vii. Parcel 1 Lennar

10. Other Subjects

- a. Acquisition of construction in progress – At request of Legal counsel work with Precision Engineering to develop deeds and easement for transfer of properties.
- b. Infrastructure – Gather shape files from developers to build a GIS map of facilities.
- c. Execution and acceptance of developer in tract improvements

ROOT CREEK WATER DISTRICT	EXHIBIT
BOARD AGENDA ITEM	10a.

Meeting Date: June 12, 2023

Item Title: Community Facilities District No. 2016-1 Annual Levy of Special Taxes for Fiscal Year 2023/2024

Item Type: Action

BACKGROUND:

The Board of Directors of the Root Creek Water District (District) acts as the legislative body for Community Facilities District 2016-1 (CFD 2016-1). CFD 2016-1, Improvement Area No. 1 was formed in 2016 which covers Village A. In 2019, Annexation No. 1 was completed forming Improvement Area No. 2 which covers Village B and in 2022, Annexation No. 2 was completed forming Improvement Area No. 3 which covers Village E. CFD 2016-1 is located along Highway 41 and Avenue 12 and is known as Riverstone. CFD 2016-1 is authorized to levy special taxes for the purchase, construction or acquisition of water, sewer and storm water facilities and administrative expenses.

Special taxes will be levied for administrative costs, pay debt service on the proposed bond issues and to be accumulated funds for the construction and/or acquisition of water, sewer and storm water facilities. Each year, the special taxes are be submitted to the County of Madera. In order to complete this process, the District must provide the County with a signed resolution to establish the Special Taxes by August 10, 2023. Approval of this Resolution allows the applicable levies against parcels within CFD 2016-1 to be placed directly on the tax roll for fiscal year 2023/2024. The special tax calculations have been performed by Koppel & Gruber Public Finance for the 2023/2024 fiscal year. All available tax rates are included in the resolutions, though Undeveloped Property is not expected to be levied.

FISCAL IMPLICATIONS: If approved, special taxes will be levied in the amount of \$1,306,604.80. The levy is broken down as follows:

Improvement Area	FY 2023/2024 Levy
IA No. 1 (Village A)	\$410,151.60
IA No. 2 (Village B)	896,453.20
IA No. 3 (Village E)	0.00
Total Levy	\$1,306,604.80

RECOMMENDATION: It is recommended that the Board of Directors consider the adoption of the following Resolutions:

RESOLUTION OF COMMUNITY FACILITIES DISTRICT
NO. 2016-1 IMPROVEMENT AREA NO. 1 AUTHORIZING
THE ANNUAL LEVY OF SPECIAL TAXES FOR FISCAL
YEAR 2023/2024

RESOLUTION OF COMMUNITY FACILITIES DISTRICT
NO. 2016-1 IMPROVEMENT AREA NO. 2 AUTHORIZING
THE ANNUAL LEVY OF SPECIAL TAXES FOR FISCAL
YEAR 2023/2024

ROOT CREEK WATER DISTRICT

RESOLUTION NO. 2023-__

RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROOT CREEK WATER DISTRICT ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 2016-1, IMPROVEMENT AREA NO. 1 AUTHORIZING THE ANNUAL LEVY OF SPECIAL TAXES FOR FISCAL YEAR 2023/2024

WHEREAS, the Board of Directors (the “Board”) of the Root Creek Water District (the “District”) previously undertook proceedings under and pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the “Act”), to form the Root Creek Water District Community Facilities District No. 2016-1 (the “CFD”) and designate Improvement Area No. 1 (“IA No. 1”) within the CFD, to authorize the levy of special taxes upon the land within the CFD, to finance certain facilities; and

WHEREAS, the Board has, pursuant to resolution of formation adopted on September 14, 2016 (the “Resolution”) and related ordinance (the “Ordinance”), as authorized by Section 53340 of the California Government Code, authorized the levy of a Special Tax to pay for costs and expenses related to the construction and acquisition of certain facilities and the Board desires to establish specific rates of the special tax to be collected for the next fiscal year.

NOW, THEREFORE, it is hereby determined and ordered as follows:

Section 1. The above recitals are all true and correct.

Section 2. That the Board does, by the passage of this resolution authorize the levy of the Special Tax at the rates set forth in Exhibit “A” attached hereto, referenced and so incorporated.

Section 3. The rate determined and as set forth above does not exceed the amount as authorized by the Ordinance and is not in excess of that amount previously approved by the qualified electors of the CFD IA No. 1, and is exempt from Proposition 218, Section XIID of the California State Constitution. After adoption of this Resolution, the District Manager or his/her designee, may make any necessary modification to these special taxes to correct errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modification shall not result in an increase in the tax applicable to any category of parcels.

Section 4. That the proceeds of the Special Tax shall be used for the authorized purposes pursuant to the formation proceedings, including but not limited to the following:

- (a) Payment of CFD IA No. 1 administrative costs;
- (b) Payment of acquisition or construction of authorized facilities;

- (c) Payment of principal of and interest on any outstanding authorized bonded indebtedness;
- (d) Necessary replenishment or expenditure of bond reserve funds, other reserve funds or accumulation of funds for future payments including any amount required by Federal law to be rebated to the United States on the same debt; and

Section 5. The above authorized Special Tax shall be collected in the same manner as ordinary *ad valorem* property taxes, and shall be subject to the same penalties and same procedures, sale and lien priority in cases of any delinquency as is provided for *ad valorem* taxes, and the Madera County Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said special tax.

Section 6. All monies collected shall be paid into the CFD IA No. 1 funds, including any bond fund and reserve fund.

Section 7. This Resolution relating to the levy of the Special Taxes shall take effect immediately upon its adoption in accordance with the provisions of Section 53340 of the California Government Code, as amended.

Section 8. The Auditor of the County is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land affected, the installment of the special tax. Reference is made to attached Exhibit "A" for the exact rates of the Special Taxes.

Section 9. The County Auditor shall then, at the close of the tax collection period, promptly render to this District a detailed report showing the amount and/or amounts of such special tax installments, interest, penalties and percentages so collected and from what property collected, and also provide a statement of any percentages retained for the expense of making any such collection.

* * * * *

PASSED, APPROVED AND ADOPTED this 12th day of June 2023, by the following
vote:

AYES:

NOES:

ABSET:

ABSTAIN:

Nick Bruno, President

ATTEST:

Julia Berry, Secretary

Exhibit "A"

**Root Creek Water District
CFD 2016-1, Improvement Area No. 1
Fiscal Year 2023/2024
Special Tax Rates**

Zone 1 Land Use Class	Special Tax Rate
Developed Residential Property	\$0.20 per Building Square Foot
Approved Property	\$526.00 per Lot
Undeveloped Property	\$3,800.00 per Acre

Zone 2 Land Use Class	Special Tax Rate
Developed Residential Property	\$0.20 per Building Square Foot
Developed Non-Residential Property	\$0.20 per Building Square Foot
Approved Property	\$526.00 per Lot
Undeveloped Property	\$2,240.00 per Acre

ROOT CREEK WATER DISTRICT

RESOLUTION NO. 2023-__

RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROOT CREEK WATER DISTRICT ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 2016-1, IMPROVEMENT AREA NO. 2 AUTHORIZING THE ANNUAL LEVY OF SPECIAL TAXES FOR FISCAL YEAR 2023/2024

WHEREAS, the Board of Directors (the “Board”) of the Root Creek Water District (the “District”) previously undertook proceedings under and pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the “Act”), to form the Root Creek Water District Community Facilities District No. 2016-1 (the “CFD”), to authorize the levy of special taxes upon the land within the CFD, to finance certain facilities; and

WHEREAS, Annexation No. 2, formed Improvement Area No. 2 on November 4, 2019 with the recordation of a Notice of Special Tax Lien as document number 2019025819.

WHEREAS, the Board has, pursuant to resolution of formation adopted on September 14, 2016 (the “Resolution”) and related ordinance (the “Ordinance”), as authorized by Section 53340 of the California Government Code, authorized the levy of a Special Tax to pay for costs and expenses related to the construction and acquisition of certain facilities and the Board desires to establish specific rates of the special tax to be collected for the next fiscal year.

NOW, THEREFORE, it is hereby determined and ordered as follows:

Section 1. The above recitals are all true and correct.

Section 2. That the Board does, by the passage of this resolution authorize the levy of the Special Tax at the rates set forth in Exhibit “A” attached hereto, referenced and so incorporated.

Section 3. The rate determined and as set forth above does not exceed the amount as authorized by the Ordinance and is not in excess of that amount previously approved by the qualified electors of the CFD IA No. 2, and is exempt from Proposition 218, Section XIID of the California State Constitution. After adoption of this Resolution, the District Manager or his/her designee, may make any necessary modification to these special taxes to correct errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modification shall not result in an increase in the tax applicable to any category of parcels.

Section 4. That the proceeds of the Special Tax shall be used for the authorized purposes pursuant to the formation proceedings, including but not limited to the following:

- (a) Payment of CFD IA No. 2 administrative costs;

- (b) Payment of acquisition or construction of authorized facilities;
- (c) Payment of principal of and interest on any outstanding authorized bonded indebtedness;
- (d) Necessary replenishment or expenditure of bond reserve funds, other reserve funds or accumulation of funds for future payments including any amount required by Federal law to be rebated to the United States on the same debt; and

Section 5. The above authorized Special Tax shall be collected in the same manner as ordinary *ad valorem* property taxes, and shall be subject to the same penalties and same procedures, sale and lien priority in cases of any delinquency as is provided for *ad valorem* taxes, and the Madera County Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said special tax.

Section 6. All monies collected shall be paid into the CFD IA No. 2 funds, including any bond fund and reserve fund.

Section 7. This Resolution relating to the levy of the Special Taxes shall take effect immediately upon its adoption in accordance with the provisions of Section 53340 of the California Government Code, as amended.

Section 8. The Auditor of the County is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land affected, the installment of the special tax. Reference is made to attached Exhibit "A" for the exact rates of the Special Taxes.

Section 9. The County Auditor shall then, at the close of the tax collection period, promptly render to this District a detailed report showing the amount and/or amounts of such special tax installments, interest, penalties and percentages so collected and from what property collected, and also provide a statement of any percentages retained for the expense of making any such collection.

* * * * *

PASSED, APPROVED AND ADOPTED this 12th day of June 2023, by the following
vote:

AYES:

NOES:

ABSET:

ABSTAIN:

Nick Bruno, President

ATTEST:

Julia Berry, Secretary

Exhibit "A"

**Root Creek Water District
CFD 2016-1, Improvement Area No. 2
Fiscal Year 2023/2024
Special Tax Rates**

Zone 1 Land Use Class	Special Tax Rate
Developed Residential Property	\$0.20 per Building Square Foot
Approved Property	\$440.00 per Lot
Undeveloped Property	\$4,300.00 per Acre

Zone 2 Land Use Class	Special Tax Rate
Developed Residential Property	\$0.20 per Building Square Foot
Approved Property	\$440.00 per Lot
Undeveloped Property	\$3,300.00 per Acre